

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

BOARD RE-APPOINTMENT SUMMARY

Meeting Date: October 22, 2024
Department: Planning, Zoning & Building Department
Submitted By: Planning Division
Advisory Board: Historic Resources Review Board (HRRB)

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Reappointment of two (2) members to the Historic Resources Review Board (HRRB) for the term October 22, 2027 through October 21, 2027:

<u>Reappointment</u>	<u>Seat</u>	<u>Requirement</u>	<u>Recommended By</u>
Helen Vogt Greene	2	Interested in History	Commissioner Bernard Commissioner Woodward
Jeffrey Weeks	8	Interested in History	Vice Mayor Marino Commissioner Woodward


Summary: The HRRB was established by the Historic Preservation Ordinance adopted on February 2, 1993, to make recommendations to the Board of County Commissioners (BCC) regarding historic designations and related matters. The Unified Land Development Code (ULDC) Article 2.G.3.H specifies the membership of the HRRB. The term of office of each member is for three (3) years. HRRB seats are at-large positions appointed by the BCC. The Planning Division forwarded a memo (dated September 17, 2024) to the BCC notifying the BCC of the vacancies, and requesting nominations.

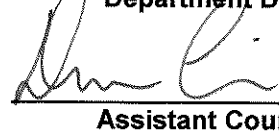
The advisory board has nine (9) seats, seven (7) seats are currently filled, with a diversity count of Caucasian: 7 (100%). The gender ratio (male: female) is 2:5. The nominees are Helen Vogt Greene who is a Caucasian female and Jeffrey Weeks who is a Caucasian male. Staff is addressing the need to increase diversity within our boards and will continue to encourage this in an effort to expand the Board's diversity. Unincorporated (DL)

Background and Justification: The HRRB was established by the Historic Preservation Ordinance adopted on February 2, 1993, to make recommendations to the BCC regarding historic designations and related matters. The ULDC provides for the HRRB to be composed of nine (9) members. However, the HRRB has five (5) seats with specific professional requirements per the Certified Local Government Program, and one (1) seat designated by the BCC for a resident living west of 20-mile Bend. All professional and the BCC required seats on the HRRB are currently filled. The remaining seats are among those with no specific professional requirements, but consideration is to be given to individuals with a demonstrated interest in history, architecture, or the following related disciplines: businessperson, engineer, contractor in a construction trade, landscape architect, urban planner, and/or attorney.

Attachments:

1. Boards/Committees Applications
2. Resumes/Biographies
3. List of Current Historic Resources Review Board (HRRB) Members
4. Memorandum to the Board of County Commissioners, September 17, 2024
5. Unified Land Development Code (ULDC) Article 2.G.3.H

Recommended by:  10/1/2024
Department Director Date

Approved By:  _____
Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): PZB-Planning DivisionBoard Name: Historic Resource Review Board (HRRB) Advisory Not Advisory At Large Appointment or District Appointment /District #: _____Term of Appointment: 3 Years. From: 10-22-2024 To: 10-21-2027Seat Requirement: No requirement Seat #: 2 *Reappointment or New Appointmentor to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: None**Section II (Applicant):** (Please Print)**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**Name: Greene Helen Vogt
Last First MiddleOccupation/Affiliation: Historian / NoneOwner Employee Officer Business Name: Not applicableBusiness Address: Not applicableCity & State Not applicable Zip Code: _____Residence Address: 215 No. "M" StreetCity & State Lake Worth Beach, Florida Zip Code: 33460Home Phone: (561) 585-7465 Business Phone: () Ext. _____Cell Phone: () Fax: ()Email Address: Hgreene561@gmail.comMailing Address Preference: Business ResidenceHave you ever been convicted of a felony: Yes _____ No
If Yes, state the court, nature of offense, disposition of case and date: _____Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

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BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Board Name: Historic Resource Review Board (HRRB) Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 Years. From: 10-22-2024 To: 10-21-2027

