

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY**

Meeting Date: November 19, 2024

Department

Submitted By: Community Services

Advisory Board: Homeless Advisory Board

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve: the reappointment of three (3) members to the Homeless Advisory Board (HAB), effective November 19, 2024 through September 30, 2027:

| <u>Seat No.</u> | <u>Appointment</u> | <u>Seat Requirement</u>              | <u>Recommended By</u>         |
|-----------------|--------------------|--------------------------------------|-------------------------------|
| 3               | Erica Whitfield    | School District Board Member         | School District of PBC        |
| 11              | Joseph Nieves      | Formerly Homeless Individual         | Homeless and Housing Alliance |
| 13              | Ezra Krieg         | Faith-Based Community Representative | Community Services Department |

**Summary:** The HAB fosters and promotes cooperation among governmental agencies, community-based agencies, non-profit organizations, and business interests. The HAB works closely with the County to determine roadblocks affecting program implementation and recommend corrective measures to the Board of County Commissioners (BCC). The U.S. Department of Housing and Urban Development (HUD) recommends that recipients of Continuum of Care (CoC) funds comply with the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), and with 24 CFR Part 578. The CoC provides funds for the operation and maintenance of Safe Havens, transitional housing, and permanent supportive housing. On May 1, 2007, the BCC established the HAB. Per Resolution No. R2016-0038. The total membership for the HAB shall be no more than 14 at-large members, comprised of members representing government, business providers, law enforcement, advocates, education, faith-based, and the formerly homeless. The HAB recommends the reappointment of Erica Whitfield, Joseph Nieves, and Ezra Krieg. Mr. Nieves is employed by The Lord's Place, Inc., which contracts with the County for services; however, the HAB provides no regulation, oversight, management or policy-setting recommendations regarding the subject contracts or transactions with The Lord's Place, Inc. Disclosure of any contractual relationships at a duly noticed public meeting will be provided in accordance with the provisions of Section 2-443 of the Palm Beach County Code of Ethics. The diversity count for the 9 seats that are currently filled is African-American: 5 (50%), Caucasian: 3 (30%), and Hispanic-American: 1(10%). The gender ratio (female: male) is 7:2. Staff has addressed the need to increase diversity within our boards and will continue to encourage this to expand this Board's diversity. (Human Services and Community Action Program) Countywide (HH)

**Background and Justification** (Continued on Page 2)

**Attachments:**

1. Boards/Committees Applications/Endorsements (3)
2. Proposed HAB Member Category and Seat Number
3. Resolution No. R2016-0038

Recommended By: *J. Faruqi* 10/23/24  
 Department Director Date

Legal Sufficiency: *Helene C. Hrynd* 10-24-24  
 Assistant County Attorney Date

**Background and Justification** (Continued from Page 1)

The BCC formally adopted the Leading the Way Home plan to end and prevent homelessness on January 7, 2020. The HAB's focus is directed toward implementing the new Leading the Way Home plan. The HAB fosters and promotes cooperation among governmental agencies, community-based agencies, non-profit organizations, and business interests. The HAB works closely with the County to determine roadblocks affecting program implementation and recommend corrective measures to the BCC. The Division of Human Services and Community Action provides staff support. Resolution Number R2016-0038 provides the authority for the HAB.

**I. REVIEW COMMENTS**

**A. Other Department Review:**

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PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Homeless Advisory Board Advisory [ ] Not Advisory [ ]
[ ]

[ ] At Large Appointment or [ ] District Appointment /District #: \_\_\_\_\_

Term of Appointment: Three Years. From: 11/19/24 To: 09/30/27

Seat Requirement: School Board Seat #: 3

[ ] \*Reappointment or [ ] New Appointment

or [ ] to complete the term of Due to: [ ] resignation [ ] other
Completion of term to expire on:

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Whitfield Erica Zingone
Last First Middle

Occupation/Affiliation: School Board Member

Owner [ ] Employee [ ] Officer [ ]

Business Name: School Board of PBC

Business Address: 3300 Forest Hill Blvd Suite C216

City & State: West Palm Beach, FL Zip Code: 33406

Residence Address: 133 Duke Drive

City & State: Lake Worth Beach, FL Zip Code: 33460

Home Phone: ( ) Business Phone: ( ) Ext.

Cell Phone: (561) 3290310 Fax: ( )

Email Address: erica.whitfield@palmbeachschools.org

Mailing Address Preference: [ ] Business [ ] Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No x \_\_\_\_\_

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

**Minority Identification Code:**

Native-American

Male

Hispanic-American

Female

Asian-American

African-American

Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

| <u>Contract/Transaction No.</u> | <u>Department/Division</u>    | <u>Description of Services</u> | <u>Term</u>                |
|---------------------------------|-------------------------------|--------------------------------|----------------------------|
| <u>Example: (R#XX-XX/PO XX)</u> | <u>Parks &amp; Recreation</u> | <u>General Maintenance</u>     | <u>10/01/00-09/30/2100</u> |
| _____                           | _____                         | _____                          | _____                      |
| _____                           | _____                         | _____                          | _____                      |

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand the Sunshine Law Overview for Advisory Board Members and agree to abide by the Florida Sunshine Law and the Florida and Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

  x   By watching the training program on the Web, DVD or VHS on 9-30 2024  
     By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

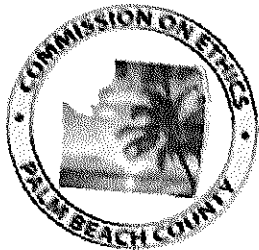
\*Applicant's Signature:  Printed Name: Erica Whitfield Date: September 3, 2024

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
 {Maria Bond}, {Community Services Department/Division of Human Services and Community Action}  
 {810 Datura Street, West Palm Beach, FL 33401}

