

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

Meeting Date: November 19th, 2024

Department:
Submitted by: Community Services
Advisory Board: Palm Beach County HIV CARE Council

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the reappointment of one (1) member to the Palm Beach County HIV Comprehensive AIDS Resources Emergency Act Council (HIVCC), for the term November 19th, 2024 to November 18th, 2027:

<u>Seat No</u>	<u>Appointment</u>	<u>Recommended By</u>
6	Nancy Lyn McConnell	HIV CARE Council

Summary: HIVCC shall prioritize the allocation of Ryan White (RW) HIV/AIDS Program funds within Palm Beach County (PBC) and develop a comprehensive plan for the organization and delivery of health services described in 42 U.S.C. § 300ff, et seq. The HIVCC's mission is compatible with the existing state and local plans for providing health services to individuals with HIV disease. The U.S. Department of Health and Human Services, through the Health Resources and Services Administration (HRSA), requires that PBC maintain a planning council responsible for setting priorities and allocations for the RW grant funding. The HIVCC serves as that council. Federal law requires that the planning council's composition reflect the demographics of individuals with HIV/AIDS in the eligible area. At least 33% of its members must be consumers of RW services who are not affiliated with subrecipient service providers. The law also requires that the planning council represent designated categories including health care providers, social service providers, community-based organizations, local public health agencies, non-elected community leaders, and grantees of Federal HIV programs. According to Resolution No. 2011-1560, the total membership for the HIVCC shall not exceed 33 at-large members. The HIVCC recommends the reappointment of Ms. Nancy McConnell, who is employed by Rebel Recovery Florida. This agency has a contract with PBC for services, however, the HIVCC does not provide regulation, oversight, management, or policy-setting recommendations regarding the contracts or transactions with Rebel Recovery Florida. Disclosure of this contractual relationship at a duly noticed public meeting is provided in accordance with the provisions of Section 2-443 of the PBC Code of Ethics. The diversity count for the 24 seats that are currently filled is African-American: 9 (38%), Caucasian: 8 (33%), Hispanic-American: 5 (21%) and Asian-American: 2 (8%). The gender ratio (male: female) is 10:14. Ms. McConnell is Caucasian. The staff has addressed the need to increase diversity within our boards and will continue to promote efforts to expand this Board's diversity. Countywide (HH)

Background and Justification: In accordance with the RW Comprehensive AIDS Resources Emergency Act of 1990 (RW Care Act) (P.L.101-381), PBC was designated an eligible metropolitan area disproportionately affected by the HIV epidemic, with a demand for services exceeding the capacity of local resources. The Federal Government, through HRSA, has made funds available to PBC. In order to access these funds, Title I (Part A) of the RW Care Act mandates that PBC designate a Title I (Part A) HIV Services Planning Council. Accordingly, the Board of County Commissioners (BCC) established the HIVCC per Resolution No. R2011-1560, dated October 18, 2011, and amended it on January 23, 2018. The RW CARE Act Amendments of 1996 mandate a nomination process for appointments to Title I (Part A) Planning Councils. As vacancies occur on the HIVCC, replacements are selected in accordance with the nominations process that was adopted and approved by the HIVCC on June 25, 2012.

- Attachments:**
1. Boards/Committees Application and Resume
 2. Inventory of Seats
 3. Resolution 2011-1560

Recommended By: *Talley* 10/23/24
Department Director Date

Legal Sufficiency: *Delene C. Heind* 10-24-24
Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: PBC HIV CARE COUNCIL Advisory [X] Not Advisory []

[X] At Large Appointment or [] District Appointment / District #: _____

Term of Appointment: 3 Years. From: 11/19/2024 To: 11/18/2027.

Seat Requirement: _____ Seat #: 6

[X] *Reappointment or [] New Appointment

or [] to complete the term of _____ Due to: [] resignation [] other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: McConnell Nancy Lyn Last First Middle

Occupation/Affiliation: CEO Rebel Recovery FL Owner [] Employee [] Officer [X]

Business Name: Rebel Recovery FL

Business Address: 400 N. Congress Ave Suite 130

City & State: West Palm Beach, FL Zip Code: 33401

Residence Address: 212 Charter Way

City & State: WPB FL Zip Code: 33407

Home Phone: () Business Phone: (561) 508-8388 Ext.