Seat Requirement: No requirement Seat #: 2

*Reappointment or New Appointment

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Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: None

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Greene Helen Vogt
Last First Middle

Occupation/Affiliation: Historian / None
Owner Employee Officer

Business Name: Not applicable

Business Address: Not applicable

City & State: Not applicable Zip Code: _____

Residence Address: 215 No. "M" Street

City & State: Lake Worth Beach, Florida Zip Code: 33460

Home Phone: (561) 585-7465 Business Phone: () Ext. _____

Cell Phone: () Fax: ()

Email Address: Hgreene561@gmail.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 9 - 9, 20 24
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Kelen Vogt Green Date: 9-9-24

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 Christian Davenport/ Nora Acord, PZ&B Planning Division
 Vista Center
 2300 N. Jog Road, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: October 22, 2024

Commissioner's Signature: [Signature] Date: 9-24-24

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Board Name: Historic Resource Review Board (HRRB) Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 Years. From: 10-22-2024 To: 10-21-2027

Seat Requirement: No requirement Seat #: 8

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Weeks Jeffrey Stephen
Last First Middle

Occupation/Affiliation: Interest in Glades History

Owner Employee Officer

Business Name: Not applicable

Business Address: Not applicable

City & State Not applicable Zip Code: _____

Residence Address: 1908 SE Ave K Pl

City & State Belle Glade, Florida Zip Code: 33430

Home Phone: (561) 996-2649 Business Phone: () Ext. _____

Cell Phone: (561) 261-9989 Fax: ()

Email Address: Weeks943@bellsouth.net

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

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_____	_____	_____	_____
_____	(Attach Additional Sheet(s), if necessary) OR		
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

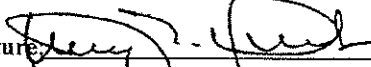
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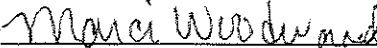
*Applicant's Signature:  Printed Name: JEFFREY S. WEEKS Date: 10 SEP 2024

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Revised 02/01/2016

Helen Vogt Greene
215 North "M" Street
Lake Worth Beach, Florida 33460
561-585-7465

Highlights of Qualifications

66 years as an active resident of Palm Beach County. 56 years of service to the City of Lake Worth Beach.

Daughter of Morton S. and Blanche C. Vogt, who, as a family, came to Florida in 1942. Parents lived in North Palm Beach, Fl. With the business, Vogt Electric, in Riviera Beach.

County and City Appointed Boards:

Member of Planning and Historic Resources Review Board of Lake Worth (as of 2019) Lake Worth Beach. Before the Boards were divided.

Member for Twenty-six (26) years for Palm Beach Historic Resources Review Board (HRRB) (Chair for 5 years) I am seeking reappointment for 2025-2028.

Comments on Museum of the City of Lake Worth:

June 1979, was requested by invitation of the Mayor and vote of the City Commission to preserve the history of the City for future generations.

In May 1989, with the support of the community and 3,500 letters, the City Hall Annex, 2 school was placed on the Historic Register of Historic Places.

September, 1992, Museum of the City of Lake Worth was awarded the "National Certificate of Commendation" for preservation of the Lake Worth area. Presented by the American Association of State and Local History, Nashville, Tenn.

October, 1992 Palm Beach County Board of Commissioners presented me with a "Certificate of Appreciation for preservation efforts.

