

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: November 5, 2024

Department: Airports

Advisory Board: Citizens' Committee on Airport Noise (CCAN)

I. EXECUTIVE BRIEF

**Motion & Title: Staff recommends motion to approve:** the At-Large appointment to the Citizens' Committee on Airport Noise (CCAN) for a term beginning November 5, 2024 and expiring September 30, 2027:

<u>Appointment</u>	<u>Seat</u>	<u>Nominated by</u>
Henry Pawski	9	Economic Council of Palm Beach County, Inc.

**Summary:** CCAN serves as an advisory board to the Department of Airports, and the Board of County Commissioners (BCC) regarding topics that include potential noise mitigation methods and may suggest programs, concepts and resolution of complaints to the Department of Airports. Per Resolution No. R2013-1304, the CCAN consists of 11 members. Seven (7) members are District appointments (Seats 1 through 7) and four (4) members are At-Large appointments (Seats 8 through 11). The term for Seat No. 9 has expired. The Economic Council of Palm Beach County, Inc., has recommended Henry Pawski for the vacancy and their recommendation has been supported by members of the BCC. No other recommendations have been received. The diversity of the current CCAN is as follows: Caucasians 7 (64%) and the gender ratio (female:male) is 4-3; Henry Pawski is a Caucasian male. Staff is addressing the need to increase diversity within its Committee and will continue to encourage this in an effort to expand the Committee's diversity. (Airports) Countywide (AH)

**Background and Justification:** Per Resolution R2013-1304, adopted by the BCC on October, 1, 2013, the CCAN serves as an advisory board to the Department of Airports, and the BCC regarding topics that include potential noise mitigation methods and may suggest programs, concepts and resolution of complaints to the Department of Airports.

**Attachments:**

1. Boards/Committee Application for Henry Pawski
2. Economic Council of Palm Beach County Letter of Recommendation
3. Memo to BCC Requesting Nominations
4. CCAN Composition and Members Report
5. Resolution R2013-1304

Recommended by: Sam Beebe 10/22/24  
Department Director Date

Legal Sufficiency: Armine Delgado 10-24-24  
Assistant County Attorney Date

**II. REVIEW COMMENTS**

**A. Other Department Review:**

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**Department Director**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: Citizens Committee on Airport Noise (CCAN) Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: 11/05/2024 To: 09/30/2027

Seat Requirement: Recommended by Economic Council Seat #: \_\_\_\_\_

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Pawski Henry John  
Last First Middle

Occupation/Affiliation: N/A  
Owner  Employee  Officer

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City & State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Residence Address: 3160 Lake Osborne Drive #208

City & State Lake Worth Beach Zip Code: 33461

Home Phone: ( ) Business Phone: ( ) Ext. \_\_\_\_\_

Cell Phone: (973) 479 7166 Fax: ( )

Email Address: Hjpawski911@gmail.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No   
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Training on the Palm Beach County Code of Ethics can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

By signing below I agree to abide by the Palm Beach County Code of Ethics, and acknowledge that I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 8/27 2024  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Florida Sunshine Law and the State of Florida Code of Ethics, Chapter 112, part III of the Florida Statutes:

\*Applicant's Signature: Henry J. Pawlowski Printed Name: HENRY J. PAWLOSKI Date: 8/31/24  
 (NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

**Return this FORM to:**

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Florida Sunshine Law and the State of Florida Code of Ethics, Chapter 112, part III of the Florida Statutes:

\*Applicant's Signature: Nancy J. Pomeroy Printed Name: HONDU T PALAKI Date: 8/31/24  
 (NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

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Return this FORM to:

Stephen M. Cartagena, PBC Dept. of Airports  
 846 Palm Beach Int'l Airport  
 West Palm Beach, FL 33406

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: [Signature] Date: 10/7/24

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

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By signing below I acknowledge that I have read, understand and agree to abide by the Florida Sunshine Law and the State of Florida Code of Ethics, Chapter 112, part III of the Florida Statutes:

\*Applicant's Signature: *Henry J. Pawlski* Printed Name: Henry J. Pawlski Date: 8/31/24  
(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

