

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: October 22, 2024

Department

Submitted By: Community Services

Advisory Board: Behavioral Health, Substance Use and Co-occurring Disorders

I. EXECUTIVE BRIEF

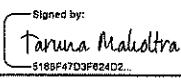
Motion and Title: Staff recommends motion to approve: the reappointment of three (3) members to the Advisory Committee on Behavioral Health Substance Use and Co-Occurring Disorders (BHSUCOD), for the term November 1, 2024 to October 31, 2027:


| <u>Seat No.</u> | <u>Appointment</u> | <u>Nominated By</u> |
|-----------------|---------------------|--|
| 10 | Sharon Burns-Carter | Mayor Maria Sachs Commissioner Gregg Weiss Commissioner Marci Woodward |
| 11 | Ariana Ciancio | Mayor Maria Sachs Commissioner Michael Barnett Commissioner Gregg Weiss Commissioner Marci Woodward |
| 14 | John Makris | Mayor Maria Sachs Commissioner Gregg Weiss Commissioner Marci Woodward |

Summary: The BHSUCOD’s focus is to enhance the County’s capacity and effectiveness in formulating comprehensive, integrated, and effective behavioral health, substance use, and co-occurring disorders prevention, treatment, support, and recovery policies. On November 1, 2022, the Board of County Commissioners (BCC) established the BHSUCOD per Resolution No. R2022-1340. The total membership for the BHSUCOD consists of 18 members, including nine (9) at-large members, three (3) of whom must be persons with lived experience, and nine (9) ex-officio members, with knowledge, competence, and experience relative to behavioral health and substance use disorder, and represent the organizations, agencies, institutions, and municipalities whose mission is to address substance use and behavioral disorders. A memo was sent to the BCC on August 15, 2024, requesting nominations. Ms. Burns-Carter, now retired, has three (3) decades of treatment and recovery experience in various administrative, clinical, and volunteer roles. (Continued on Page 2)

Attachments:

1. Boards/Committees Applications and Resumes (3) with Commissioner Signatures
2. Proposed BHSUCOD Member Category and Seat Number
3. Current Membership List
4. Resolution No. R2022-1340

Recommended By:  9/23/2024
 Department Director Date

Legal Sufficiency:  9-25-24
 Assistant County Attorney Date

Summary (Continued from Page 1)

Ms. Ciancio is a licensed clinician with three (3) decades of substance use and mental health experience. Mr. Makris is a retired Certified Public Accountant and the founder of Friends of Brice. The diversity count for the 15 seats that are currently filled (regular and ex-officio members) is: African-American: 4 (27%) and Caucasian: 11 (73%). The gender ratio (female: male) is 5:10. Ms. Burns-Carter, Ms. Ciancio, and Mr. Makris are Caucasian. Staff is addressing the need to increase diversity within our boards and will continue to encourage this to expand this Board's diversity. Countywide (HH)

Background and Justification: The BCC formally adopted the Substance Use and Mental Disorders Plan Update on November 15, 2022. The BHSUCOD's focus is to enhance the County's capacity and effectiveness in formulating comprehensive, integrated, and effective behavioral health, substance use, and co-occurring disorders prevention, treatment, support, and recovery policies. Additionally, it aims to offer recommendations on the County's service provision to Palm Beach County citizens, collect information related to substance abuse disorders, and provide this information, along with recommendations on responding to the opioid epidemic, to the BCC, as outlined in section 17.42, Florida Statutes (2022). The Community Services Department provides staff support.

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Advisory Committee on Behavioral Health Substance Use and Co-Occuring Disorders **Advisory** **Not Advisory**

At Large Appointment or **District Appointment /District #:** _____

Term of Appointment: 3 Years. From: 11/1/24 To: 10/31/27

Seat Requirement: Knowledge, competence, and experience relative to behavioral health and substance use disorder 10 Seat #: 10

***Reappointment** or **New Appointment**

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Burns-Carter Sharon

Last First Middle

Occupation/Affiliation: Family Advocate/Recovery Community Hub PBC-Board / FARR Compliance Committee

Owner Employee Officer

Business Name: Retired

Business Address: _____

City & State _____ Zip Code: _____

Residence Address: 321 SE Atlantic Drive

City & State Lantana, FL Zip Code: 33462

Home Phone: () 561-702-7603 Business Phone: () Ext. _____

Cell Phone: () Fax: ()

Email Address: sburnscarter@gmail.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

| <u>Contract/Transaction No.</u> | <u>Department/Division</u> | <u>Description of Services</u> | <u>Term</u> |
|---------------------------------|-------------------------------|--------------------------------|----------------------------|
| <u>Example: (R#XX-XX/PO XX)</u> | <u>Parks & Recreation</u> | <u>General Maintenance</u> | <u>10/01/00-09/30/2100</u> |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand the Sunshine Law Overview for Advisory Board Members and agree to abide by the Florida Sunshine Law and the Florida and Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

