

# AGENDA ITEM 3.A.2

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

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Meeting Date: October 29, 2024       Consent       Regular  
   Workshop       Public Hearing

Department Submitted By: Clerk of the Circuit Court & Comptroller

Department Submitted For: Joseph Abruzzo, Clerk of the Circuit Court & Comptroller

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**I. EXECUTIVE BRIEF**

**Motion and Title:**

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$750,000.

**Summary:**

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

**Background and Justification:**

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

**Attachments:**

Lists identifying contracts:

1) PURCHASING	\$	750,000.00
2) TOURIST DEVELOPMENT COUNCIL	\$	0.00
3) RISK MANAGEMENT	\$	<u>0.00</u>
<b>TOTAL</b>	<b>\$</b>	<b>750,000.00</b>

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Recommended by: \_\_\_\_\_

Liana Figueroa  
Liana Figueroa, Manager - Finance Services

10/25/24  
Date

Approved by: \_\_\_\_\_

N/A  
Assistant County Administrator

\_\_\_\_\_ Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five-Year Summary of Fiscal Impact:**

<u>Fiscal Years</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?				Yes _____	No _____
Budget Account No.:	Fund _____	Dept. _____	Unit _____	Object _____	
				Reporting Category _____	

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

\_\_\_\_\_  
OFMB

\_\_\_\_\_  
Contract Dev. and Control

**B. Legal Sufficiency:**

\_\_\_\_\_  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**10/29/2024**

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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**EXHIBIT A**

Minnesota Life Insurance Company.	Increase of term contract for term life and accidental death and dismemberment Insurance for the period 01/01/2019 through 12/31/2024 per Master Agreement #18070.	Contract Amount: \$420,000.00 Total Contract Authorized Amount: \$6,820,000.00 S/M/WBE: \$0 Original Contract Amount: \$6,400,000.00	Risk Management Department  Accounting lines: 7001-2290(BSA)-7038(SBSA), 7001-2295(BSA)-LIFE(SBSA)	Thelwell	
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The County has encumbered \$6,386,815 (\$91,896.62/month) during the previous sixty-nine and one-half (69.5) months of the current seventy-two (72) month term contract. The Risk Management Department requests an increase of \$420,000 over the previously authorized amount of \$6,400,000 for the remaining two and one-half (2.5) months of the current term contract that provides term life and accidental death and dismemberment insurance. The contract amount for the: (i) initial sixty (60) month term was \$5,200,000, which was increased to \$6,400,000, with \$6,386,815.14 expended. This term contract has no renewal options. Awardee is located out of State.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
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**EXHIBIT B**

Sun Art Painting Corp; Hatcher Construction & Development Inc; A to Z Paint Contracting, Inc.; and Mueller Construction and Management Company

Extension of term contract for caulking, sealing and patching services for the period of 10/01/2024 through 04/30/2025 per Master Agreement #19006.

Contract Amount: \$199,500.00  
 Total Contract Authorized Amount: \$399,000.00  
 S/M/WBE: \$0  
 Original Contract Amount: \$199,500.00

Countywide  
  
 Accounting Lines:  
 Various  
  
 Lead Department:  
 Facilities Development and  
 Operations Department

Thelwell

The County has encumbered \$173,580 (\$2,630/month) during the previous sixty-six (66) month term contract. The Facilities Development and Operations Department requests a six (6) month extension to the current term contract, retroactive start date of 10/01/2024, due to the new solicitation pending prequalification responses. The contract amount for the (i): initial sixty (60) month term was \$125,000, which was increased to \$199,500, with \$173,584 expended. This term contract has no renewal options. Awardees are located in Palm Beach County. The original contract was established by a competitive solicitation process.

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**EXHIBIT C**

Community tree & Landscape Service, Inc.	Extension of term contract tree removal services for the period of 12/17/2024 through 06/16/2025 per Master Agreement #19053RD.	Contract Amount: \$130,500.00 Total Contract Authorized Amount: \$1,919,500.00 S/M/WBE: \$0 Original Contract Amount: \$271,000.00	Countywide  Accounting Lines: Various  Lead Department: Parks and Recreation	Thelwell	
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The County has encumbered \$142,848 (\$14,284.80/month) during the previous ten (10) months of the current twelve (12) month term contract. The department requests a six (6) month extension to the current term contract. The contract amount for the (i): initial twelve (12) month term was \$271,000, with \$124,938 expended; (ii) first twelve (12) month renewal term was \$334,000, with \$130,614 expended; (iii) second twelve (12) month renewal term was \$295,000, with \$157,382 expended; (iv) third twelve (12) month renewal term was \$504,500, with \$302,913 expended; and (v) fourth twelve (12) month renewal term was \$384,000, with \$140,380 expended. This term contract has no renewal options. Awardee is located outside of Palm Beach County, in the City of Port Salerno, Florida. The original contract was established by competitive solicitation process.

**TOTAL AMOUNT OF ALL AWARDS: \$750,000.00**