Section III (Commissioner, if applicable):  
 Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**PALM BEACH COUNTY  
CODE OF ETHICS  
TRAINING ACKNOWLEDGEMENT**

Name - Agency - Address

Legal Name: Erica Whitfield (Please print clearly)

Employee Identification Number: \_\_\_\_\_

Agency/Municipality: School Board PBC Dept/Board: HAB

By signing this acknowledgement, I am attesting that I have done the following:

Read the Palm Beach County Code of Ethics Ordinance (Ctrl+Click to follow link)

**AND**

Have completed additional training by viewing one of the following:

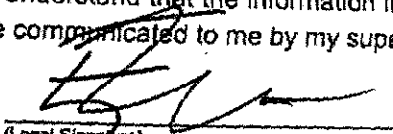
The Code of Ethics Training Program on the Intranet/Internet. (Ctrl+Click to follow link)

The Code of Ethics Training Program on YouTube. (Ctrl+Click to follow link)

The Code of Ethics Training Program on DVD.

A live presentation given on \_\_\_\_\_, 20\_\_.

I understand that I am responsible for understanding and abiding by the Palm Beach County Code of Ethics as I conduct my assigned duties during my term of employment. I also understand that the information in this policy is subject to change. Policy changes will be communicated to me by my supervisor or through official notices.

  
(Legal Signature)

Sept 30, 2024  
(Date)

**Officials and Employees:** Submit signed forms according to your agency's policy  
**Advisory Board Members:** Submit signed forms to Appropriate Advisory Board Representative

**PLEASE SUBMIT THIS FORM TO APROPRIATE PARTY AS HIGHLIGHTED ABOVE  
PLEASE DO NOT SUBMIT THIS FORM TO THE COMMISSION ON ETHICS**

300 North Dixie Highway, Suite 450, West Palm Beach, FL 33401  
PHONE: 561.355-1915 FAX: 561.355-1904  
Hotline: 877.766.5920 E-mail: [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com)  
Website: [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com)

# Erica Zingone Whitfield, MPH

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## **EDUCATION:**

◆ Master in Public Health • Received May 2003

Department of Behavioral Science and Health Education • Rollins School of Public Health • Emory University • Atlanta, GA

◆ Bachelor of Science in Health Science Education • Received August 2000

Department of Health Science Education • University of Florida • Gainesville, FL

Specialization: Community Health

◆ Emergency Medical Technician • Received October 1999

Emergency Medical Services • Broward Community College • Ft. Lauderdale, FL

◆ Graduate of Leadership Florida • Education Class II

◆ Graduate of Leadership Palm Beach County • 2014

◆ Graduate of Non-Profits First Rising Leaders • 2005

◆ Graduate of inaugural class Lake Worth Municipal Institute • 2004

## **COMMUNITY INVOLVEMENT:**

American Heart Association Board Member

Criminal Justice Commission Member

Juvenile Justice Advisory Board Member

United Way's Hunger Plan, Chair of Childhood Hunger Group

PBC Homeless Advisory Board member

Historic Society of PBC

Leadership Florida

Leadership Palm Beach County

Forum Club of the Palm Beaches

Families First of PBC Board Member 2015-2017

Children Services Council Early Childhood Coalition Member

Cultural Council of PBC Board Member 2014-2016

School Health Advisory Council, School Board Representative

Coordinator, Healthy Kids, Healthy Communities Coalition – 2010 - 2013

Kiwanis Club of Lake Worth, President – 2011-2013, Member since 2009

Member, Palm Beach County Safe Kids Coalition – since 2003

Bikes, Greenways, Pedestrian Advisory Council Vice Chair, – 2012-2013, Member 2003-2013

Coordinator of Pollution Prevention Coalition – 2005 – 2007

Safe Routes to School Coalition Founder – 2010 - 2013

Wellness Promotion Taskforce - since 2007

ACHIEVE initiative coach– 2008 - 2010

Lake Worth Recreation Advisory Board Chairperson– 2006 - 2012

President, College Park Homeowners Association – 2005, Treasurer - 2004

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133 Duke Drive ♦ Lake Worth, FL 33460 ♦ 561-329-0310 ♦  
ericazwhitfield@gmail.com

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# Erica Zingone Whitfield, MPH

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## WORK EXPERIENCE:

### **School District of Palm Beach County • West Palm Beach, FL**

*School Board Member – Elected • November 2014 - Present*

- ◆ Serves on a 7-member School Board
- ◆ Responsible for the hiring of the Superintendent of Schools
- ◆ Works to develop and implement the strategic plan
- ◆ Approved the budget of 3.8 Billion
- ◆ Manages legal counsel and inspector general

### **School District of Palm Beach County • Riviera Beach, FL**

*Wellness Coordinator, School Food Service Department • December 2013 – November 2014*

- ◆ Coordinates application of wellness awards
- ◆ Development coordinator for wellness activity funding
- ◆ School Food Service garden lead

### **School District of Palm Beach County • West Palm Beach, FL**

*Project Coordinator of the RWJ Healthy Kids, Healthy Communities Grant • July 2010 – December 2013*

- ◆ Coordinated the development of 30 school and community gardens
- ◆ Developed joint use recreational agreement at Berkshire Elementary
- ◆ Worked to develop policies around vending at PBC Parks and Recreation
- ◆ Increased recreational opportunities by developing 5<sup>th</sup> ave S. Greenway and Tropical Ridge Fitness Zone
- ◆ Developed Safe Routes to School Coalition and Policy and Lake Worth
- ◆ Ensured dispersal of grant funds and appropriate reporting of actions
- ◆ Brought in 1.3 million in funds for schools and communities
- ◆ Developed partnerships to ensure sustainability of projects