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846 Palm Beach Int'l Airport  
West Palm Beach, FL 33406

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: *Maria G. Mauro* Date: 10/4/24

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Revised 01/09/2023

**Section II Continued:**

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_____	_____	_____	_____
_____	_____	_____	_____
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OR			
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**Return this FORM to:**  
 Stephen M. Cartagena, PBC Dept. of Airports  
 846 Palm Beach Int'l Airport  
 West Palm Beach, FL 33406

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: \_\_\_\_\_ Date: 10/7/24



September 16, 2024

Laura Beebe, Director of Airports  
Palm Beach County Department of Airports  
846 Palm Beach International Airport  
West Palm Beach, FL 33406

Dear Ms. Beebe,

Thank you for your ongoing partnership with the Economic Council of Palm Beach County. Please accept this letter as our request for the consideration of Henry Pawski on behalf of the Economic Council of Palm Beach County. Should you have any questions, please do not hesitate to contact Kaci Hanner, Administrative Assistant for the Economic Council at 561-628-3114.

A handwritten signature in black ink, appearing to read "Michele Jacobs", followed by a horizontal line.

Michele Jacobs  
President & CEO  
Economic Council of Palm Beach County



PALM BEACH COUNTY  
BOARD OF COUNTY  
COMMISSIONERS  
Maria Sachs, Mayor  
Maria G. Marino, Vice Mayor  
Gregg K. Weiss  
Michael A. Barnett  
Marci Woodward  
Sara Baxter  
Mack Bernard

*Palm Beach*

INTERNATIONAL AIRPORT



COUNTY ADMINISTRATOR  
Verdenia C. Baker  
DEPARTMENT OF AIRPORTS

**INTER-OFFICE COMMUNICATION  
PALM BEACH COUNTY**

**To: The Honorable Mayor Maria Sachs & Members of the Board  
of County Commissioners**

**From: Laura Beebe, Director of Airports**

A handwritten signature in black ink that reads 'Laura Beebe'.

**Date: October 1, 2024**

**Re: At-Large Appointment for the Citizens' Committee on Airport Noise**

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The Department of Airports has received a letter from the Economic Council of Palm Beach County requesting that Henry Pawski be considered for nomination to Seat #9 of the Citizens' Committee on Airport Noise (CCAN).

The CCAN serves as an advisory board to the Department of Airports and the Board of County Commissioners (BCC) regarding topics which include potential noise mitigation methods and may suggest programs, concepts and resolution of complaints to the Department of Airports.

If you wish to support Henry Pawski's nomination please sign and return the enclosed Boards/Committee Application.

Staff would like to place his appointment on an agenda for the November 5, 2024 BCC meeting. Should you have any questions, please contact Stephen Cartagena at (561) 471-7403 or contact me directly at (561) 471-7430.

Enclosures: Application and résumé for Henry Pawski / Current CCAN Membership Roster / Letter of Recommendation from the Economic Council of PBC

846 PALM BEACH INTERNATIONAL AIRPORT  
West Palm Beach, Florida 33406-1470  
(561) 471-7400 FAX: (561) 471-7427 www.pbia.org

PALM BEACH COUNTY GLADES AIRPORT  
Pahokee

PALM BEACH COUNTY PARK AIRPORT  
Lantana

NORTH COUNTY GENERAL AVIATION AIRPORT  
Palm Beach Gardens

"An Equal Opportunity-Affirmative Action Employer"



**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
CITIZENS' COMMITTEE ON AIRPORT NOISE**

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**I. AUTHORITY :**

Resolution R82-199; amended by Resolution R82-804; amended by Resolution R83-857; amended by Resolution R84-977; amended by Resolution R90-1344; established pursuant to the provisions of the PBC International Airport Development Order; amended by Resolution R94-1060 on August 16, 1994, amended by Resolution R2002-0544 on April 16, 2002; amended by Resolution R2012-0435 on March 20, 2012; Repealed and replaced by Resolution R2013-1304, adopted October 1, 2013.