X By watching the training program on the Web, DVD or VHS on 08/06 2024
 ___ By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Sharon Burns Carter Date: 08/06/2024

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Community Services Department / Office of Behavioral Health and Substance Use Disorder
810 Datura Street, West Palm Beach, FL, 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature]

Date: 9/3/24

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023

Section II Continued:

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Commissioner's Signature: [Signature] Date: 8/23/24

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Revised 01/09/2023

Section II Continued:

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 810 Datura Street, West Palm Beach, FL, 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

10-22-24

Commissioner's Signature: _____

Marci Woodhouse

Date: _____

8-27-24

Sharon Burns-Carter, CAC, CRRA
Sburnscarter@gmail.com

561 702-7603

EXPERIENCE

Wellness Resource Center, Inc.
Consultant/Experiential Group Facilitator

April, 2017 – April, 2022

- § Facilitate Experiential Group Therapy two times weekly in treatment setting for dual diagnosis population in Primary and Extended care;
- § Interface with Clinical Treatment Team to achieve optimal benefit for clients' needs in group and subsequent update of clients' participation and progress.

Ruth & Norman Rales Jewish Family Services, Substance Use Outreach Coordinator

April, 2018 – November, 2022

- § Coordination of ongoing training for staff surrounding substance use and related disorders;
- § Represented and presented for Rales JFS at community events on various SUD issues;
- § Served as liaison for mental health department and addiction field at large;
- § Fielded inquiry calls from individuals and families secondary to substance use.

Hartman Group Properties, LLC
Administrator

Corporate

May, 2009 – July, 2017

- § Developed Policies and Procedures in compliance with Florida Association of Recovery Residences/National Alliance of Recovery Residences leading the Hartman House to be one of the flagship recovery residences in Florida to providing most promising practices in social model of support for those in recovery from Substance Use Disorders;
- § Initiated "systems of support", assessment focusing on the Recovery Capital in a residents' journey;
- § Formulated and improved assessment process for admission into the recovery residence.
- § Regulatory oversight and applications for various municipal ordinance needs- (ie, reasonable accommodation).
- § Accounts Receivable financial modification, implementation, oversight, monitoring and reconciliation;

- § Performance review and support of staff with weekly staff meetings, supervision and training;
- § Implemented mandated Certified Recovery Residence Administrator training and application on behalf of agency;
- § Managed Transitional Care caseload, averaging 4 full time intensive Transitional Care cases with co-counselor and behavioral health technician.

Jewish Recovery Center of Boca Raton
Consultant and Volunteer

March, 2005 – present

- § Sit on Executive and Advisory Board;
- § Assess individuals for referral and care to address Substance Use and related Disorders;
- § Family crisis intervention and counseling;
- § Counseling and Transitional Care planning;
- § Programming for annual Jewish Recovery Center Retreat.

Caron Renaissance,
Consultant

March, 2007- March, 2008

- § Interfaced with Clinical Professionals nationally, introducing launch of Family Restructuring Program;
- § Coordinated quarterly symposiums at Caron Renaissance, hosting guests from practices and centers internationally in order to introduce them to additional family therapy component at center;
- § Made site visits to facilities in outreach efforts;
- § Specialized management and intervention with several "high intensity", and acute cases.

Wellness Resource Center, Inc.,
Director of Programs, C.O.O.

Director of Family Services,

January, 1998 - March, 2005

- § Co-founder, capitalizing establishment of organization and coordinating transition from predecessor company as well as locating and establishing lease contracts for clinical offices and client residences;
- § Innovating Extended Care Model for Dual Diagnosis program including "Second Stage", family program;
- § Travelled throughout the country, attending conferences facility site visits, presenting services to primary addiction treatment facilities for clinical continuing care options;
- § Performed all duties as the Director of Family Services at Wellness Resource Center, including family assessment prior to client admission, facilitation of Family Recovery Weekends, family sessions and family updates, attending to caseload of all clients at center;
- § Facilitated Experiential Group Therapy two times weekly with those clients referred into Experiential Group by Multi-disciplinary Treatment Team;
- § Engaged in initial contact, intention dialogues and subsequent negotiations in divesting of corporation.

Southern Institute for Treatment and Evaluation, Inc.
Operating Officer

Director, Chief

September, 1994 – January, 1998

- § Evaluated clients for Intensive Case Management with sub specialty in HIV positive population;
- § Community and National Outreach for cultivation of professional relationships with primary treatment programs to provide "Extended Care", model for individuals presenting with psychiatric illnesses with co-occurring Substance Use Disorder;

- § Managed and coordinated financial matters in relationship to reorganization of corporation;
- § Initiated accounts receivable process on line with Medicare Intermediary/Aetna;
- § Supervised Behavioral Health Technician Team;
- § Director of Human Resources;
- § Researched and located new location for succeeding corporation.

