Agenda Item #: 3E-5

# PALM BEACH COUNTY

	AGEND		W SUMMARY		I \ \ \	
	l <u>mmunity Service</u>	[ ] <u>s</u>	Ordinance	[	]	Regular Public Hearing y Action Program
Motion and Title: Staff			JTIVE BRIEF		file	: Notice of Grant Award/Fund

Availability (NFA) #042716 (Federal Award Identification Number (FAIN) G-2301FLCOSR, Catalog of Federal Domestic Assistance (CFDA 93.569) from Florida Department of Commerce (FDOC) received on August 15, 2024, for Program Year 2023 allocation, in the amount not-to-exceed \$1,274,058.49, to extend the end date for the program period from September 30, 2024 to November 15, 2024 for the Community Services Block Grant (CSBG) for a new program period of July 1, 2023 through November 15, 2024 with no change in overall funding.

Summary: On June 15, 2021, the Board of County Commissioners (BCC) ratified the Mayor's signature on the Federally Funded Subgrant Umbrella Agreement #E2016 (R2021-0783) (CFDA No.93.568 and 93.569) with the FDOC, for the period October 1, 2020 through September 30, 2023, for the Low-Income Home Energy Assistance Program (LIHEAP) and CSBG programs. The Umbrella Agreement was subsequently amended on February 25, 2022, August 16, 2023, and September 10, 2024. The parties amended and reinstated the Umbrella Agreement as part of a joint effort to align Community Action Agency (CAA) spending with legislatively appropriated state budget authority. This is a process required annually by state law. Under the terms of the new umbrella agreement, FDOC will issue an NFA for each program award and issue amendments to NFA's for any changes. These NFAs are issued to add or increase funding. CSBG funds are used to provide economic stability and mobility services to approximately 2,300 low-income individuals and 900 families. Economic stability services include rent and utility assistance. Economic mobility services include employment skills training, job placement, resume writing training, financial management training, and case management. In FY 2023, 31 individuals completed vocational training and ten-(10) became employed. No County match is required. Countywide (HH)

Background and Justification: CSBG funds are used to provide various services, such as vocational training and rental assistance, to assist low-income households to obtain employment and increase economic self-sufficiency.

Attachments: 1. Notice of Gran	nt Award/Fund Availability		
Recommended	By & Tayune	10/23/24	
Approved By:	Department Director  Assistant County Administrator	Date 10/29/24	

#### II. FISCAL IMPACT ANALYSIS

### A. Five-Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures					
Operating Costs					
External Revenue					
Program Income (County)		***************************************			
In-Kind Match (County)					
NET FISCAL IMPACT					
No. ADDITIONAL FTE POSITIONS (Cumulative)					
s Item Included In Current Bu loes this item include the use loes this item include the use sudget Account No.:	of federal	funds? Y	es <u>X</u> es <u>X</u> es <u>X</u>	No No	
B. Recommended Sources	e of Funde/9	Summary of	f Fiscal Imr	nact:	
		Julilliary O	i i iscai iiii p	act.	
o fiscal impact, date extension	only.				
Departmental Fiscal Re		Dowe, Direc	tor, Financia	al & Support S	Svcs.
	III. REVI	EW COMMI	ENTS		
OFMB Fiscal and/or Col	124/2024 A WAY W 10-24.		Hund	omments:	- 10 35  d Control
B. Legal Sufficiency:	MAP 1012715	•			
Allene C. Wrizg Assistant County Attorne	1 10-28-c	ey			
. Other Department Revie	∍w:				
Department Director	and the state of t	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			

This summary is not to be used as a basis for payment.

Date of Notice: 08/15/2024

# Notice of Grant Award/Fund Availability General Information

Subrecipient Name:	See Attachment		
Unique Entity Identification (UEI #):	See Attachment		
Federal Award Name:	Community Service Block Grant		
Grantor:	U.S. Department of Health and Human Services		
Federal Award Identification Number (FAIN):	G-2301FLCOSR		
Federal Award Year:	PY2023		
CFDA/CSFA Title and Number:	Community Services Block Grant	93.569	
Award for Research & Development (Y/N):	No		
Action being Taken:	Extend End Date		

### **Award Information**

Program Year in SERA:	PY2023					
Program Group in SERA:	Economic Self-Sufficiency					
Program Name in SERA:	Community Services Block Grant					
Project in SERA:	CSBG – Formula					
FLAIR Contract #:	See Attachment					
NFA ID #:	See Attachment					
FLAIR Grant #:	SBG23					
Award Period Begin Date:	July 01, 2023					
Award Period End Date:	November 15, 2024					
Close Out Due by:	November 29, 2024					