Cell Phone: (561) 252-3532 Fax: ()

Email Address: nancy@rebelrco.org

Mailing Address Preference: [x] Business [] Residence

Have you ever been convicted of a felony: Yes [x] No _____

If Yes, state the court, nature of offense, disposition of case and date: _____ Level 2 Exemption authorized to work with all vulnerable populations _____

Minority Identification Code: [] Male [x] Female [] Native-American [] Hispanic-American [] Asian-American [] African-American [x] Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>R2023-1069</u>	<u>Community Services</u>	<u>HIV navigation</u>	<u>03/01/22- 02/28/25</u>
(Attach Additional Sheet(s), if necessary) OR			
NONE <input type="checkbox"/>		NOT APPLICABLE/ (Governmental Entity) <input type="checkbox"/>	

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS on 09/02/2024
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Nancy McConnell* Printed Name: Nancy McConnell Date: 09/03/2024

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

NANCY MCCONNELL, MNM, MSW, MCAP, CRPS

Telephone: 561-252-3532 | Email: nancy@rebelrco.org

Recovery support and harm reduction service professional and executive. Leader and educator for non-clinical, recovery supportive service implementation in diverse and resource-limited community settings. Adept at setting, managing, and achieving high standards for quality compassionate care.

Major achievement includes the founding, continuous growth, fiscal sustainability, and CAPRSS accreditation of a recovery community organization in under 4 years.

- Systems and Operations Oversight
- Policy and Procedure Development
- Strategic Partnerships
- Executive-Level Negotiator
- Ethics and Performance Standards
- Quality Control and Compliance
- Staff Development / Employee Relations
- Finance Management, Expense Control
- Time Management
- Multi-Program Management

CERTIFICATIONS

Master Level Addiction Professional, MCAP# 100510

Certified Recovery Peer Specialist, CRPS# 100130

Certified Education Provider, Florida Certification Board

Training Facilitator: WRAP (Advanced Level III), Helping Others Heal, Motivational Interviewing, Mental Health First Aid, Harm Reduction, Overdose Response and Prevention, Trauma-Informed Peer Service Delivery

EDUCATION

August 2024	Master of Nonprofit Management , Boca Raton, FL, <i>Florida Atlantic University</i>
May 2018	Master of Social Work , Boca Raton, FL, <i>Florida Atlantic University</i>
May 2017	Bachelor of Social Work , Boca Raton, FL, <i>Florida Atlantic University</i> <i>Magna Cum Laude, Phi Alpha Honor Society</i>
December 2014	Associate of Arts , Lake Worth, FL, <i>Palm Beach State College</i> <i>Phi Theta Kappa Honor Society</i>
May 2014	Associate of Science , Lake Worth, FL, <i>Palm Beach State College</i>

EXPERIENCE

January 2020 **Chief Executive Officer/ Co-Founder, West Palm Beach, FL, *Rebel Recovery Florida***

- To Present
- Direct strategic planning, development, and administration of peer recovery support programs and services.
 - Develop programs using combination of needs analysis and participatory analysis and implementation.
 - Negotiate and execute contracts, including joint agency agreements, and promote networking capabilities for collaborative programs.
 - Continue development and enhancement of the employee professionalism; provide continuing education opportunities to promote maximum professional growth and increase morale and productivity.
 - Review short-term and long-range strategies, goals, and mission achievements.

February 2017 **Chief Operations Officer/ Co-Founder, West Palm Beach, FL, *Rebel Recovery Florida***

- to December 2019
- Ensure workflow between Rebel Recovery Florida, Inc. and other community-based providers; ensure program operations and activities adhere to legal guidelines and internal policies.
 - Initiate and set goals for programs according to the strategic objectives of the organization, plan program deadlines, milestones, and processes; develop or approve budgets and operations; evaluate performance and determine strategies for continued improvement and growth.
 - Develop all relevant recovery peer support curriculum and implement training for employees to become Certified Recovery Peer Specialist; ensure training compliance for all employees is up to date.
 - Provide direct supervision to all staff members including Peer Supportive staff; read reports prepared by managers to determine progress and issues.
 - Apply change, risk and resource management principles when needed.

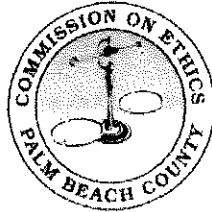
March 2016 **Primary Therapist, West Palm Beach, FL, *The Good Life Treatment Center***

- to January 2017
- Serve adult population with substance use and mental health disorders as part of an interdisciplinary team within a for-profit facility.
 - Develop overdose prevention and Harm Reduction trainings and implement curriculum; facilitate all trainings.
 - Apply clinical skills that include motivational interviewing, supportive counseling, brief solution focused therapy, and holistic approaches to service individual needs.
 - Perform bio-psychosocial assessments and gather family collateral information to further understand client histories; perform individual and family clinical interventions; facilitate psycho-educational and process didactic sessions.
 - Implement individualized treatment plans and maintain accurate clinical progress notes within the medical records and to meet all agency deadlines and requirement to ensure medical record compliance with all licensing agencies; proficient in all ASAM documentation, Medical Mime, and KIPU.