1994 Retired as Curator (due to the illness of my husband.)

1994-2024 Title of Historian. I act as consultant and continue to do historical programs

City Appointed Committee:

200th Anniversary of the United States of America

Lake Worth, Bicentennial Commission

Evening on the Avenue

July 4th...80th Jubilee

9-11 Memorial Service, Mistress of Ceremonies 2002

Organizations (current)

Resume J. Stephen Weeks

Graduated Belle Glade High School 1961

Graduated Florida State University 1967

Entered the Armed Services 1968, Attended Officer Candidate School,

Commissioned 2Lt Army Signal Corp 1969

Retired as a Captain 1991

Served on Belle Glade City Commission 1989-2004

Served as Mayor 2003-2008

Member of First Baptist Church Belle Glade

Community Service Served

Board member Glades Day School

Belle Glade Chamber of Commerce

Western Palm Beach County Mental Health

Boy Scouts of America

Community Service Currently Serving

Glades ARC

Glades Historical Society

Gideons International

Belle Glade Housing Authority

Historic Resources Review Board Appointments

Updated 08/27/2024

District	Seat	Member Name	Expiration	Latest-Appt	Original-Appt	Title
At Large	1	Aimee Sunny	09/12/2025	09/13/2022	06/04/2019	Chair 01/20/2023
At Large	2	Helen Vogt Greene	10/07/2024	10/05/2021	6/1/2002	
At Large	3	Anne Hamilton	04/02/2027	04/02/2024	04/02/2024	Prev. A. Alvarez
At Large	4	Friederike Mittner	09/12/2025	09/13/2022	5/18/2002	
At Large	5	Clifford Brown	12/09/2024	12/07/2021	6/6/2006	
At Large	6	Meredith Ellis	09/12/2025	9/13/2022	07/13/2021	
At Large	7	Rose Guerrero	08/19/2027	8/20/2024	07/13/2021	
At Large	8	Steve Weeks	10/07/2024	10/05/2021	10/18/2012	Vice Chair 01/20/2023
At Large	9	Steve Rappaport	05/07/2027	05/07/2024	05/07/2024	

Notes:

1. The term of office of each member shall be three (3) years.
2. The appointment of a new member to fill the vacancy of a departing member, the new member's term shall end at the expiration date of the departing member.
3. Members shall hold office until the first Tuesday after the first Monday in June of expiration year.



**Department of Planning,
Zoning & Building**

2300 North Jog Road
West Palm Beach, FL 33411-2741
(561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
Building Division 233-5100
Code Enforcement 233-5500
Contractors Certification 233-5525
Administration Office 233-5005
Executive Office 233-5228
www.pbcgov.com/pzb

**Palm Beach County
Board of County
Commissioners**

Maria Sachs, Mayor

Maria G. Marino, Vice Mayor

Gregg K. Weiss

Michael A. Barnett

Marci Woodward

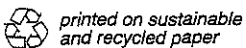
Sara Baxter

Mack Bernard

County Administrator

Verdenia C. Baker


"An Equal Opportunity
Affirmative Action Employer"



printed on sustainable
and recycled paper

MEMORANDUM

TO: The Honorable Mayor Maria Sachs, and the
Members of the Board of County Commissioners

FROM: Thuy Shutt, AIA, FRA-RA, PBC Planning Director 
Planning Division

DATE: September 17, 2024

RE: **At-Large Nominations to the Historic Resources Review
Board**

ITEM: The purpose of this memo is to request two At-Large nominations for the Historic Resources Review Board.

BACKGROUND: The primary function of the Historic Resources Review Board (HRRB) is to make recommendations to the Board of County Commissioners (BCC) regarding historic and archaeological resources. The HRRB fulfills the requirements of the Certified Local Government (CLG) program set forth by the State of Florida and the National Historic Preservation Act. The ULDC provides for the HRRB to be composed of nine members. The HRRB currently consists of nine members, all are appointed by the BCC, and there are no non-voting representatives. The term of office of each member is three years, and members may be reappointed upon approval by the BCC. The board meetings are held four times per year. The qualifications for this board appointment are: five with professional experience, three with an interest in historic preservation, and one Palm Beach County resident living west of 20-Mile Bend.