EDUCATION/CERTIFICATIONS/CREDENTIALS

| | | | |
|---|---|---|--|
| Florida Dept. of Children and Families, 2016 Administrator | S.M.A.R.T. Facilitator Training. 2016 S.M.A.R.T. Group Facilitator | State of Florida , 2010 – present | Certified Recovery Residence Certified |
| SITE, Experiential Institute, 1993 Therapy | Marymount Manhattan College , 1987-1989 | Briarcliff High School, 1974. Briarcliff Manor, NY | High School Diploma |
| | | | Notary Public. ON Certification in Experiential Group Certification in |

VOLUNTARY AND ADVOCACY WORK

| | |
|---|---|
| § Congregation Kol Ami, Boca Raton, FL , 1997-2003 Teacher | Board of Directors and Pre-School |
| § Alina Lodge, Little Hill Foundation, 2005-2007 Large | Board of Trustees, Member at |
| § Florida Association of Recovery Residences, 2013 Member | 2022-present. Training Committee Chair Compliance Committee |
| § Jewish Recovery Center, CHABAD of Boca Raton consultant | Various roles and |
| § Southeast Florida Recovery Advocates 2015-present "Momvocate" | Co-Founder and |
| § Ian Mautner Foundation, 2016 - 2021 | Officer and Treasurer |
| § Parents of Heart and Mind (PHAM), 2015 Administrator | Founder and |
| § Recovery Community Hub of Palm Beach County 2021-present Large | Delray Beach Leadership RCO Board member at |
| BHSUCOD Advisory Committee 2022- present Advisory Committee member | |

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)Board Name: Advisory Committee on Behavioral Health, Substance Use and Co-Occurring Disorders **Advisory** **Not Advisory** At Large Appointment or District Appointment /District #: _____Term of Appointment: 3 Years. From: 11/1/24 To: 10/31/27Seat Requirement: Knowledge, competence, and experience relative to behavioral health and substance use disorder. Seat #: 11 *Reappointment or New Appointmentor to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0*Section II (Applicant):** (Please Print)**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**Name: Ciancio Ariana
Last First MiddleOccupation/Affiliation: Service Population Advocate Delray Beach Police DepartmentOwner Employee Officer Business Name: Delray Beach Police DepartmentBusiness Address: 300 W Atlantic AveCity & State: Delray Beach FL Zip Code: 33444

Residence Address: _____

City & State: _____ Zip Code: _____

Home Phone: () _____ Business Phone: () 561-243-7840 Ext. _____Cell Phone: () 561-302-0308 Fax: () _____Email Address: arianaciancio@gmail.comMailing Address Preference: Business ResidenceHave you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

| <u>Contract/Transaction No.</u> | <u>Department/Division</u> | <u>Description of Services</u> | <u>Term</u> |
|--|-------------------------------|---|----------------------------|
| <u>Example: (R#XX-XX/PO XX)</u> | <u>Parks & Recreation</u> | <u>General Maintenance</u> | <u>10/01/00-09/30/2100</u> |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| (Attach Additional Sheet(s), if necessary) OR | | | |
| NONE <input checked="" type="checkbox"/> | | NOT APPLICABLE/ (Governmental Entity) <input type="checkbox"/> | |

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By watching the training program on the Web, DVD or VHS on 8/5/2024
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Ariana Ciancio Printed Name: Ariana Ciancio Date: 8/8/24

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810 Datura Street, West Palm Beach, FL, 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____

Date: 9/13/24

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Revised 01/09/2023

Section II Continued:

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*Applicant's Signature: Ariana Ciencio Printed Name: Ariana Ciencio Date: 8/9/24

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Section III (Commissioner, if applicable):
 Appointment to be made at BCC Meeting on:
 Commissioner's Signature: [Signature] Date: 8/29/24

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Section II Continued:

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| _____ | _____ | _____ | _____ |
| (Attach Additional Sheet(s), if necessary) OR | | | |
| NONE | <input checked="" type="checkbox"/> | NOT APPLICABLE/ (Governmental Entity) | <input type="checkbox"/> |

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand the Sunshine Law Overview for Advisory Board Members and agree to abide by the Florida Sunshine Law and the Florida and Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 8/5/2024
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Ariane Ciancio Printed Name: Ariane Ciancio Date: 8/8/24

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 Community Services Department / Office of Behavioral Health and Substance Use Disorder
 810 Datura Street, West Palm Beach, FL, 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 8/23/24

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

| <u>Contract/Transaction No.</u> | <u>Department/Division</u> | <u>Description of Services</u> | <u>Term</u> |
|---------------------------------|-------------------------------|--------------------------------|----------------------------|
| <u>Example: (R#XX-XX/PO XX)</u> | <u>Parks & Recreation</u> | <u>General Maintenance</u> | <u>10/01/00-09/30/2100</u> |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