- January 2012 to February 2016 **Director of Operations / Program Director, North Palm Beach, FL, Dignity House for Women**
- Oversee daily operations of eight recovery residences, totaling 56 clients.
 - Coordinate referral and family sources to ensure a safe, effective, and structured environment; utilize crisis de-escalation interventions as necessary.
 - Assess and recommend emergent and ongoing needs for medical, psychiatric, psycho-social, and substance use treatment care plans; provide direct case management services.
 - Act as a direct liaison for clients’ legal providers, ensured all obligations were met, and provided necessary paperwork or documentation and maintained a professional and marketing relationship with various community resources to include family drug court, probation officers, lawyers, and numerous treatment providers.
- April 2013 to June 2015 **D.U.I. Group Facilitator, North Palm Beach, FL, The Recovery Team**
- Work within interdisciplinary team for private, for-profit facility serving adult substance abuse and mental health populations.
 - Perform effective bio-psychosocial assessments and gathered family collateral information to further understand client histories.
 - Provide individual and family clinical interventions, facilitate psycho-educational and process didactic sessions and implement individualized treatment plans
 - Maintain accurate clinical progress notes within the medical records and meet all agency deadlines and requirements to ensured medical record compliance with all licensing agencies.
- December 2010 to January 2012 **Director of Female Facility, Boynton Beach, FL, Palm Tree Recovery**
- Supervise all staff members. Oversaw daily operations, manage systems and coordinate employee scheduling.
 - Utilize necessary crisis de-escalation interventions to address situations as they arose and performed necessary assessment and review of all potential admission’s records and/or applications.
 - Determine clients’ requirements and need for medical, psycho-social, and psychiatric interventions and provided direct case management for clients including need any legal, court, probation, food-assistance, or other needs.

PROFESSIONAL AFFILIATIONS

- 2021-Present **Member, Palm Beach County Care Council**
- 2021-Present **Board Member, Floridians For Recovery**
- 2020-Present **Board President, Florida Harm Reduction Collective**
- 2019-Present **Adjunct Professor, Palm Beach State College**
- 2019-2020 **Curriculum Developer, Palm Beach State College**
- 2018-Present **Member, Florida Certification Board Behavioral Health Advisory Board**



**ACKNOWLEDGEMENT OF RECEIPT
PALM BEACH COUNTY
CODE OF ETHICS TRAINING**

Legal Name: Nancy Lyn McConnell (Please print clearly)
Employee Identification Number: E201701
Department/Board: HIV Care Council

By signing this acknowledgement, I am attesting that I have done the following:

[Read the Palm Beach County Code of Ethics Ordinance.](#) (Click to open)

AND

Have completed additional training by viewing one of the following:

[The Code of Ethics Training Program on the Intranet/Internet.](#) (Click to view)

[The Code of Ethics Training Program on YouTube.](#) (Click to view)

[The Code of Ethics Training Program on DVD.](#)

[A live presentation given on the following date](#) _____

I understand that I am responsible for understanding and abiding by the Palm Beach County Code of Ethics as I conduct my assigned duties during my term of employment. I also understand that the information in this policy is subject to change. Policy changes will be communicated to me by my supervisor or through official notices.

NMcConnell
(Legal Signature)

09-02-2024
(Date)

[Click here to submit form automatically to Human Resources](#)
PLEASE DO NOT SUBMIT IF YOU ARE AN ADVISORY BOARD MEMBER

Officials and Employees: Submit signed forms to _____
Advisory Board Members: Submit signed forms to Appropriate Advisory Board Representative

PLEASE SUBMIT THIS FORM TO APROPRIATE PARTY AS HIGHLIGHTED ABOVE
PLEASE DO NOT SUBMIT THIS FORM TO THE COMMISSION ON ETHICS

300 North Dixie Highway, Suite 450, West Palm Beach, FL 33401

PHONE: 561.355-1915 FAX: 561.355-1904

Hotline: 877.766.5920 Website: www.palmbeachcountyethics.com

Palm Beach County HIV CARE Council BOARD ROSTER

Seat Updated 09-12-2024

CC By Laws Page 6 Article III - SECTION 7: The CARE Council member term of office shall be three years. There shall be a limit of three (3) Consecutive three-year terms that a member can serve. This provision is effective as of March 1, 2013, and applies to any member who is appointed or reappointed subsequent to that date.