**II. APPOINTING BODY :**

Board of County Commissioners

**III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :**

This Committee shall be comprised of 11 members appointed by the Board of County Commissioners as follows: seven members shall be recommended, one each by the seven County Commissioners; one member shall be recommended by the Palm Beach County League of Cities; one recommended by the Good Neighbor Council for Aircraft Noise Control; one recommended by the Economic Council of Palm Beach County; and one member shall reside in and represent the area within the Town of Palm Beach and be recommended by the Palm Beach Town Council. The term of membership shall be three years. Terms shall begin October 1st and end on September 30th. Beginning on or after March 1, 2013, no member shall be appointed or reappointed to the CCAN for more than three consecutive three year terms.

**EXTENDED COMPOSITION :**

**IV. MEETINGS :**

Quarterly, 9:30 a.m. at Department of Airports, Building 846, West Palm Beach.

**V. FUNCTIONS :**

The Citizens' Committee on Airport Noise shall serve as an advisory board to the Department of Airports and the BCC regarding topics which include potential noise mitigation methods and may suggest programs, concepts and resolution of complaints to the Department of Airports. The Citizens' Committee on Airport Noise shall place emphasis upon obtaining input from the public as to the extent of the noise problem at PBIA and recommendations for possible noise mitigation actions.

**VI. LIAISON INFORMATION :**

<u>LIAISON DEPARTMENT</u>	<u>CONTACT PERSON</u>	<u>ADDRESS</u>
County Commissioners	Craig Delegato	
		Phone # 561--47-1-7468

\* indicates a member having an action pending



CITIZENS' COMMITTEE ON AIRPORT NOISE

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
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Appointed By : District 1

1	Carol Roberts trirail@aol.com	Member	CA	F	561-722-3538	Resident of Palm Beach County	11/16/2021	09/10/2024	09/30/2027
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3620 Gardens Pky Unit 601B  
Palm Beach Gardens FL 33410

NOMINATED BY :District 1 Commissioner

Appointed By : District 2

2	Vacant	Member				Resident of Palm Beach County			/
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NOMINATED BY :District 2 Commissioner

Appointed By : District 3

3	Alice McLane amclane@bellsouth.net	Member	CA	F	--	Resident of Palm Beach County	09/12/2023		
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1280 Glen Rd  
Glen Ridge FL 33406

NOMINATED BY :District 3 Commissioners

Appointed By : District 4

4	Aaron Wormus awormus@gmail.com	Member	CA	M	561-809-8507	Resident of Palm Beach County	10/08/2024		09/30/2027
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330 Winters St  
West Palm Beach FL 33405

NOMINATED BY :District 4 Commissioner

\* indicates a member having an action pending

**Appointed By : District 5**

5 Vacant Member Resident of Palm Beach County

**NOMINATED BY** :District 5 Commissioner

**Appointed By : District 6**

6 Vicki Chouris Member CA F -- Resident of Palm Beach County 01/23/2024 09/30/2026  
vicki@southfloridafair.com

**NOMINATED BY** :District 6 Commissioner

**Appointed By : District 7**

7 Martin I. Klein Member CA M 561-881-8000 Resident of Palm Beach County 04/12/2022 09/30/2025  
martin@miklein.com  
1060 N Ocean Blvd  
Palm Beach FL 33480

**NOMINATED BY** :District 7 Commissioner

**Appointed By : At-Large/Palm Beach County Board of County Commissioners**

8 Vacant Member PBC League of Cities  
Representative

**NOMINATED BY** :Palm Beach County League of Cities

\* indicates a member having an action pending

**Appointed By : At-Large/Palm Beach County Board of County Commissioners**

9	Vacant	Member				Economic Council of Palm Beach County Rep.	/
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**NOMINATED BY** :Economic Council of Palm Beach County

10	Lew Crampton lewcrampton@gmail.com	Member	CA	M	561--54-0-1520	Reside in the limits of the Municipality	12/20/2022	09/30/2025
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2335 S Ocean Blvd  
Palm Beach FL 33480