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By watching the training program on the Web, DVD or VHS on 8/5/2024
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Ariana Ciando Printed Name: Ariana Ciando Date: 8/8/24

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
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 810 Datura Street, West Palm Beach, FL, 33401

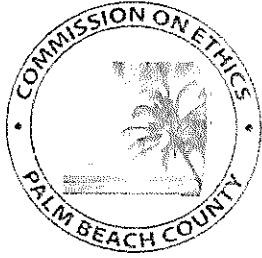
Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: 10-22-24

Commissioner's Signature: Marcia Woodruff Date: 8/22/24

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023



Honesty - Integrity - Character

**PALM BEACH COUNTY
CODE OF ETHICS
TRAINING ACKNOWLEDGMENT**

Legal Name: Ariana Ciancio (Please print clearly)

Employee Identification Number: _____

Agency/Municipality: _____ Dept/Board: PBC BHSUCOD

By signing this acknowledgement, I am attesting that I have done the following:

Read the Palm Beach County Code of Ethics Ordinance (Ctrl+Click to follow link)

AND

Have completed additional training by viewing one of the following:

The Code of Ethics Training Program on the Intranet/Internet. (Ctrl+Click to follow link)

The Code of Ethics Training Program on YouTube. (Ctrl+Click to follow link)

A live presentation given on _____, 20__.

I understand that I am responsible for understanding and abiding by the Palm Beach County Code of Ethics as I conduct my assigned duties during my term of employment. I also understand that the information in this policy is subject to change. Policy changes will be communicated to me by my supervisor or through official notices.

Ariana Ciancio
(Legal Signature)

8/5/2024
(Date)

Officials and Employees: Submit signed forms according to your agency's policy
Advisory Board Members: Submit signed forms to Appropriate Advisory Board Representative

**PLEASE SUBMIT THIS FORM TO APPROPRIATE PARTY AS HIGHLIGHTED ABOVE
PLEASE DO NOT SUBMIT THIS FORM TO THE COMMISSION ON ETHICS**

300 North Dixie Highway, Suite 450, West Palm Beach, FL 33401
PHONE: 561.355-1915 FAX: 561.355-1904
Hotline: 877.766.5920 Website: www.palmbeachcountyetics.com

Ariana Ciancio

21893 High Pine Trail Boca Raton, Florida 33428
561-302-0308 Arianaciancio@gmail.com

Objective

To obtain a challenging position utilizing my 30 years of experience in the addictions and mental health field.

Masters Level Addiction Professional Florida # ADC-010624-2015

Licensed Mental Health Counselor # MH8237

Previously Licensed Alcohol & Drug Counselor (LCADC), New Jersey

Nova Southeastern University

Graduate School Mental Health Counseling
M.S. –1996

Florida Atlantic University

School of Science, Psychology
B.S. –1994

Experience

Delray Beach Police Department

1/22-Present

Service Population Advocate Manager

- Supervise Professional staff of the Community Outreach Team
- Provide support, training, coaching and evaluations to assigned subordinates
- Prepare and manage the Community Outreach Team budget
- Conduct advocacy efforts and initiatives on behalf of the City's recovery community, homeless community and individuals with behavioral health issues
- Establish professional relationships in a manner that to enable the Police Department expedite resource process for service population
- Provide education to targeted population to engage and recruit substance abuse mental health and behavioral reduction
- Build relationships with community resource facilities throughout Palm Beach County and Attend high level meetings

Delray Beach Police Department

6/17-1/22

Service Population Advocate

- Conduct advocacy efforts and initiatives on behalf of the City's recovery community, homeless community and individuals with behavioral health issues
- Establish professional relationships in a manner that to enable the Police Department expedite resource process for service population
- Provide education to targeted population to engage and recruit substance abuse mental health and behavioral reduction
- Build relationships with community resource facilities throughout Palm Beach County and Attend high level meetings.

Alliance Counseling & outreach, Delray Beach

3/16-6/17

Substance Abuse Counselor

- Responsible for evaluating offenders referred through the department of corrections to assess the need for substance abuse treatment.
- Conduct psychosocial screenings, provides liaison services if needed between referral sources(s), and other service agencies in the community.
- Assists the client in developing their individualized treatment plans and creating measurable goals for proper discharge planning.
- Review files of staff to ensure proper documentation.

The Watershed, Boca Raton, Florida

6/04-10/16

Part Time Therapist

- Responsible for providing group therapy and specialized individual counseling to those patients who are diagnosed as chemically dependent.
- Conduct psychosocial screenings, provides liaison services between patient and family, referral sources(s), and other service agencies.
- Assists the patient in developing their individualized treatment plans and creating measurable goals for proper discharge planning.
- Documents appropriately in a clear, concise, organized manner and in accordance with accrediting organizations.