<u>SEAT</u>	<u>OCCUPANT</u>	<u>PROVIDERS</u> <u>SEATS 1-7</u>	<u>ORGANIZATION</u>	<u>Email</u>
1	Vacant	Health care provider, including federally qualified health centers	Found Care, Inc.	
2	Kristen Harrington	Community-Based Organizations serving affected populations/AIDS Service Organizations	AHF	kristen.harrington@aidshealth.org
3	Damion Baker	Community-Based Organization serving affected populations/AIDS Service Organizations	Monarch Inc.	dbaker@monarchhealth.org
4	Dr Youssef Motii	Social Service Providers, including housing and homeless service providers	Oceana Healthcare	youssef.motii@yale.edu
5	Kim Rommel Enright	Social Service Providers, including housing and homeless service providers	Legal AID Society of Palm Beach County, Inc.	kenright@legalaidpbc.org
6	Nancy McConnell	Substance Abuse and/or Mental Health Providers	PBC Substance Abuse Coalition	nancy@rebelco.org
7	Christian Johnston	Local Public Health Agencies	PBC Health Department.	Christian.Johnston@flhealth.gov

Palm Beach County HIV CARE Council BOARD ROSTER

<u>SEAT</u>	<u>OCCUPANT</u>	<u>NON-ELECTED COMMUNITY LEADERS – SEATS 8-18</u>	<u>ORGANIZATION</u>	<u>Email</u>
8	Dr Jyothi Gunta	Local Public Health Agencies	Health Care District	jyothi.gunta@flhealth.gov
9	Denise Grigoriou	State Medicaid Agency	Florida Department of Health	Denisse.Grigoriou@ppsenfl.org
10	Ashnika Ali	Hospital Planning Agencies or other health care planning agencies	Health Council of South East Florida	aali@hcsef.org
11	Ashaki Sypher	Part D, or if none present, representatives of organizations addressing the needs of children, youth, and families with HIV	TOPWA	asypher@familiesfirstpbc.org
12	Lysette Perez	Other federal HIV Programs: HIV Prevention Program	Compass	lysette@compassglcc.com
13	Miguel Velazquez	Other federal HIV Programs: HOPWA	City of West Palm Beach	MVazquez@PBCHAFL.org
14	Brittany Henry	Other federal HIV Programs: Other	Found care	BHenry@foundcare.org
15	Tyrina Pinkney	Representative of/or formerly incarcerated People Living with HIV/AIDS	The Lords Place	tpinkney@thelordsplace.org
16	Angelie Diya	Non-Elected Community Leader	Community Member	angeliediya@gmail.com
17	Hector Bernardino	Non-Elected Community Leader	Midway	Hector.Bernardino@Flhealth.gov
18	Thomas McKissack	Non-Elected Community Leader	Ret. Jerome Golden	tussyme@acninc.net

Palm Beach County HIV CARE Council BOARD ROSTER

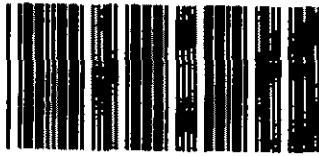
<u>SEAT</u>	<u>OCCUPANT</u>	<u>AFFECTED COMMUNITIES, INCLUDING PLWH AND HISTORICALLY UNDER-SERVED SUBPOPULATIONS AND/OR INDIVIDUALS CO-INFECTED WITH HEPATITIS B/C – SEATS 19-27</u>	<u>POSITION/ ORGANIZATION</u>	<u>Email</u>
19	Vacant	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	
20	Vacant	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	
21	Cecil Smith	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	
22	Mary Jane Reynolds	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	
23	Dominique Lane	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	Need to get new address
24	Cynthia Walker	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	
25	Tad Fuller	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	tfuller@pbchaf1.org
26	Richardo Jackson	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	rjackson@campbellhealth.org richardoajackson@yahoo.com
27	Kenny Talbot	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Community Member	kennynvegas@gmail.com

Demographic Info Key: BF= Black Female, BM= Black Male, HAIF= Haitian Female, HAIM= Haitian Male, WF= White Female, WM= White Male, HISF= Hispanic Female, HISM= Hispanic Male, M= Multi-Race, APIF= Asian Pacific Islander Female

**Palm Beach County HIV CARE Council
BOARD ROSTER**

R-2011-1560

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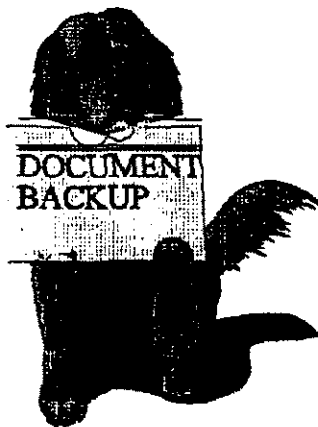


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RESOLUTION NO. R-2011-1560

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, DESIGNATING THE PALM BEACH COUNTY HIV COMPREHENSIVE AIDS RESOURCES EMERGENCY COUNCIL, HEREAFTER REFERRED TO AS "CARE COUNCIL", AS THE HIV SERVICES PLANNING COUNCIL REQUIRED UNDER PART A OF THE RYAN WHITE ACT; REPEALING RESOLUTION NO. R97-1067; AND UPDATING GRANT TITLE TO RYAN WHITE PART A AND PART B.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic and which has a substantial need for service; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, as amended, for the purpose of providing emergency financial support services to persons affected by the AIDS epidemic; and