### **Palm Beach County Health Department • West Palm Beach, FL**

*Executive Director; Governor's Council for Community Health Partnerships • September 2008 – June 2010*

- ◆ Coordinated the day to day activities for the 501 (c)3 organization
- ◆ Introduced and developed initiatives for the organization
- ◆ Oversaw the budget of 2 million and ensure dispersal of funds.
- ◆ Grant Manager and Coach for the ACHIEVE initiative

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133 Duke Drive ◆ Lake Worth, FL 33460 ◆ 561-329-0310 ◆  
ericazwhitfield@gmail.com

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# Erica Zingone Whitfield, MPH

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## **Palm Beach County Health Department • West Palm Beach, FL**

*Healthy Communities, Healthy People Coordinator* • April 2007 – June 2010

- ◆ Chronic Disease Community Educator
- ◆ Coordinated Walk To School Day
- ◆ Partnered with School Board to develop implementation plan for physical activity requirement
- ◆ Partnered with Safe Kids Coalition to develop Swim Safety Camp
- ◆ Developed health related policies and worked to implement in the community
- ◆ Coordinated the development of two school gardens

## **Palm Beach County Health Department • West Palm Beach, FL**

*Environmental Specialist II* • October 2005 – April 2007

- ◆ Outreach Coordinator for the air pollution program
- ◆ Compiled annual Emissions Inventory report, Ozone Emissions report, annual Air Quality report, and Pollution Prevention Coalition report
- ◆ Coordinated South Florida Fair Booth
- ◆ Coordinated speakers for Storm Expo 2006
- ◆ Taught Open Airways program
- ◆ Coordinated Annual Walk to School Day
- ◆ Coordinated Car Care month and Clean Air month
- ◆ Program Chair of Annual Employee meeting
- ◆ Coordinator of Pollution Prevention committee

## **Palm Beach County Health Department • Lake Worth, FL**

*Senior Health Educator* • May 2003 – October 2005

- ◆ Developed and Implemented Worksite Wellness Program
- ◆ Company Picnic Chairperson
- ◆ Chronic disease community educator
- ◆ Received grant to install Heart Trail at Mace Park in Belle Glade, FL
- ◆ Event Coordinator for "Step Up Florida" Bike Ride from Boca to Jupiter Island
- ◆ Coordinated National Walk to School Day at Lantana Elementary and Pleasant City Elementary 2003 and Gove Elementary 2004
- ◆ Developed Step Up Lake Worth, a physical activity promotion program for the residents and employees in the city of Lake Worth.
- ◆ Committee Member working on the Sterling application for Palm Beach County Health Department
- ◆ Member of the annual meeting committee, Program Chairperson
- ◆ Member of the Employee Council, developed to address concerns of employees
- ◆ Member of the Employee Recognitions Committee

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ericazwhitfield@gmail.com

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# Erica Zingone Whitfield, MPH

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## **Women's and Children's Center at Emory University • Atlanta, GA**

*Research Assistant* • September 2002 – May 2003

- ◆ Social Marketing Advisor
- ◆ Piloted campus interventions
- ◆ Collaborated with other researchers in developing folic acid campaign
- ◆ Conducted on site folic acid education seminars with students and health care professionals
- ◆ Assisted in development of campaign protocol
- ◆ Created new campaign materials

## **Department of Health, Physical Education and Dance at Emory University • Atlanta, GA**

*Teaching Assistant PE 101 Health Class* • August 2001 – May 2003

- ◆ Responsibilities included facilitating a once a week discussion related to that week's lecture
- ◆ Taught 2 classes a semester of more than 30 students each
- ◆ Graded papers, proctored exams, and created lesson plans

## **Department of Public Health and Human Services • Helena, MT**

*Internship* • May 2002 – August 2002

- ◆ Created the first annual birth defect registry report for the state
- ◆ Responsible for collecting and inputting data into the Montana Birth Outcomes Monitoring System
- ◆ Participated in the development of Montana Birth Outcomes Monitoring System

## **Planned Parenthood of North Central Florida • Gainesville, FL**

*Internship* • May 2000 – August 2000

- ◆ Responsibilities included educating Middle and High School students on contraceptives and Sexually Transmitted Infections.
- ◆ Became certified in and performed pre and post HIV testing, as well as pregnancy testing and counseling.
- ◆ Created brochures for both the Education and Clinical Departments.

### **OTHER QUALIFICATIONS:**

Strong Ability to foster community partnerships, manage projects, present to community groups, develop and implement work plans. Expert level knowledge with Microsoft Office products. Working level knowledge with Adobe products (Photoshop, Illustrator), SPSS, Access, QuickBooks and developing web based applications.

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133 Duke Drive ◆ Lake Worth, FL 33460 ◆ 561-329-0310 ◆  
ericazwhitfield@gmail.com

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PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Homeless Advisory Board

Advisory [X] Not Advisory [ ]

[X] At Large Appointment or [ ] District Appointment /District #: \_\_\_\_\_

Term of Appointment: Three Years. From: 11/19/24 To: 09/30/2027

Seat Requirement: Formerly Homeless Individual | Seat #: 11

[X]\*Reappointment or [ ] New Appointment

or [ ] to complete the term of Due to: [ ] resignation [ ] other
Completion of term to expire on:

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Nieves Last Joseph First Middle

Occupation/Affiliation: Homeless Outreach TLP Director
Owner [ ] Employee [X] Officer [ ]

Business Name: The Lord's Place

Business Address: 2808 North Australian ave.

City & State: West Palm beach FL Zip Code: 33407

Residence Address: 2222 Lake Worth Rd.

City & State: Lake Worth FL Zip Code: 33461

Home Phone: ( ) Business Phone: ( ) Ext.