National Council on Alcoholism and Drug Dependency (NCADD)

Work First New Jersey Substance Abuse Initiative (WFNJ-SAI)

4/05-6/15

Medical Records Specialist

- Responsible for managing the care of WFNJ recipients based on continuing service reviews utilizing ASAM PPC criteria.
- Continuous quality improvement of all staff computerized records to ensure proper file documentation, placement and payment.

National Council on Alcoholism and Drug Dependency (NCADD)

11/00-3/04

Work First New Jersey Substance Abuse Initiative (WFNJ-SAI)

Regional Lead Care Coordinator, Northern Region

- Responsible for initial training and ongoing clinical supervision of SAI Care Coordinators.
- Performs management and administrative tasks to insure the effective operation of the program
- Conducts assessments of and continuing service reviews for SAI clients by providing "floating" coverage as needed and maintained a reduced caseload as needed.
- Attended regional meetings as needed in order to build relationships between the Division of Family Development, The NJ Division of Addiction Services, welfare workers, and the network treatment providers.
- Interacted with treatment providers on routine matters related to client care, including monitoring treatment progress

Care Plus New Jersey, Partnership for children, In-Home Services

10/03-3/04

Per Diem Therapist, Bergen County

- Provides in-home services to children and their families to increase stabilization.
- Provides supportive family and individual contacts, transportation, case management, assessments, treatment planning, individual and family therapy, client and family education, discharge and aftercare planning

National Council on Alcoholism and Drug Dependency (NCADD)

10/98-11/00

Work First New Jersey Substance Abuse Initiative

Care Coordinator, Bergen County

- Provides comprehensive clinical substance abuse assessments utilizing the Addiction Severity Index (ASI), the Level of Care Index (LOCI) and the DSM IV.
- Responsible for locating, placing, and monitoring necessary and appropriate residential and ambulatory substance abuse treatment service for welfare recipients
- Provide liaison services between patient and family, referral sources(s), and other service agencies.
- Responsible for managing the care of WFNJ recipients based on continuing service reviews utilizing ASAM PPC-2 criteria.

Advance Housing, Hackensack, NJ

04/99-10/03

Part time Social Service Counselor

- Conducts individual, family, and group supportive counseling with adults with serious and persistent mental illness (PSPMI) in the community
- Monitors self administration of psychotropic medication and provides education in the patients homes out in the community

Mid Bergen Integrated Case Management, Lodi, NJ

09/97-09/98

Case Manager, Substance Abuse Specialist

- Instruct low functioning dually diagnosed population in a group setting focusing on their disorders and maintain sobriety through recovery education and relapse prevention.
- Network with psychiatrists and health agencies to facilitate client evaluations and medications
- Provide crisis intervention and consultation to dually diagnosed population and their families

National Recovery Institute

12/96-07/97

Fort Lauderdale, Florida

Primary Therapist

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)Board Name: Advisory Committee on Behavioral Health, Substance Use Advisory Not Advisory At Large Appointment or District Appointment /District #: _____Term of Appointment: 3 Years. From: 11/1/24 To: 10/31/27Seat Requirement: Knowledge, competence, and experience relative to Seat #: 14 *Reappointment or New Appointmentor to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0**Section II (Applicant):** (Please Print)**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**Name: Makris John A
Last First MiddleOccupation/Affiliation: RetiredOwner Employee Officer

Business Name: _____

Business Address: _____

City & State _____ Zip Code: _____

Residence Address: 20967 Cipres WayCity & State Boca Raton FL 33433 Zip Code: _____

Home Phone: () _____ Business Phone: () _____ Ext. _____

Cell Phone: () 561-789-4222 Fax: () _____Email Address: johnmakris@friendsofbrice.comMailing Address Preference: Business ResidenceHave you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

| <u>Contract/Transaction No.</u> | <u>Department/Division</u> | <u>Description of Services</u> | <u>Term</u> |
|---------------------------------|-------------------------------|--------------------------------|----------------------------|
| <u>Example: (R#XX-XX/PO XX)</u> | <u>Parks & Recreation</u> | <u>General Maintenance</u> | <u>10/01/00-09/30/2100</u> |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

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By watching the training program on the Web, DVD or VHS on 8/20 2024
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *John A. Makris* Printed Name: John Makris Date: 8/20/24

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Community Services Department / Office of Behavioral Health and Substance Use Disorder
810 Datura Street, West Palm Beach, FL, 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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OR

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(Governmental Entity)

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By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: _____ Printed Name: John Makris Date: 8/20/24

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 810 Datura Street, West Palm Beach, FL, 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: 9/13/24

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Revised 01/09/2023

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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*Applicant's Signature: _____ Printed Name: John Makris Date: 8/20/24

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 810 Datura Street, West Palm Beach, FL, 33401

Section III (Commissioner, if applicable):

Appointment to be made at BOC Meeting on:

Commissioner's Signature: [Signature] Date: 8/23/24

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 01/09/2023

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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 810 Datura Street, West Palm Beach, FL, 33401

Section III (Commissioner, if applicable):
 Appointment to be made at BCC Meeting on: 10-22-24
 Commissioner's Signature: Marc Woodward Date: 8-27-24

John A. Makris Bio

John A. Makris has been a resident of the Boca Raton area since 1977. John holds two degrees from Florida Atlantic University, a B.S. in Economics and B.A. in Accounting. John also served as Student Body President while attending the university.