WHEREAS, the Ryan White Act requires a grantee to establish or designate a HIV Services planning Council; and

WHEREAS, the current HIV Services Planning Association has worked with the grantees for Ryan White Part B and Housing Opportunities for Persons With AIDS (HOPWA) funds to establish a coordinated planning and advisory body to enhance the delivery of services to HIV-infected persons in Palm Beach County, and has created the CARE Council; and

WHEREAS, the Palm Beach County Board of County Commissioners wishes to designate the CARE Council as the HIV Services Planning Council.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

- I. Designation of the CARE Council. The Board of County Commissioners hereby concurs with the establishment of a Board to be known as the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council (CARE Council), and designates the CARE Council to serve as the Ryan White Part A HIV Services Planning Council as mandated under Part A of the Ryan White Act.
- II. Membership. The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council as constituted pursuant to Resolution R97-1067, on the day this resolution is enacted. Subsequently, the total membership shall be reduced to no more than 33 members through a process of attrition. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nominations Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Part A of the Ryan White Act, as amended.
- III. Meeting of the CARE Council: The Council may adopt such rules of procedure as it deems necessary. All meetings of the Council shall be open to the public and shall be subject to the requirement of Section 286.11, Florida Statutes. Palm Beach County will be provided copies of all agendas in advance of meetings and copies of all minutes of meetings.

IV. Duties and Responsibilities. The CARE Council shall:

- a) Develop a comprehensive plan for the organization and delivery of health services described in the Ryan White Act, as amended, that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease;
- b) Establish priorities and allocations of funds within the eligible area, including how to best to meet each such priority and additional factors that the grantee should consider, based on:
 1. Documented need of the HIV-infected population;
 2. Cost and outcome effectiveness of proposed service strategies and interventions, to the extent that such data are reasonably available (either demonstrated or probable);
 3. Priorities of the HIV-infected communities for whom the services are intended and;
 4. Availability of other governmental and non-governmental resources;
- c) Assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area and assess the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs.
- d) Establish a grievance procedure to address grievances filed against the council.
- e) Participate in the development of a Statewide Coordinate Statement of Need initiated by the state public health agency responsible for administering grants under Part B of the Ryan White Act.
- f) Establish methods for obtaining input on community needs and priorities, which may include public meetings, conducting focus groups, and convening ad-hoc panels.
- g) Coordinate and monitor service provision and planning outcomes with a designated Lead Agency for the administration of Ryan White Part B funds.
- h) Provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council.

V. Grantee. Palm Beach County is the grantee for Part A Ryan White Act funds. The Board of County Commissions of Palm Beach County shall serve as the chief elected official for the purpose of applying for, receiving and distributing federal Part A Ryan White Act funds. The Department of Community Services shall provide administrative support, prepare grant applications and agreements and monitor funds necessary to comply with Part A requirements. Distribution of grant funds to Palm Beach County Providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with Ryan White Act.

VI. Repeal of Resolution R97-1067. Resolution R97-1067 which created the HIV Services Planning Council is hereby repealed in its entirety.

VII. Effective date. This resolution shall become effective upon adoption. The foregoing Resolution was offered by Commissioner Aaronson, who moved its adoption. The motion was seconded by Commissioner Vana, and upon being put to a vote, the vote was as follows:

Commissioner Karen T. Marcus, Chair	-	Aye
Commissioner Shelley Vana, Vice-Chair	-	Aye
Commissioner Paulette Burdick	-	Aye
Commissioner Steven L. Abrams	-	Aye
Commissioner Burt Aaronson	-	Aye
Commissioner Jess R. Santamaria	-	Aye
Commissioner Priscilla A. Taylor	-	Aye

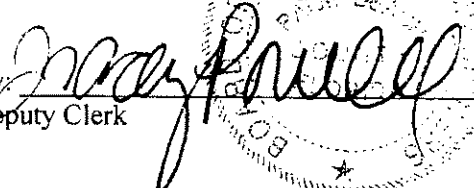
The Chair thereupon declared the resolution duly passed and adopted this 18th day of October, 2011.


APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: 
Assistant County Attorney

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

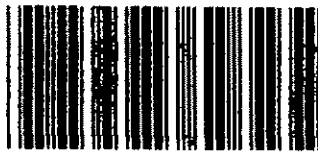
Sharon R. Bock, Clerk/Comptroller

By: 
Deputy Clerk



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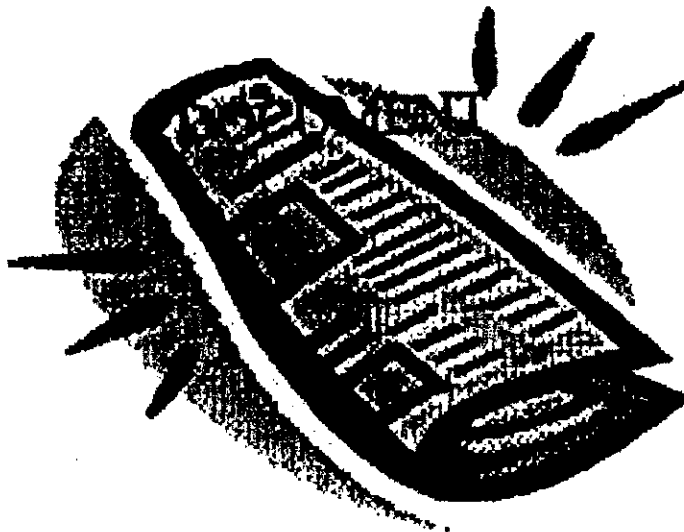


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60-7

Agenda Item #:

R-97-1067

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PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: 8/19/97 [] Consent [X] Regular
[] Workshop [] Public Hearing

Department

Submitted By: Community Services
Submitted For: Palm Beach County HIV Planning Services Council

I. EXECUTIVE BRIEF

- A. **Motion and Title:** Staff recommends motion to adopt: A resolution of the Board of County Commissioners of Palm Beach County, Florida, designating the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council, hereinafter referred to as the "CARE Council", as the HIV Services Planning Council Required Under Title I of the Ryan White Care Act; Repealing Resolution No. 93-1182; and Providing for an effective date.
- B. **Summary:** The Palm Beach County HIV Services Planning Council, Title I, and the Palm Beach County AIDS Consortium, Title II, voted separately to recommend the establishment of one Council to effectively and efficiently carry out the mandates of Ryan White CARE Act Title I and Title II. The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council and the Palm Beach County AIDS Consortium, the Board formerly constituted to administer Title II funds, on the day this resolution is enacted. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nomination Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Title I of the Ryan White Care Act, as amended. The CARE Council shall provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council. (Ryan White) Countywide (TKF)
- C. **Background and Justification:** Per the Ryan White Comprehensive Aids Resources Emergency Act of 1990 (P.L. 101-381); Palm Beach County was designated an eligible metropolitan area disproportionately affected by the HIV epidemic and having a demand for services exceeding the capacity of local resources to meet that demand. The federal government, through the Department of Health and Human Services has made funds available to Palm Beach County to meet such demand. In order to access these funds, it is legally mandated that Palm Beach County designate a HIV Services Planning Council, which was done in 1993. The HIV Services Planning Council has worked with the grantees for the Title II and HOPWA funding to establish a coordinated planning and advisory system for all HIV funding in Palm Beach County. The CARE Council was established to fulfill this purpose. It is recommended by the currently appointed HIV Services Planning Council that the CARE Council be designated to fulfill the function of the HIV Services Planning Council as required under Title I of the Ryan White Care Act.

D. **Attachments:**

- 1. New Resolution
- 2. Rescinded Resolution No. R93-1182

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Recommended by:

Edward J. ...
Department Director

8-6-97
Date

Approved by:

Jan ...
Assistant County Administrator

8/7/97
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	19__	19__	19__	19__	19__
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No _____
Budget Account No.: Fund _____ Agency _____ Org. _____ Object _____
Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Elizabeth Blawie AAA
OFMB Contract Dev. and Control

B. Legal Sufficiency:

James D. [Signature]
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

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RESOLUTION NO. R97- 1067

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, DESIGNATING THE PALM BEACH COUNTY HIV COMPREHENSIVE AIDS RESOURCES EMERGENCY COUNCIL, HEREAFTER REFERRED TO AS "CARE COUNCIL", AS THE HIV SERVICES PLANNING COUNCIL REQUIRED UNDER TITLE I OF THE RYAN WHITE CARE ACT; REPEALING RESOLUTION NO. 93-1182; AND PROVIDING FOR EFFECTIVE DATE.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic, and which has a substantial need for service; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, as amended, for the purpose of providing emergency financial support services to persons affected by the AIDS epidemic; and

WHEREAS, the Ryan White Care Act requires a grantee to establish or designate a HIV Services Planning Council; and

WHEREAS, the current HIV Services Planning Association has worked with the grantees for Ryan White Title II and HOPWA funds to establish a coordinated planning and advisory body to enhance the delivery of services to HIV-infected persons in Palm Beach County, and has created the CARE Council; and

WHEREAS, the Palm Beach County Board of County Commissioners wishes to designate the CARE Council as the HIV Services Planning Council.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

I. Designation of the Care Council. The Board of County Commissioners hereby concurs with the establishment of a Board to be known as the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council (CARE Council), and designates the CARE Council to serve as the Ryan White Title I HIV Services Planning Council as mandated under Title I of the Ryan White Care Act.