DISPOSITION: The following board members has expressed an interest in being reappointed: Ms. Greene and Mr. Weeks. The applications and résumés for the candidate is attached for your review and signature. If you would like to nominate a different candidate, please provide us with the candidate(s) contact information. Please return your nomination to the Planning Division, Nora Acord, HRRB recording secretary, by email or inter-office mail on or before September 23, 2024. Staff will prepare an agenda item for the October 22, 2024 BCC meeting.

Should you have any questions regarding this appointment or nomination, please contact Christian Davenport, Palm Beach County Archaeologist, 233-5331, cdavenpo@pbc.gov

Attachments: *PBC BOCC Boards/Committees Application and Resume*

cc: Patrick W. Rutter, AICP, Deputy County Administrator
Whitney Carroll, Esq., AICP, Executive Director, PZB
Cindy Hoskin, JD, Deputy Director, PZB
Darren Leiser, Esq., Asst. County Attorney
Yvonne Wamsley, PBC Agenda Coordinator
Jeff Gagnon, AICP, Deputy Director, PBC Planning Division
Bryan Davis, CNU-A, Principal Planner, PBC Planning Division
Christian Davenport, MA, RPA, Historic Preservation Officer, PBC Archaeologist

H. Historic Resources Review Board**1. Establishment**

There is hereby established a Historic Resources Review Board (HRRB).

2. Powers and Duties

The HRRB shall have the following powers and duties under the provisions of this Code:

- a. develop, administer, and update an accurate inventory of historic resources in unincorporated PBC and on PBC-owned property in municipalities. The inventory shall be used to formulate a map of historic district boundaries and historically significant properties meriting protection to be incorporated into the Land Use Element of the Plan;
- b. pursuant to Art. 9.B, Historic Preservation Procedures, nominate and accept nominations for public and private properties for designation and regulate and administer such properties, structures, buildings, sites, districts, etc. so designated as historic sites and/or districts. The Department, in conjunction with the HRRB, shall establish a schedule for nominations for public and private properties for designation;
- c. participate in the National Register program in Florida to the greatest possible extent, as defined by the 1981 and subsequent amendments to the National Historic Preservation Act of 1966 and regulations and rules drafted pursuant to those amendments by the National Park Service and the Florida State Bureau of Historic Preservation;
- d. act as a regulatory body to approve, deny, or modify Certificates of Appropriateness as specified by Art. 9, Archaeological and Historic Preservation;
- e. make recommendations concerning amendments to the Plan, this Code, Building, and other development-related codes as they relate to the preservation of historic resources;
- f. make recommendations regarding historic and archeological resources on property owned by PBC;
- g. pursuant to Art. 9.B.4.B, Waiver of the Code Provisions, review and comment to the BCC concerning waiver of Code provisions for properties within historic districts and for properties designated as historic or archeological sites or listed on the PBC Register of Historic Places; [**Ord. 2012-027**]
- h. develop, establish, and administer guidelines concerning contemporaneous architectural styles, colors, building materials, and so forth for historic sites and historic districts. Such guidelines will be subject to approval by the BCC;
- i. coordinate with other entities to support increased public awareness of the value of historic preservation;
- j. after PBC qualifies as a Certified Local Government, make recommendations to the PBC Commission concerning the use of grants from Federal and State agencies, to augment PBC funding in order to promote the preservation and conservation of archaeological sites of historic significance, historic sites, and historic districts;
- k. cooperate and coordinate with Property Owners, public and private organizations, businesses, and other individuals to help ensure the conservation and preservation of archaeological sites, contents within said sites, buildings, structures, and districts of historic significance, especially those for which demolition or destruction is proposed;
- l. create and approve the design of standardized historic markers and plaques and issue recognition to designated historic sites and historic districts within PBC;
- m. execute any other needed and appropriate historic resource preservation functions which may be approved by the BCC;
- n. develop and administer a Historic Preservation Manual for PBC to help Property Owners fulfill the regulations and requirements of this Ordinance;
- o. hear, consider, and approve, approve with conditions, or deny applications for Certificate to Dig;
- p. make recommendations to the BCC regarding proposed amendments to the Map of Known Archeological Sites;
- q. initial resources shall be dedicated to those functions which shall qualify PBC as a Certified Local Government;
- r. make every effort to be represented at meetings, conferences, and workshops pertaining to the functions of the HRRB scheduled by the State Historic Preservation Offices or the Florida Conference of Preservation Boards and Commissions;
- s. seek expertise or proposals of matters requiring evaluation by a professional of a discipline not represented on the HRRB; and,
- t. the HRRB's responsibilities shall be complementary to the powers of the State Historic Preservation Office.