John's career has spanned the non-profit and for profit arena. He began his career in Tallahassee representing the students of Florida's public universities, winning low tuition and need-based financial aid for state university students.



Over the next eight years John served as V.P. of Legislative Affairs of the Greater Boca Raton Chamber of Commerce addressing local, state and federal issues. He also served as membership director for two years. Over the course of twenty years John worked at the Chamber of Commerce, as well as held the positions of Executive Director of the Community Development Council of Palm Beach County and Acting Director of the Palm Beach County Municipal League. John's accomplishments have been in the areas of education, economic development, local governance and a variety of community and political initiatives.

In 2000 John established John A. Makris, CPA, P.A. providing fiduciary tax and financial services to a wide array of clients. Always led by a sense of civic duty, he also served as President of the Florida Institute of CPAs Atlantic Chapter. Over the last eighteen months John also held the position of V.P. at Stoeber Glass Wealth Management as an investment advisor.

In March of 2020 John retired from his career as a CPA. John's mission is to come back to the non-profit world and volunteer to pursue his passion for the battle against substance abuse. By advocating for the recovery community and raising needed resources, John hopes to make a significant contribution in the war against the horrible scourge of addiction. As parents who have lost a child to the opioid epidemic, John and his wife Michelle understand the plight of those suffering from substance use disorder, and those that love and care for them. In May of 2020 John was elected to the Hanley Foundation Board of Directors and he and Michelle continue to support prevention, treatment and recovery efforts.

Proposed BHSUCOD At-Large Category and Seat Number

| Seat Number | Seat Requirement | Name of Member | Term of Appointment |
|--------------------|--|-----------------------|----------------------------|
| 10 | Knowledge, Competence, Experience relative to behavioral health and substance use disorder | Sharon Burns-Carter | 11/1/24 -10/31/27 |
| 11 | Knowledge, Competence, Experience relative to behavioral health and substance use disorder | Ariana Ciancio | 11/1/24 - 10/31/27 |
| 14 | Knowledge, Competence, Experience relative to behavioral health and substance use disorder | John Makris | 11/1/24 - 10/31/27 |

BHSUCOD Membership & Terms

| Ex-Officio | Seat # | Organization | Term Expires |
|--------------------------|---------------|---------------------|---------------------|
| Angela Burns | 1 | *PBC LOC | N/A |
| Al Johnson, Esq. | 2 | 15th SAO | N/A |
| Jon VanArnam | 3 | PBC HCD | N/A |
| Natalie Kenton | 4 | FL DOH PBC | N/A |
| Sandra Sisson | 5 | PBCSO | N/A |
| Charles Coyle | 6 | PBCFR | N/A |
| Daniel Oria | 7 | SEFBHN | N/A |
| Patrick McNamara | 8 | PH | N/A |
| Maureen Kielian | 9 | SEFRA | N/A |
| | | | |
| At Large | Seat # | Organization | Term Expires |
| Sharon Burns-Carter | 10 | RJFS | 10/31/2024 |
| Ariana Ciancio | 11 | DBPD | 10/31/2024 |
| Lissa Franklin | 12 | DBDTF | 10/31/2023 |
| William Freeman | 13 | POP | 10/31/2023 |
| John Makris | 14 | FOB | 10/31/2024 |
| Brent Schillinger, MD | 15 | PBCMS | 10/31/2025 |
| vacant | 16 | HCSEF | 10/31/2025 |
| Rae Whitely - Vice Chair | 17 | FIF | 10/31/2023 |
| Austin Wright | 18 | RR | 10/31/2025 |

R2002-1340

Document Type



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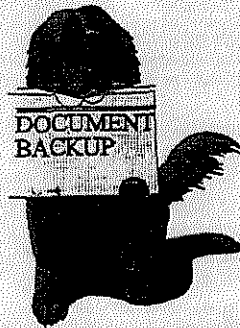


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RESOLUTION NO. R-2022-1340

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, CREATING THE PALM BEACH COUNTY ADVISORY COMMITTEE ON BEHAVIORAL HEALTH, SUBSTANCE USE AND CO-OCCURRING DISORDERS; PROVIDING FOR A PURPOSE; PROVIDING FOR MEMBERSHIP, APPOINTMENTS, TERMS; PROVIDING FOR OFFICERS; PROVIDING FOR ROLES AND RESPONSIBILITIES; PROVIDING FOR SUNSHINE LAW, CODE OF ETHICS; PROVIDING FOR MEETINGS; PROVIDING FOR SUBCOMMITTEES; PROVIDING FOR GENERAL PROVISIONS; AND PROVIDING FOR EFFECTIVE DATE, SUNSET.