**NOMINATED BY** :Town of Palm Beach Council

11	Nancy S. Pullum nn_pull5@aol.com	Member	CA	F	561-833-2565	Good Neighbor Council Rep.	10/01/2022	09/30/2025
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215 Belmonte Rd  
West Palm Beach FL 33405

**NOMINATED BY** :Good Neighbor Council for Aircraft Noise Control

\* indicates a member having an action pending

RESOLUTION NO. 2013- 1304

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING RESOLUTION 2012-0435; PROVIDING FOR THE CREATION OF A CITIZENS' COMMITTEE ON AIRPORT NOISE; PROVIDING FOR NATURE OF APPOINTMENTS; PROVIDING FOR DUTIES OF CITIZENS' COMMITTEE; PROVIDING FOR TERM OF MEMBERSHIP; PROVIDING FOR FILLING OF VACANCIES; PROVIDING FOR RULES OF CITIZENS' COMMITTEE; PROVIDING FOR SECRETARY TO CITIZENS' COMMITTEE; PROVIDING FOR TRAVEL EXPENSES, REIMBURSEMENT AND APPROVAL AUTHORITY; PROVIDING FOR COMPLIANCE WITH UNIFORM POLICY FOR ADVISORY BOARDS AND COMMISSIONS; PROVIDING FOR COMPLIANCE WITH PALM BEACH COUNTY CODE OF ETHICS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Palm Beach County, by and through its Department of Airports, owns and operates the Palm Beach International Airport ("PBIA" or "Airport"); and

WHEREAS, on March 20, 2012, the Board of County Commissioners ("Board") repealed Resolution 82-804, as amended by Resolutions 90-1344, 94-1060 and 2002-0544, and adopted Resolution 2012-0435, pertaining to the Citizens' Committee on Airport Noise; and

WHEREAS, on February 5, 2013, the Board adopted Resolution 2013-0193, establishing uniform policies and procedures for Palm Beach County advisory boards, committees and commissions; and

WHEREAS, the Board desires to repeal and replace Resolution 2012-0435, so the Citizens' Committee conforms to the uniform policies and procedures for Palm Beach County advisory boards, committees and commissions.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

Section 1. Recitals. The foregoing recitals are true and correct and are expressly incorporated herein by reference and made a part hereof.

Section 2. Repeal of Resolution 2012-0435. Resolution 2012-0435 shall be repealed effective upon adoption of this Resolution.

Section 3. Creation of Citizens' Committee on Airport Noise. There is hereby established an advisory board to be known as the "Citizens' Committee on Airport Noise" (the "Citizens' Committee"). The Citizens' Committee shall be composed of eleven (11) members. Members of the Citizens' Committee shall be appointed by the Board and have the following representative classifications:

(A) Seven (7) members shall be recommended, one (1) each, by the seven (7) County Commissioners;

(B) One (1) member shall be recommended by the Palm Beach County League of Cities;

(C) One (1) member shall be recommended by the Good Neighbor Council for Aircraft Noise Control;

(D) One (1) member shall be recommended by the Economic Council of Palm Beach County; and

(E) One (1) member shall reside in and represent the area within the Town of Palm Beach and be recommended by the Palm Beach Town Council.

**Section 4. Nature of Appointments.** The Citizens' Committee shall be composed of representatives living in the vicinity of Palm Beach International Airport and representatives of the Good Neighbors Council for Aircraft Noise Control, municipalities and any other interested groups as determined by the Board. One member should be chosen to represent the aviation community. The following criteria may be considered when selecting this representative: the member should be involved and have significant experience in any of the following disciplines: General Aviation - small, privately owned/operated aircraft; Corporate Aviation - an individual operating, piloting or managing a 14 CFR Part 91 aircraft fleet; or Commercial Aviation - an individual operating, piloting or managing a 14 CFR Part 121 or Part 135 operation or fleet.