3. Board Membership

a. Qualifications

There shall be nine members of the HRRB. Members of the HRRB shall be residents of PBC, Florida and demonstrate an interest in local history. One member with professional experience shall be appointed from each of the following five professional disciplines: history, architecture, archeology, architectural history, and historic architecture. Other historic preservation-related disciplines, such as urban planning, American studies, American civilization, cultural geography, or cultural anthropology shall be considered when choosing appointments for these five of the nine members of the HRRB. Each of these five positions shall meet the requirements outlined in the Professional Qualifications Standards of the Florida Certified Local Government Guidelines. In addition to the above five positions, there shall be a sixth person with a demonstrated interest, degree, or experience in one of the above professional disciplines who is also a resident of the area of PBC west of Twenty Mile Bend, including any of the incorporated or unincorporated communities in proximity to Lake Okeechobee. There are no specific requirements for the other three positions as a prerequisite to appointment but consideration shall be given to the following with a demonstrated interest in history, architecture, or related disciplines: businessperson, engineer, contractor in a construction trade, landscape architect, urban planner, attorney, and resident of areas identified by the 1990 PBC Historic Sites Survey as containing 25 or more structures with potential for historic preservation. Persons seeking appointment to the HRRB shall be willing to invest time to assist Staff in site evaluations, establishing priorities, public education efforts, survey and planning activities of the Certified Local Government Program, and the other responsibilities of the HRRB. Board members shall attend pertinent educational conferences and seminars.

b. Appointment

The members of the HRRB shall be appointed at large by the BCC.

c. Terms of Office

Each appointment shall be made for a term of three years. Any member may be reappointed upon approval of the BCC as provided for herein. [Ord. 2013-001]

4. Secretary and Staff

a. Secretary

The Planning Director of the PZB shall serve as Secretary to the HRRB.

b. Staff

The Planning Division shall be the professional staff of the HRRB. The Board shall make every effort to minimize demands on staffing in consideration of budgetary constraints.

5. Meetings

a. General

General meetings of the HRRB shall be held at least four times per year. Special meetings may be called by the Chair of the HRRB, or in writing by a majority of the members of the Board. Staff shall provide 24-hour written notice to each Board member prior to a special meeting. [Ord. 2020-001]

b. Quorum

The presence of a majority of the appointed members of the HRRB shall constitute a quorum necessary to take action and transact business. [Ord. 2020-001]

I. Impact Fee Review Committee

1. Establishment

There is hereby created an Impact Fee Review Committee (IFRC).

2. Powers and Duties

The IFRC shall have the following powers and duties under the provisions of this Code:

- a. submit a Report to the BCC whenever PBC conducts a full review or update of the impact fee system relating to:
 - 1) the implementation of Art. 13, Impact Fees;
 - 2) actual levels of service for the impact fees exacted in Art. 13, Impact Fees;
 - 3) the collection, encumbrance, and expenditure of all impact fees collected pursuant to Art. 13, Impact Fees;
 - 4) the validity and assumptions in the technical memoranda used to support the impact fee schedules in Art. 13, Impact Fees; and,
 - 5) any recommended amendment to Art. 13, Impact Fees.
- b. review amendments to Art. 13, Impact Fees prior to their consideration by the BCC; and,
- c. perform such other duties as the BCC deems appropriate.