WHEREAS, behavioral health and substance use disorder are major health problems facing the citizens of Palm Beach County; and

WHEREAS, the Board of County Commissioners (BCC) adopted an Opioid Epidemic Response Plan (the Response Plan) in April of 2017 that identified strategic areas of focus as well as related action steps including appointing a County Drug Czar, designating a lead entity, and establishing an opioid response steering committee to advise and help guide the County's efforts; and

WHEREAS, the Response Plan was intended to satisfy the State's Opioid Settlement Clearing Trust Fund requirement for an opioid response abatement plan pursuant to section 17.42 (4)(c), Florida Statutes (2022); and

WHEREAS, the BCC has identified the substance use epidemic including but not limited to opioids, crack cocaine and crystal methamphetamine as well as behavioral and substance use disorder as high strategic priorities; and

WHEREAS, a Behavioral Health, Substance Use and Co-Occurring Disorder Steering Committee was established in 2019 consistent with the Opioid Response Plan, which was intended, in part, to satisfy the State's Opioid Settlement Clearing Trust Fund requirement for a Task Force to respond to the opioid epidemic pursuant to section 17.42 (4)(b), Florida Statutes (2022); and

WHEREAS, the BCC has expressed approval of a person-centered, recovery-oriented system of care focused on quality of care and long-term recovery outcome improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

Section 1: Purpose. There is hereby established the Palm Beach County Advisory Committee on Behavioral Health, Substance Use and Co-Occurring Disorder (BHSUCOD) to enhance the County's capacity and effectiveness in formulating comprehensive, integrated, and effective behavioral health, substance use and co-

occurring disorders prevention, treatment, support, and recovery policies, as well as to offer recommendations regarding the County's provision of services to the citizens of Palm Beach County. The BHSUCOD will be supported by the Palm Beach County Community Services Department. The BHSUCOD will increase the coordination and interactions between organizations, agencies and institutions whose mission is to resolve Substance Use and Behavioral Disorders in Palm Beach County.

Section 2: Membership, Appointments, Terms.

- A. Members: The BHSUCOD shall be comprised of nine (9) at-large Members and eight (8) Ex officio Members. Members and Ex Officio Members will have equal voting rights on all matters to come before the BHSUCOD. The total membership of the Advisory Committee shall, at a minimum, represent the organizations, agencies, institutions, and municipalities whose mission is to resolve Substance Use and Behavioral Disorders. Members shall be selected for their knowledge, competence, and experience relative to behavioral health and substance use disorder. In addition, three (3) of the nine (9) Members shall have lived experience with behavioral health and/or substance use disorder. All Members and Ex Officio Members must reside in Palm Beach County at the time of appointment and while serving on the Board. Membership shall be representative of the racial, ethnic, and geographic diversity of Palm Beach County.
- B. Inaugural Membership. The nine (9) individuals who serve as Members of the Opioid Response Plan Steering Committee at the time this Resolution is approved by the BCC, and the three (3) individuals who serve as Ex Officio Members of that Steering Committee, shall comprise the inaugural membership of the BHSUCOD, provided each individual resides in Palm Beach County. Ex Officio Members required by Paragraph C below, who do not serve as Ex Officio Members of the Steering Committee at the time this Resolution is approved, will be added to the inaugural membership of the BHSUCOD immediately on recommendation of the organization they represent.
- C. Ex Officio Members: the Ex Officio Members of the BHSUCOD shall be:
1. One (1) member of the Palm Beach County League of Cities who represents a municipality involved in opioid litigation;
 2. One (1) member representing the State Attorney, Fifteenth Judicial Circuit;
 3. One (1) member representing the Health Care District of Palm Beach County;
 4. One (1) member representing the Florida Department of Health in Palm Beach County;
 5. One (1) member representing the Palm Beach County Sheriff;
 6. One (1) member representing Palm Beach County Fire Rescue;
 7. One (1) member representing Southeast Florida Behavioral Health Network;
and
 8. One (1) member representing Palm Health Foundation.

Ex Officio Members shall be recommended for membership by the organization they represent, and membership shall occur simultaneously with that recommendation.

D. Appointments and Terms: At the inaugural meeting of the BHSUCOD, there will be a random selection designating three (3) Members to serve a one (1)-year initial term, three (3) Members to serve a two (2)-year initial term, and three (3) Members to serve a three (3)-year initial term. Following a Member's inaugural membership, Members shall be appointed at large by the BCC, and serve staggered terms of three (3) years, with a limit of three (3) consecutive three (3)-year terms. Vacancies occurring during a term shall be filled for the unexpired portion of the term, and shall not count toward the member's term limits. Ex Officio Members are not term limited. All Members shall serve at the pleasure of the BCC.