Cell Phone: (561) 763-6998 Fax: ( )

Email Address: jnieves@thelordsplace.org

Mailing Address Preference: [X] Business [ ] Residence

Have you ever been convicted of a felony: Yes X No \_\_\_\_\_

If Yes, state the court, nature of offense, disposition of case and date: I have received an exemption from DCF

Minority Identification Code: [X] Male [ ] Female
[ ] Native-American [X] Hispanic-American [ ] Asian-American [ ] African-American [ ] Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

| <u>Contract/Transaction No.</u> | <u>Department/Division</u>    | <u>Description of Services</u> | <u>Term</u>                |
|---------------------------------|-------------------------------|--------------------------------|----------------------------|
| <u>Example: (R#XX-XX/PO XX)</u> | <u>Parks &amp; Recreation</u> | <u>General Maintenance</u>     | <u>10/01/00-09/30/2100</u> |
| <u>R2023-1852</u>               | <u>CSD-HSCA</u>               | <u>Homeless Services</u>       | <u>10/01/23-09/30/28</u>   |
| <u>Not Assigned Yet</u>         | <u>CSD-FAA</u>                | <u>Homeless Services</u>       | <u>10/01/24-09/30/27</u>   |

(Attach Additional Sheet(s), if necessary)

OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

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  x   By watching the training program on the Web, DVD or VHS on September 16, 2024  
   By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Joseph Nieves Printed Name: Joseph Nieves Date: 9-16-2024

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

**Return this FORM to:**  
**{Maria Bond}, {Community Services Department/Division of Human Services and Community Action}**  
**{810 Datura Street, West Palm Beach, FL 33401}**

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Memorandum

Date: September 30, 2024
To: Elizabeth Jo Miller
From: Wendy Tippett
Re: Homeless Advisory Board

Community Services Department
810 Datura Street
West Palm Beach, FL 33401
(561) 355-4700
Fax: (561) 242-7336
www.pbcgov.com/communityservices



Palm Beach County
Board of County
Commissioners

- Maria Sachs, Mayor
Maria G. Marino, Vice Mayor
Gregg K. Weiss
Michael A. Barnett
Marci Woodward
Sara Baxter
Mack Bernard

County Administrator

Verdenia C. Baker

The Palm Beach County Homeless Advisory Board (HAB) was established by resolution R2016-0038 to provide oversight for the County's comprehensive plan to break the cycle of homelessness. In addition to overseeing the progress of the homeless plan called Leading The Way Home, HAB members also make recommendations to the Board of County Commissioners regarding systematic changes, policy changes, and funding needs. The foster and promote cooperation between governmental agencies, community-based non-governmental non-profit organizations and business interests in order to ensure the efficient and timely implementation the local homeless plan and they assess roadblocks affecting program implementation and recommend corrective measures to the Board of County Commissioners.

Resolution R2016-0038 outlines the composition of the Homeless Advisory Board. As such, there is a seat designated to an individual with lived experience of homelessness. The Homeless and Housing Alliance must make this recommendation.

The following individual has been nominated for reappointment in the seat designated for a representative with previous lived experience of homelessness.

Table with 3 columns: Seat, Name, Term. Row 1: 11, Joseph Nieves, Three Year Term

Complete the portion below if you answer NO to the candidate listed above.

If you do not approve of this candidate, please indicate whom you would like to serve and attach their resume to this completed form.

Name Email Address Phone Number

Signed by: Elizabeth Jo Miller 10/1/2024
Chair, Homeless and Housing Alliance Date

An Equal Opportunity
Affirmative Action Employer



Hello,

My name is Joey Nieves, CRPS, I am the Director of Homeless Outreach at The Lord's Place. I have more than four years of experience serving people experiencing unsheltered homelessness. I lead a street outreach program responsible for serving more than 50 percent of Palm Beach County's geographic area. I supervise a team of 10+ peer specialists who assist more than 600 unsheltered people a year. Under my leadership, the program connects nearly 70 percent of exited clients to housing, translating to more than 300 clients escaping the streets annually. I hold the Certified Recovery Peer Specialist credential from the Florida Certification board. He has completed and led trainings in numerous best practices, including harm reduction, trauma informed care for peers, LEAP, Mental Health First Aide, Best Practices and Core Elements of Effective Street Engagement, and integrative resilience training. I also lead a local peer leadership council in which peer specialists from nearly a dozen local agencies advocate to advance the interests of the profession. I facilitate a monthly peer support group for peer specialists to discuss best practices, self-care strategies, and professional development opportunities.

I have also shared and presented on many different stages including The ending Homelessness Breakfast and the National Alliance to End Homelessness.

I look forward to being a part of this board to help make a difference in Palm Beach County if I am chosen.

Sincerely,

A handwritten signature in cursive script that reads "Joey Nieves".

Joey Nieves  
Director of Homeless Outreach  
561-876-9181  
jnieves@thelordsplace.org



To inquire about putting The Lord's Place into your will, please contact Anne Noble at 561.578.4928

P.O. Box 3265, West Palm Beach, FL 33402 Phone (561) 494-0125 Fax (561) 494-2922  
[www.thelordsplace.org](http://www.thelordsplace.org)

The Lord's Place is a 501(c)(3) organization and all donations are tax-deductible according to IRS Rules and Regulations. Tax ID # 59-2240502

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

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x At Large Appointment or [ ] District Appointment /District

Term of Appointment: three Years. From: 11/19/24 To: 09/30/27

Seat Requirement: Faith Based Community Representative Seat #: 13

x Reappointment or New Appointment

or [ ] to complete the term of Due to: resignation other

Completion of term to expire on:

When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED. MUST BE A COUNTY RESIDENT

Name: Krieg Ezra M Last First Middle

Occupation; Affiliation: Non Profit Administration Owner Employee Officer [ ]

Business Name: A Better Community LLC

Business Address: 2984 Needham Court

City & State: Delray Beach, FL Zip Code: 33445

Residence Address: 2984 Needham Ct

City & State: Delray Beach, FL Zip Code: 33445

Home Phone: ( ) Business Phone: ( ) Ext.