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II. Membership. The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council and the Palm Beach County AIDS Consortium, the Board formerly constituted to administer Title II funds, on the day a resolution is enacted. Subsequently, the total membership shall be reduced to no more than (45) but not less than (21) members through a process of attrition. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nomination Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Title I of the Ryan White Care Act, as amended.

III. Meetings of the Care Council. The Council may adopt such rules of procedure as it deems necessary. All meetings of the Council shall be open to the public and shall be subject to the requirements of Section 286.011, Florida Statutes. Palm Beach County will be provided copies of all agendas in advance of meetings and copies of all minutes of meetings.

IV. Duties and responsibilities. The CARE Council shall:

- (a) Develop a comprehensive plan for the organization and delivery of health services described in the Ryan White CARE Act, as amended, that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease;
- (b) Establish priorities for the allocation of funds within the eligible area, including how best to meet each such priority and additional factors that the grantee should consider, based on:
 - 1. documented needs of the HIV-infected population;
 - 2. cost and outcome effectiveness of proposed service strategies and interventions, to the extent that such data are reasonably available (either demonstrated or probable);
 - 3. priorities of the HIV-infected communities for whom the services are intended and;
 - 4. availability of other governmental and non-governmental resources;
- (c) Assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area and assess

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the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs.

(d) Establish a grievance procedure to address grievances filed against the council.

(e) participate in the development of a Statewide Coordinated Statement of Need initiated by the state public health agency responsible for administering grants under Title II of the CARE Act.

(f) establish methods for obtaining input on community needs and priorities which may include public meetings, conducting focus groups, and convening ad-hoc panels.

(g) coordinate and monitor service provision and planning outcomes with a designated Lead Agency for the administration of Ryan White Title II funds.

(h) provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council.

IV. Grantee. Palm Beach County is the grantee for Title I Ryan White Care Act funds. The Board of County Commissioners of Palm Beach County shall serve as the chief elected official for the purpose of applying for, receiving and distributing federal Title I Ryan White Care Act funds. The Department of Community Services shall provide administrative support, prepare grant applications and agreements and monitor funds necessary to comply with Title I requirements. Distribution of grant funds to Palm Beach County providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with the Ryan White Comprehensive AIDS Resources Emergency Act.

V. Repeal of Resolution R93-1182. Resolution R93-1183 which created the HIV Services Planning Council is hereby repealed in its entirety.

VI. Effective date. This resolution shall become effective upon adoption.

The foregoing Resolution was offered by Commissioner Marcus , who moved its adoption.

The motion was seconded by Commissioner McCarty , and upon being put to a vote, the vote was as follows:

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KAREN T. MARCUS	-	Aye
CAROL A. ROBERTS	-	Aye
WARREN H. NEWELL	-	Aye
MARY MCCARTY	-	Aye
BURT AARONSON	-	Aye
KEN L. FOSTER	-	Absent
MAULE FORD LEE	-	Aye

The Chairman thereupon declared the Resolution duly passed and adopted this


19th day of August, 1997.

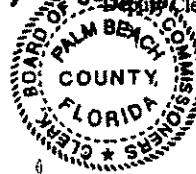
APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, Clerk

By: 
Assistant County Attorney

By: 
Clerk



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Attachment 1 B

RESOLUTION NO. R93-1118

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, CREATING THE PALM BEACH COUNTY HIV HEALTH SERVICES PLANNING COUNCIL, PROVIDING FOR PURPOSE; PROVIDING FOR MEMBERSHIP; PROVIDING FOR TERMS OF OFFICE AND COMPENSATION OF MEMBERSHIP; PROVIDING FOR ORGANIZATION, AGENDA AND MEETINGS; PROVIDING FOR DUTIES AND RESPONSIBILITIES; PROVIDING FOR ADMINISTRATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN ADMINISTRATIVE CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic, and which has a substantial need for service; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, for the purpose of providing emergency financial support services for persons affected by the AIDS epidemic; and

WHEREAS, The Palm Beach County Board of County Commissioners wishes to improve the availability of services in Palm Beach County by accessing this Federal funding.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

I. Purpose: The Palm Beach County Board of County Commissioners shall hereby serve as the subject elevated officials for the purpose of applying for, receiving and distributing Federal Ryan White Comprehensive AIDS Resources Emergency Act funds.

II. Creation of HIV Health Services Planning Council. The Board of County Commissioners hereby create and establish a Board to be known as the Palm Beach County HIV Health Services Planning Council, in accordance with the Federal Ryan White Comprehensive AIDS Resources Emergency Act.