E. Attendance: Members shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Members removed pursuant to this paragraph shall not continue to serve on the Advisory Committee and such removal shall create a vacancy. Attendance requirement does not apply to Ex Officio Members.

Section 3: Officers. A chair and vice-chair shall be elected by a majority vote of the BHSUCOD and shall serve for a term of one year, but not to exceed two consecutive terms in any one office. The duties of the chair shall be to:

- A. Call Advisory Committee meetings and organize the agenda for the meetings;
- B. Preside at Advisory Committee meetings;
- C. Establish subcommittees, appoint subcommittee chairs, and charge subcommittees with specific tasks;
- D. Serve as primary liaison with staff; and
- E. Perform other functions as the Advisory Committee may suggest.

The vice-chair shall perform the duties of the chair in the chair's absence, and such other duties as the chair may assign.

If a vacancy occurs in the office of the chair, then the position shall be assumed by the vice-chair for the remainder of the term. Any remaining officer vacancies shall be filled through a majority vote of the Advisory Committee.

Section 4: Roles and Responsibilities. The BHUSCOD shall have the following roles and responsibilities:

- A. Collect information related to substance abuse disorders in the County and provide that information to the BCC, along with recommendations on responding to the opioid epidemic, as provided in section 17.42, Florida Statutes (2022).
- B. Submit to the BCC by October 1 of each year the BHSUCOD Annual Report or Response Plan Update, which shall evaluate mechanisms for behavioral health and substance use disorder services and recommend any changes that may improve the quality, long-term recovery outcomes, and coordination of these services.
- C. If requested by the BCC, provide recommendations on positions the BCC may take on local, state and federal legislation.

Section 5: Sunshine Law, Codes of Ethics

The BHSUCOD is subject to Florida's Sunshine Law. Reasonable public notice of all meetings, including subcommittee meetings, shall be provided, as required by the Sunshine Law, and all meetings shall be open to the public and minutes shall be taken. Records are subject to public disclosure.

Members of the BHSUCOD shall comply with the State's Code of Ethics found in Chapter 112, Part III of the Florida Statutes, as well as Palm Beach County's Code of Ethics codified in Sections 2-254 through 2-260 of the Palm Beach County Code.

SECTION 6: Meetings

The BHSUCOD shall meet monthly, or as needed, as determined by a majority of the membership.. A quorum, as established by ordinance, must be present for the conduct of all meetings. Meetings shall be governed by Robert's Rules of Order.

SECTION 7. : Subcommittees

The BHSUCOD shall be as self-sufficient as possible in that there is no budget for its function. To this end, to carry out its duties, the creation of subcommittees is encouraged.

Section 8. General Provisions All members shall comply with the Uniform Policies and Procedures governing advisory bodies as set forth in Resolution No. 2013-0193, and any amendments thereto. Members will be provided a copy of the resolution and are expected to become familiar with the various requirements, including the provision for automatic removal for lack of attendance, conduct of meetings, and compliance with state and local laws pertaining to financial disclosure and other requirements.

The BHSUCOD is not established to duplicate efforts that County programs and departments were established to address.

No member shall represent the BHSUCOD before any governmental body or public or private entity or group unless approved to do so by a majority vote of the BHSUCOD.

SECTION 9: Effective Date, Sunset Provision

This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida. The BHSUCOD will sunset five years from the effective date unless the Board extends its service through official action.

The foregoing resolution was offered by Commissioner McKinlay, who moved its adoption. The motion was seconded by Commissioner Sachs, and upon being put to a vote, the vote was as follows:

| | | |
|-------------------------------|---|---------------|
| Robert S. Weinroth, Mayor | - | <u>Aye</u> |
| Gregg K. Weiss, Vice Mayor | - | <u>Aye</u> |
| Commissioner Maria G. Marino | - | <u>Absent</u> |
| Commissioner David Kerner | - | <u>Absent</u> |
| Commissioner Maria Sachs | - | <u>Aye</u> |
| Commissioner Melissa McKinlay | - | <u>Aye</u> |
| Commissioner Mack Bernard | - | <u>Aye</u> |

The Mayor thereupon declared the Resolution duly passed and adopted this 1st day of November, 2022.

ATTEST:

CLERK OF CIRCUIT COURT

Joseph Abruzzo

By: 

Clerk of Court & Comptroller
Deputy Clerk

APPROVED AS TO FORM &
LEGAL SUFFICIENCY:

By: 

Assistant County Attorney

PALM BEACH COUNTY, Florida

By its Board of County Commissioners

By: 

Robert S. Weinroth, Mayor

APPROVED AS TO CONTENT:

By: 

Reginald K. Duren, Assistant
County Administrator