Cell Phone: (954) 260-8838 Fax: ( )

Email Address: ezra202055@outiook.com

Mailing Address Preference: Business X Residence

Have you ever been convicted of a felony: Yes No \*
If Yes, state the court, nature of offense, disposition of case and date:

Minority Identification Code:

Male

Female

Native-American

Hispanic-American

Asian-American

African-American

Caucasian

Page 1 of 2

#: \_\_\_\_\_

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\_\_\_\_\_



**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

| <u>Contract/Transaction No.</u> | <u>Department/Division</u>    | <u>Description of Services</u> | <u>Term</u>                |
|---------------------------------|-------------------------------|--------------------------------|----------------------------|
| <u>Example: (R#XX-XX/PO XX)</u> | <u>Parks &amp; Recreation</u> | <u>General Maintenance</u>     | <u>10/01/00-09/30/2100</u> |
| _____                           | _____                         | _____                          | _____                      |
| _____                           | _____                         | _____                          | _____                      |

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand the Sunshine Law Overview for Advisory Board Members and agree to abide by the Florida Sunshine Law and the Florida and Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 9/19/2024  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: Ezra M Krieg Date: September 3, 2024

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
{Maria Bond}, {Community Services Department/Division of Human Services and Community Action}  
{810 Datura Street, West Palm Beach, FL 33401}

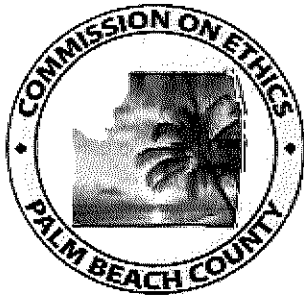
**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023



Honesty - Integrity - Character

**PALM BEACH COUNTY  
CODE OF ETHICS  
TRAINING ACKNOWLEDGMENT**

Legal Name: Ezra M Krieg (Please print clearly)

Employee Identification Number: \_\_\_\_\_

Agency/Municipality: Palm Beach County Dept/Board: Homeless Advisory Board

By signing this acknowledgement, I am attesting that I have done the following:

Read the Palm Beach County Code of Ethics Ordinance (Ctrl+Click to follow link)

**AND**

Have completed additional training by viewing one of the following:

The Code of Ethics Training Program on the Intranet/Internet. (Ctrl+Click to follow link)

The Code of Ethics Training Program on YouTube. (Ctrl+Click to follow link)

A live presentation given on \_\_\_\_\_, 20\_\_\_\_.

I understand that I am responsible for understanding and abiding by the Palm Beach County Code of Ethics as I conduct my assigned duties during my term of employment. I also understand that the information in this policy is subject to change. Policy changes will be communicated to me by my supervisor or through official notices.

  
(Legal Signature)

September 19, 2024  
(Date)

**Officials and Employees:** *Submit signed forms according to your agency's policy*  
**Advisory Board Members:** *Submit signed forms to Appropriate Advisory Board Representative*

**PLEASE SUBMIT THIS FORM TO APPROPRIATE PARTY AS HIGHLIGHTED ABOVE  
PLEASE DO NOT SUBMIT THIS FORM TO THE COMMISSION ON ETHICS**

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300 North Dixie Highway, Suite 450, West Palm Beach, FL 33401  
PHONE: 561.355-1915 FAX: 561.355-1904  
Hotline: 877.766.5920 Website: www.palmbeachcountyetics.com

Ezra M. Krieg  
2984 Needham Court  
Delray Beach, FL 33445  
954-260-8838      ezrakrieg@yahoo.com

**Objective:**            An opportunity to use my expertise and experience to make a difference in my community

**Pertinent Highlighted Experience:**

September 2016      **Gulfstream Goodwill Industries      West Palm Beach, FL**  
to December 2020                      *Director of Housing Initiatives*

Established the Housing Initiatives Department in Goodwill with a goal to have the organization be involved in community efforts to increase affordable housing opportunities for people in need, in particular those living below 30% of the area median income. Managed the construction of Home at Tamarind in West Palm Beach, funded by state, county, city and private sources. Served as organization's advocate.

May 2012              **Senator Philip D. Lewis Center      West Palm Beach, FL**  
to September 2016                      *Program Director*

Founding operating manager of a private-public collaborative to establish the front door for services to homeless people in Palm Beach County. Responsible for 65 "guests", 60 staff and a \$5 million operating budget.

December 1998      **Broward Partnership for the Homeless      Ft Lauderdale, FL**  
to June 2003                      Resource Development Officer

Responsible for fund-raising, public relations, organizational communications and volunteer recruitment and training for a 5.1-million-dollar residential social service charitable organization. Management responsibilities for five direct reports and a staff of fifty. Implemented fund-raising utilizing a variety of approaches and tactics. Successfully coordinated the completion of four-million-dollar capital campaign. Contributed to the building and opening of Homeless Assistance Center. Organized development department with annual financial and in-kind goal of over two million dollars from grants and other strategies. Conceptualized Cornerstone Council as auxiliary support organization.