**Section 5. Duties of Citizens' Committee.** The Citizens' Committee shall serve as an advisory board to the Department of Airports and the Board regarding topics which include potential noise mitigation methods and may suggest programs, concepts and resolution of complaints to the Department of Airports. The Citizens' Committee shall place emphasis upon obtaining input from the public as to the extent of the noise problem at Palm Beach International Airport and recommendations for possible noise mitigation actions.

**Section 6. Term of Membership.** The members of the Citizens' Committee shall serve at the pleasure of the Board. The term of membership for all appointees shall be three (3) years, subject to reappointment by the Board. Terms shall begin on October 1st and end on September 30th. Existing member's terms shall end on September 30th of the year in which their term expires. Beginning on or after March 1, 2013, no member shall be appointed or reappointed to the Citizens' Committee for more than three (3) consecutive three (3) year terms. Vacancies occurring during a term shall be filled for the unexpired term, and shall not count toward the member's term limits.

**Section 7. Filling of Vacancies.** A vacancy on the Citizens' Committee, not occurring by expiration of term, shall be filled by the Board by appointment for the unexpired term upon the recommendation of the person or entity making the initial recommendation of said member. Members shall be automatically removed for lack of attendance. Lack of attendance is defined as a failure to attend three (3) consecutive meetings or a failure to attend more than one-half (1/2) of the meetings scheduled during a calendar year. Participation for less than three-fourths (3/4) of a meeting shall be the same as failure to attend a meeting. Members removed pursuant to this paragraph shall not continue to serve on the Citizens' Committee and such removal shall create a vacancy, unless otherwise provided by statute or other binding rule.

**Section 8. Rules of Citizens' Committee.** The Citizens' Committee may adopt Rules of Procedure and should meet four times per year and may call additional meetings if necessary to carry out the functions of said committee. All meetings of the Citizens' Committee shall be open to the public.

**Section 9. Secretary to Citizens' Committee.** A Department of Airport staff member shall serve as secretary to the Citizens' Committee and shall be responsible for transmitting recommendations to the appropriate agency.

**Section 10. Travel Expenses, Reimbursement and Approval Authority.** Travel reimbursement is limited to expenses incurred only for travel outside Palm Beach County necessary to fulfill Citizens' Committee responsibilities when sufficient funds have been budgeted and are available as set forth in PPM CW-O-038. No other expenses are reimbursable except documented long distance phone calls to the liaison County department. Approval authority for pre-authorized Citizens' Committee travel is

designated to the County Administrator and Deputy County Administrator and shall be in accordance with Countywide Policy and Procedures memoranda PPM CW-F-009.

**Section 11. Compliance with Uniform Policy for Advisory Boards and Commissions.** This Resolution and the Citizens' Committee are expressly subject to all uniform policies for advisory boards and commissions as established by the Board pursuant to Resolution 2013-0193, as may be amended. In the event of any conflict between this Resolution or any amendments hereto, and the aforesaid Resolution 2013-0193, as may be amended, the latter shall prevail over the former.

**Section 10. Compliance with Palm Beach County Code of Ethics.** Advisory Board members shall comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Section 2-254 through 2-260 of the Palm Beach County Code.

**Section 11. Severability.** If any section, sentence, clause, phrase, or word of this Resolution is held invalid or unconstitutional by a court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Resolution.

**Section 12. Effective Date.** This Resolution shall become effective immediately upon adoption.

The foregoing Resolution was offered by Commissioner Vana, who moved its adoption. The motion was seconded by Commissioner Berger, and upon being put to a vote, the vote was as follows:

Commissioner Steven L. Abrams, Mayor	-	Aye
Commissioner Priscilla A. Taylor, Vice Mayor	-	Aye
Commissioner Hal R. Valeche	-	Aye
Commissioner Paulette Burdick	-	Aye
Commissioner Shelley Vana	-	Aye
Commissioner Mary Lou Berger	-	Aye
Commissioner Jess R. Santamaria	-	Aye

The Mayor thereupon declared the Resolution duly passed and adopted this 1st day of October, 2013.

**PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS**

**SHARON R. BOCK,  
CLERK & COMPTROLLER**

By:   
Deputy Clerk



**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY**

By:   
Assistant County Attorney