### Award and Fund Availability

	Award	Funds Available / Release (Maximum cash available for draw)		
Current Award/Release:	See Attachment	See Attachment		
This Action:	See Attachment	See Attachment		
Revised Award/Release:	See Attachment	See Attachment		

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## AWARD TERMS & CONDITIONS AND OTHER INSTRUCTIONS

General Conditions: Pursuant to paragraph (5) <u>FUNDING/CONSIDERATION</u>, of the Federally Funded Subgrant Umbrella Agreement (Umbrella Agreement) by and between FLORIDA COMMERCE and Subrecipient, this Notice of Fund Availability (NFA) is notice in writing by FLORIDA COMMERCE that Subrecipient may incur costs and submit for reimbursement in an amount not to exceed the lesser of the <u>state authorized budget authority or the</u> released amount shown above, subject to the terms of the Agreement and any amendments thereto, the availability of funds as determined solely by FLORIDA COMMERCE, and the Florida Legislature's appropriation of funds. These funds are available for cash draws under the Subrecipient Enterprise Resource Application (SERA) Program Year and Program Title/Project in SERA described on page one of this notice. The indirect cost rate or indirect cost method for this subaward, whether federal or non-federal, will be the federally recognized indirect cost rate negotiated between the Subrecipient and the federal government or, if no such rate exists, either a rate negotiated between FLORIDA COMMERCE and the Subrecipient, or if optionally elected by the Subrecipient, the de minimis rate or the cost allocation method.

This Notice of Grant Award/Fund Availability will be updated for State Fiscal Year 2023-24 for the amount of funds that can be drawn on or before September 30, 2024.

At no point during the duration of the Umbrella Agreement shall the Subrecipient be reimbursed for any costs that exceed FLORIDA COMMERCE's authorized budget authority per state fiscal year. Funding availability may be limited or expanded through one or more NFAs supplement to this Agreement.

Special Grant Conditions: The purpose of these funds is to alleviate the causes and conditions of poverty in communities. Use of these funds must be consistent with the PY2023 Community Services Block Grant State Plan (between FLORIDA COMMERCE and the HHS). The PY2023 Community Services Block Grant State Plan and other information necessary for compliance with 2 CFR 200.331 that is specific to this FAIN is located at:

http://floridajobs.org/grants-management/grants-management/economic-self-sufficiency-organizations

Information located at the above link is hereby incorporated into this NFA.

Financial Reporting Requirements: All cash draws and expenditures must be recorded in accordance with the SERA Business Rules. Expenditures must be reported within established timelines and by the cost categories and activities established for the particular grant program.

**Cost Categories and Activities:** 

Cost Category	Activity
CSBG Expenditures Domains	A.2a. Employment A.2b. Education and Cognitive Development A.2c. Income, Infrastructure, and Asset Building A.2d. Housing A.2e. Health and Social/Behavioral Development (includes nutrition) A.2f. Civic Engagement and Community Involvement A.2g. Services Supporting Multiple Domains A.2h. Linkages (e.g. partnerships that support multiple domains for the specific purposes of disaster and/or emergency services)
	A.2i. Agency Capacity Building
	A.2j. Other (e.g. emergency management/disaster relief)
Administration	A.3 Administration Expenses

Closeout Procedures: Awards must be closed out and all obligations liquidated by the close out date indicated under Award Information. Only liquidated expenditures resulting from obligations incurred during the award period are allowable.

#### Other Notes/Comments:

Questions: Fiscal questions regarding these funds should be addressed to Adrianne Orbigoso at (850) 245-7357 or via email to <a href="mailto:adrianne.orbigoso@commerce.fl.gov">adrianne.orbigoso@commerce.fl.gov</a>. Program policy questions may be addressed to Frankie Hernandez at (850) 717-8458 or via email to <a href="mailto:frankie.hernandez@commerce.fl.gov">frankie.hernandez@commerce.fl.gov</a>. Subrecipient Enterprise Resource Application (SERA) questions may be addressed to SERA Helpdesk via email to <a href="mailto:serahelpdesk@commerce.fl.gov">serahelpdesk@commerce.fl.gov</a>.