February 1990      **Daily Bread Food Bank      Miami, FL**  
to November 1998      *Associate Director*

Administered the public relations, fundraising, and volunteer recruitment and training activities of a 2.2-million-dollar organization providing over 15 million pounds of otherwise wasted food to nearly 1,000 charitable organizations in four South Florida counties. Management responsibilities for staff of 45 in three counties. Organized volunteer auxiliary organizations and created numerous special fundraising activities. Established grant writing program. Organization's budget quadrupled and food distribution tripled during tenure. Organized Food Bank's participation in Taste of the NFL at two South Florida Super Bowls. Organized and served as first chairperson on Second Harvest National Development Coalition. Coordinated the Food Bank's early response to Hurricane Andrew resulting in 10 million pounds of food distributed in devastation area in September of 1992.

October 1984                      **Arthritis Foundation**                      **Ft Lauderdale, FL**  
to February 1990                *Executive Director - Southeast Branch/Florida Chapter*  
Responsible for fundraising, patient service and educational programs for area with population of over 3.3 million people. Reorganized volunteer structure and activities. Initiated telethon, doubling net income each year. Implemented annual golf tournament. Introduced PACE program to area. Income increased over \$100,000 annually. Served as coordinator of statewide Loyal Order of Moose campaign; exceeded \$44,000 in 1988, a 30% increase over previous year. Coordinated two-year Florida "Up, Up and Away with Arthritis" program.

June 1980 to                      **Arthritis Foundation**                      **Sarasota, FL**  
October 1984                      *Branch Manager -Southwest Branch/Florida Chapter*  
Responsible for all fundraising, patient service and educational programs for ten-county area. Managed six annual door to door campaigns, numerous educational forums and media relations. Instituted six annual special fundraising events and established Speakers Bureau with engagements for over 450 clubs & organizations. Introduced and coordinated Aquacize and Self-Management Programs. Met fundraising goals each year, achieving 227% of goal in 1983. Formed auxiliary volunteer organizations to supplement branch activities. Managed volunteer office located 150 miles from Branch office. Southwest Branch named Branch of the Year in May of 1982.

July 1978 to                      **Pi Lambda Phi Fraternity**                      **Norwalk, CT**  
June 1980                              *Assistant Executive Director (National Headquarters)*  
Liaison between chapters/national organization. Administration of national convention, new chapter organization. Consultant to over 40 chapters for Leadership and Program Development, Financial Development, Financial Management, Scholarship, Fundraising and Membership Recruitment. Contributed to overall pledging increase of 20% and improved chapter evaluation procedures.

**Honors and Awards:**                      Floridian on the Move, Bradenton Herald, June 1981  
    Council Key, Pi Lambda Phi Fraternity, August 1987  
    Hurricane Hero, South Florida Magazine, October 1992  
    Organizer of the Year, Share Our Strength, August 2001  
    Men with Caring Hearts, Florence Fuller Child Development, 2005

**Community Activities:**                      Board Member, InterFaith Committee for Social Services  
    Past Chairman, Impact 100 Men  
    Active Alumnus, Leadership Palm Beach  
    Past President, Foxe Chase Property Owners Association  
    Past Chairman, Share Our Strength's Taste of the Nation, Ft Lauderdale  
    Chairperson, Delray Beach Homeless Initiative  
    Board Member, Delray Beach Housing Authority

**Education:**  
May 1978                              University of Pittsburgh,                      Pittsburgh, PA  
    *Speech: Rhetoric and Communications*  
    Additional special training in volunteer/staff management, financial development/management and public relations.

**Personal:**                              Born August 22, 1955. Excellent health. Married/two children.

**Proposed Homeless Advisory Board Member Category and Seat Number**

| <b>Seat Number</b> | <b>Seat Requirement</b>   | <b>Name of Member</b>                                | <b>Term of Appointment</b> | <b>Term</b>   |
|--------------------|---|--|----------------------------|---|
| 1                  | Palm Beach County Commissioner  | Mack Bernard<br>PBC Commissioner                     |                            |   |
| 2                  | Palm Beach County Law Enforcement Official<br>(recommended by Law Enforcement Planning Council)                             | Rodney Thomas<br>Captain PBSO                        | 10/1/2024 - 9/30/27        | 1 <sup>st</sup> Term  |
| 3                  | Palm Beach County School District Board Member or Senior Staff Rep. (recommended by School District of PBC.)                | Erica Whitfield<br>School Board Member               | 10/1/2024 – 09/30/2027     | 3E2 Seat 3 12/18/18-09/30/21 2 <sup>nd</sup> Term<br>10/1/21-09/30/24.<br>3 <sup>rd</sup> Term<br>10/01/24-09/30/27 |
| 4                  | Florida Department of Children and Families Administrator Rep. (recommended by Florida Department of Children and Families) | Isis Williams<br>Community Development Administrator | 5/14/2024 -09/30/2025      | Replacement<br>5/14/2024-09/30/2025   |
| 5                  | PBC League of Cities Rep.<br>(recommended by League of Cities)  | Shalonda Warren<br>Commissioner WPB                  | 9/17/2024 - 9/30/2026      | 1 <sup>st</sup> Term  |
| 6                  | VA Medical Center Rep.<br>(recommended by Veterans Administration Medical Center)   | Karen Abbott<br>Homeless Services Section Chief      | 10/01/2023–9/30/2026       | Replacement 6/13/23-9/30/23 – 1 <sup>st</sup> Term<br>10/1/23-09/30/26  |
| 7                  | Homeless Coalition of PBC Rep.<br>(recommended by Homeless Coalition of PBC)  | Vacant   | – 09/30/2026               |   |
| 8                  | Homeless Service Providers Rep.<br>(recommended by Executive Committee of the Homeless and Housing Alliance)                | Gibbie Nauman<br>HHA Chair                           | 05/14/2024 – 09/30/2026    | 1 <sup>st</sup> Term  |
| 9                  | Business Community Rep. (recommended by Economic Development Council)   | Katrina Long-Robinson<br>Business Representative     | 11/1/2021 – 09/30/2023     | Replacement 3E-2<br>Seat 9 12/18/18-09/30/20-2 <sup>nd</sup> Term<br>10/1/20-09/30/23                               |
| 10                 | Business Community Rep. (recommended by Economic Development Council)   | Elizama Goertzen<br>Business Representative          | 10/01/2023-09/30/2026      | Replacement<br>04/18/23 -2 <sup>nd</sup> Term –<br>10/1/23-09/30/26   |
| 11                 | Formerly Homeless Individual or Family Representative<br>(recommended by Homeless and Housing Alliance)                     | Joseph Nieves<br>Lived Experience                    | 10/17/2023 – 09/30/2024    | Replacement<br>10/17/23-09/30/24. 1 <sup>st</sup><br>Term 10/1/24-09/30/27  |