III. Membership. The Palm Beach County HIV Health Services Planning Council shall consist of not less than seven members, to be appointed by the Board of County Commissioners. The Board of County Commissioners are requested to access the minimum membership of this Council as is authorized in the Administrative Code. Council shall include representatives of:

- (a) health care providers;
- (b) community-based and AIDS service organizations;
- (c) social service providers;
- (d) mental health care providers;
- (e) local health care agencies;
- (f) hospitals, planning agencies or health care planning agencies;
- (g) affected communities, including individuals with HIV disease;
- (h) non-elected community leaders;
- (i) state government;

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(3) one or more of the following:

1. migrant health centers under section 329 (42 U.S.C. § 256b) or community health centers under section 330 (110 143 U.S.C. § 256c);
2. federal grantees under section 340 (U.S.C. § 256f) regarding health services for the homeless;
3. federal grantee under section 340 (U.S.C. § 256f) regarding family planning, other than the state;
4. comprehensive hemophilia diagnostic and treatment centers;
5. publicly-owned health centers under section 1905 (42 U.S.C. § 12116) of the Social Security Act; or
6. a non-profit private entity that provides comprehensive primary care services to populations at risk of HIV disease.

(k) the local agency of any tropical health resources and HIV/AIDS administration adult and pediatric HIV-related case demonstration project operating in Palm Beach County.

The Council may also include a member of the Board of County Commissioners to be appointed by the Chairman of the Board.

IV. Terms of office and compensation. The terms of the Council members shall be pursuant to the Palm Beach County Administrative Code. The members shall serve without pay, however, travel reimbursement is limited to expenses incurred only for responsibilities when sufficient funds have been budgeted and are available, and upon the prior approval of the Board of County Commissioners. No other expenses are reimbursable except documented long distance phone calls to the Nelson County Department.

V. Organization, quorum and meetings. The Council shall select a Chairperson and such other officers as deemed necessary or desirable to conduct the business of the Council. All officers shall serve at the pleasure of the Council. In addition, the Council may also select a Chairperson and such other officers as deemed necessary or desirable to conduct the business of the Council. A majority of those members present and voting at any meeting shall be sufficient to enable taking any action. The Council shall meet at any appropriate place and shall arrange a time for holding meetings of the Council as shall be necessary. The Council may adopt such rules of procedure as it deems necessary. All meetings of the Council shall be open to the public and shall be subject to the requirements of Section 286.011, Florida Statutes. The minutes of meetings shall be mailed to all members of the Council at least one (1) week in advance of the next meeting, where possible.

VI. Duties and responsibilities. The Palm Beach County HIV Health Services Planning Council shall:

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- (a) establish priorities for the allocation of funds within Palm Beach County. (Pursuant to 42 U.S.C. § 2604, any funds received pursuant to Title I of the Act shall be allocated in accordance with these priorities);
- (b) develop a comprehensive plan for the organization and delivery of health services described in 42 U.S.C. § 2604 that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease. The comprehensive plan shall be presented to the Board of County Commissioners within one hundred and twenty (120) days from the establishment of the Council or to meet any time frame necessary to capture available federal dollars;
- (c) assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within Palm Beach County;
- (d) assist the County in applying for grants pursuant to the Ryan White Comprehensive AIDS Resources Emergency Act;
- (e) perform such other functions as required of the Council by the Ryan White Comprehensive AIDS Resources Emergency Act.

VII. Administration. The Department of Community Services shall provide administrative support to the Council, prepare grant applications and agreements, and monitor any funds received under such grants. Distribution of grant funds to Palm Beach County providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with the Ryan White Comprehensive AIDS Resources Emergency Act.

Section 2. SEVERABILITY.

If any section, sentence, clause or phrase of this Resolution is held to be invalid or unconstitutional by any court of competent

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Jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this resolution.

Section 3. INCLUSION IN ADMINISTRATIVE CODE.

It is the intention of the Board of County Commissioners that the provision of this resolution shall become and be held a part of the Palm Beach County Administrative Code; and that the sections of this Resolution may be renumbered or relettered and the word "resolution" may be changed to "section," "article," or such other appropriate word or phrase in order to accomplish such intentions.

Section 4. EFFECTIVE DATE.

This Resolution shall become effective upon adoption.

The foregoing Resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and being put to a vote, the vote was as follows:

KAREN T. MARCUS	-	AYE
CAROL A. ROBERTS	-	AYE
WARRREN H. NEWELL	-	AYE
MARY MCCARTY	-	AYE
IRVING AMONSON	-	AYE
FRANK FOSTER	-	AYE
MAURICE FORD LEE	-	AYE

The Chair then upon declared the Resolution duly passed and adopted this day of , 1993.

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

CHRISTOPHER H. WILKINSON, CLERK

James H. Miller
Deputy Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

John A. Kelly
County Attorney



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