|    |   |  |                         |  |
|----|---|--|-------------------------|--|
| 12 | Housing Authority Rep. (recommended by Community Service)                               | Carol Jones-Gilbert<br>Exec. Director<br>PBC Housing Authority | 10/01/2023 -09/30/2026  | Does not show as Replacement<br>04/07/20-09/30/23 2 <sup>nd</sup><br>Term 10/1/23-09/30-<br>26 |
| 13 | Faith-Based Community Rep. (recommended by Community Service)                           | Ezra Krieg<br>Interfaith Committee for<br>Social Services      | 11/02/2021- 09/30/2024  | 1 <sup>st</sup> Term 11/02/21-<br>09/30/24. 2 <sup>nd</sup> Term<br>10/1/24-09/30/27           |
| 14 | Southeast Florida Behavioral Health Network, Inc.<br>(recommended by Community Service) | Alicia Reno<br>SEFBHN  | 10/01/2024 – 09/30/2027 | 1 <sup>st</sup> Term 10/1/24-<br>09/30/27  |

RESOLUTION NO. R2016 - 0038

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING AND REPLACING RESOLUTION R2014-1638; PROVIDING FOR THE ESTABLISHMENT OF THE HOMELESS ADVISORY BOARD; PROVIDING FOR COMPOSITION; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the U.S. Department of Housing and Urban Development (HUD) recommends that recipients of Continuum of Care funds comply with the The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), and with 24 CFR Part 578; and

**WHEREAS**, the Continuum of Care Program provides funds for the operation and maintenance of Safe Havens, transitional housing, permanent supportive housing and permanent housing; and

**WHEREAS**, Palm Beach County, through the Department of Community Services, Division of Human Services wishes to comply with HUD recommendations regarding the Homeless Advisory Board; and

**WHEREAS**, HUD has adopted a Continuum of Care Program that allocates HUD homeless assistance grants to organizations that participate in local homeless assistance program planning networks, and each of these networks is called a Continuum of Care; and

**WHEREAS**, the Board of County Commissioners of Palm Beach County, Florida, established a Homeless Advisory Board on May 1, 2007 to create a Ten-Year Plan to End Homelessness in Palm Beach County pursuant to Resolution R2007-0720, and such Resolution was amended by Resolution R2007-1693, on October 2, 2007 and such Resolution was repealed and replaced by Resolution R2011-1233, on August 23, 2011; and such Resolution R2014-1638 was repealed and replaced on October 21, 2014 and

**WHEREAS**, since the Ten-Year Plan to End Homelessness has now been adopted, there exists a need for the Homeless Advisory Board to work in conjunction with the Continuum of Care to assist the County in achieving the objectives of the Ten-Year Plan to End Homelessness.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:**

**REPEAL AND REPLACEMENT**

Resolution R2014-1638 is hereby repealed in its entirety and replaced with the following:

**SECTION 1: ESTABLISHMENT OF THE HOMELESS ADVISORY BOARD**

There is hereby established an advisory board to be known as the "Homeless Advisory Board," herein referred to as the "Advisory Board."

**SECTION 2: COMPOSITION**

The Advisory Board shall be comprised of fourteen members as follows:

- a. One (1) member shall be a Palm Beach County Commissioner;
- b. One (1) member shall be recommended by the Palm Beach County Law Enforcement Planning Council;
- c. One (1) member shall be recommended by the School District of Palm Beach County;
- d. One (1) member shall be recommended by the Florida Department of Children and Families;
- e. One (1) member shall be recommended by the League of Cities;
- f. One (1) member shall be recommended by the Veterans Administration Medical Center;
- g. One (1) member shall be recommended by the Homeless Coalition of Palm Beach County;
- h. One (1) member representing homeless services providers shall be recommended by the Executive Committee of the Homeless and Housing Alliance;
- i. Two (2) members representing business shall be recommended by the Economic Development Council;
- j. One (1) member representing Formerly Homeless individuals or families shall be recommended by the Homeless and Housing Alliance;
- k. One (1) member representing a Housing Authority shall be recommended by the Community Services Department;
- l. One (1) member representing the Faith-Based Community shall be recommended by the Community Services Department;
- m. One (1) member representing the Southeast Florida Behavioral Health Network, Inc. shall be recommended by the Community Services Department.

**SECTION 3: APPOINTMENTS, TERMS, AND VACANCIES**

- A. The maximum number of Boards and Commissions that an individual appointed by the Board of County Commissioners may serve on at one time shall be three.
- B. Terms of office for the Advisory Board members shall be three years and shall begin on October 1<sup>st</sup> and end on September 30<sup>th</sup>.
- C. There shall be a limit of three consecutive three year terms, unless dictated otherwise by statute or other binding rule.
- D. Appointments shall be made by the Board of County Commissioners. The Homeless Advisory Board may provide recommendations for appointments.



- E. A vacancy occurring during a term shall be filled for the unexpired term and in the manner prescribed above.
- F. Upon adoption of this resolution, those members with unexpired terms that were serving on the previous Homeless Advisory Board will have their terms adjusted to expire on September 30<sup>th</sup> of the year in which their term expires.
- G. Members shall be subject to the rules and to the overall authority of the Board of County Commissioners of Palm Beach County, Florida.
- H. Advisory Board members shall not be prohibited from qualifying as a candidate for elected office.

**SECTION 4: ROLES AND RESPONSIBILITIES**

The roles and responsibilities of the Homeless Advisory Board shall be to assist the County in reaching its Ten-Year Plan to End Homelessness goals and they shall have the authority and power to accomplish this through the following:

- A. Gather community input on homelessness.
- B. Oversee implementation of the Ten-Year Plan to End Homelessness by:
  - 1. Fostering and promoting cooperation among governmental agencies, community-based agencies, non-profit organizations and business interests in order to ensure the efficient and timely implementation of the Ten-Year Plan to End Homelessness;
  - 2. Review progress made in the County towards achieving the objectives identified in the Ten-Year Plan to End Homelessness and make recommendations to the Board of County Commissioners. The primary recommendations may include systematic changes, policy changes, and funding recommendations;
  - 3. Provide information regarding the needs and other factors affecting the smooth implementation of the Ten-Year Plan to End Homelessness within Palm Beach County; and
  - 4. Determine roadblocks affecting program implementation and recommend corrective measures to the Board of County Commissioners.
- C. Recruit private and public sector representatives to the membership of Advisory Board committees.

**SECTION 5: MEETINGS**

- A. The Advisory Board shall meet on a regular basis. The Chair or County staff shall have the authority to call emergency meetings, as is needed and appropriate.

**SECTION 6: OFFICERS**

- A. The Chair shall be a County Commissioner appointed by the Palm Beach County Board of County Commissioners.
  - 1. Duties of the Chair:
    - a. Call and set the agenda for Advisory Board meetings;

- b. Preside at Advisory Board meetings;
  - c. Establish committees, appoint committee chairs and charge committees with specific tasks; and
  - d. Perform other functions as the Advisory Board may assign by rule or order.
2. If a vacancy occurs in the office of the Chair, the Palm Beach County Board of County Commissioners shall appoint a replacement.
- B. The Vice Chair shall be elected by a majority vote of the Advisory Board and shall serve for a term of one year.
- 1. The Vice Chair shall perform the duties of the Chair in the Chair's absence, and such other duties as the Chair may assign.
  - 2. If a vacancy occurs in the office of the Vice Chair, the Advisory Board will elect another member to fill the unexpired term.

**SECTION 7: REMOVAL FOR LACK OF ATTENDANCE**

Members of the Advisory Board shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three consecutive meetings or failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall constitute lack of attendance. Members removed under this paragraph shall not continue to serve until a new appointment is made and removal shall create a vacancy.

**SECTION 8: RESIDENCY REQUIREMENTS**

All board members must be residents of Palm Beach County at the time of appointment and while serving on the board.

**SECTION 9: ANNUAL NARRATIVE REPORT**

The Advisory Board shall submit an annual narrative report to the Agenda Coordinator. The form, substance, and submittal dates for annual narrative reports are established by PPM CW-O-060.

**SECTION 10: SUNSHINE LAW AND STATE CODE OF ETHICS**

Members of the Advisory Board are to comply with the Sunshine Law and State Code of Ethics. Reasonable public notice of all Advisory Board meetings shall be provided. All meetings of the Advisory Board shall be open to the public at all times and minutes shall be taken at each meeting.

**SECTION 11: PALM BEACH COUNTY CODE OF ETHICS**

Advisory Board members are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Section 2-254 through 2-260 of the Palm Beach County Code.

**SECTION 12: TRAVEL EXPENSES, REIMBURSEMENT AND APPROVAL AUTHORITY**

Travel reimbursement is limited to expenses incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities when sufficient funds have been budgeted and are available as set forth in PPM CW-O-038. No other expenses are reimbursable except documented long distance phone calls to the liaison County department. Approval authority for pre-authorized board member travel is designated to the County Administrator and Deputy Administrator and shall be in accordance with Countywide Policy and Procedures Memoranda (PPM) CW-F-009.

**SECTION 13: CONDUCT OF MEETING**

A quorum must be present for the conduct of all board meetings. A majority of the members appointed shall constitute a quorum. All meetings shall be governed by Robert's Rules of Order.

**SECTION 14: CONFLICT WITH FEDERAL OR STATE LAW OR COUNTY CHARTER**

Any statutory Federal or State or County Charter provisions in conflict with this Resolution shall prevail.

**SECTION 15: EFFECTIVE DATE**

This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida.

The foregoing Resolution was offered by Commissioner Vana, who moved its adoption. The motion was seconded by Commissioner Valeche, and upon being put to a vote, the vote was as follows:

|   |              |
|---|--------------|
| Commissioner Mary Lou Berger, Mayor     | — <u>Aye</u> |
| Commissioner Hal R. Valeche, Vice Mayor | — <u>Aye</u> |
| Commissioner Paulette Burdick           | — <u>Aye</u> |
| Commissioner Shelley Vana               | — <u>Aye</u> |
| Commissioner Steven L. Abrams           | — <u>Aye</u> |
| Commissioner Melissa McKinlay           | — <u>Aye</u> |
| Commissioner Priscilla A. Taylor        | — <u>Aye</u> |

The Mayor thereupon declared the Resolution duly passed and adopted this 26th day of January, 2016.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

BY: Helene C. Hvizd  
Helene C. Hvizd  
Assistant County Attorney

ATTEST:  
SHARON R. BOCK  
CLERK & COMPTROLLER  
BY: Sharon R. Bock  
Deputy Clerk