PY2023 CSBG SBG23 - SFY24 Extend End Date 11/15/2024 Closeout 11/29/2024

				AWARD			RELEASE		
SUBRECIPIENT	Unique Entity ID #	FLAIR Contract ID	NFA ID	Current Award	This Action	Revised Award	Current Release	This Action	Revised Release
Agricultural and Labor Program, Inc.	KSJHJBDQ8ZM9	E1990	042708	\$ 1,109,596.56	\$ -	\$ 1,109,596.56	\$ 1,109,596.56	\$ -	\$ 1,109,596.56
Brevard County Board of County Commissioners	XSTGNLF9ZDJ5	E1992	042711	\$ 458,853.00	\$ -	\$ 458,853.00	\$ 458,853.00	\$ -	\$ 458,853.00
Capital Area Community Action Agency, Inc.	X13EDG5RKDF1	E1994	042701	\$ 528,178.13	\$ -	\$ 528,178.13	\$ 528,178.13	\$ -	\$ 528,178.13
Central Florida Community Action Agency, Inc.	M5M3WACM2N33	E1997	042709	\$ 507,152.08	\$ -	\$ 507,152.08	\$ 507,152.08	\$ -	\$ 507,152.08
Charlotte County	X3RBY2VEDJT3	E1998	042723	\$ 146,703.00	\$ -	\$ 146,703.00	\$ 146,703.00	\$ -	\$ 146,703.00
Coalition of Florida Farmworker Organizations, Inc	N71XRN7RA576	E2000	042710	\$ 849,257.00	\$ -	\$ 849,257.00	\$ 849,257.00	\$ -	\$ 849,257.00
Community Action Program Committee, Inc.	QA8HEH6FZTB9	E1996	042702	\$ 466,579.00	\$ -	\$ 466,579.00	\$ 466,579.00	\$ -	\$ 466,579.00
COUNTY OF PALM BEACH	XL2DNFMPCR44	E2016	042716	\$ 1,274,058.49	\$ -	\$ 1,274,058,49	\$ 1,274,058.49	\$	\$ 1,274,058.49
COUNTY OF VOLUSIA	VY9UEK86CVW3	E2029	042719	\$ 645,315.00	\$ -	\$ 645,315.00	\$ 645,315.00	\$ -	\$ 645,315.00
Economic Opportunities Council of Indian River Cou	YF9ZQ5SECJN7	E2005	042704	\$ 240,412.00	\$ -	\$ 240,412.00	\$ 240,412.00	\$ -	\$ 240,412.00
Hillsborough, County of	PGWKT576NH72	E2003	042713	\$ 1,271,291.77	\$ -	\$ 1,271,291.77	\$ 1,271,291.77	\$ -	\$ 1,271,291.77
LAKE COMMUNITY ACTION AGENCY INC	JN1HBA41ANY4	E2007	042703	\$ 279,445.97	\$ -	\$ 279,445.97	\$ 279,445.97	\$ -	\$ 279,445,97
LAKE COMMUNITY ACTION AGENCY INC	JN1HBA41ANY4	E2007	043111	\$ 300,000.00	\$ -	\$ 300,000.00	\$ 300,000.00	\$ -	\$ 300,000,00
Lee County Board of County Commissioners	SS8JCN35XH77	E2008	042714	\$ 395,279.39	\$ -	\$ 395,279.39	\$ 395,279.39	\$ -	\$ 395,279.39
Miami-Dade, County of	MKEJWVSEURF3	E2009	042724	\$ 3,197,712.02	\$ -	\$ 3,197,712.02	\$ 3,197,712.02	\$ -	\$ 3,197,712.02
Mld Florida Community Services, Inc.	FNA3CKDAEDN3	E2011	042706	\$ 743,628.24	\$ -	\$ 743,628.24	\$ 743,628.24	<b>S</b> -	\$ 743,628.24
Northeast Florida Community Action Agency, Inc.	YUJTX2YPG8V3	E2013	042721	\$ 1,797,601.58	\$ -	\$ 1,797,601.58	\$ 1,797,601.58	\$ -	\$ 1,797,601.58
Orange County Florida	ZAMZMX9ZHCM9	E2015	042715	\$ 1,224,607.37	\$ -	\$ 1,224,607.37	\$ 1,224,607.37	<b>\$</b> -	\$ 1,224,607.37
OSCEOLA COUNTY COUNCIL ON AGING, INC.	X6WFHB2KNCB5	E2014	042722	\$ 348,431.00	\$ -	\$ 348,431.00	<del></del>	Ś -	\$ 348,431.00
Pinellas Opportunity Council, Inc.	G2H8KG99W5G6	E2017	042705	\$ 825,611.28	\$ -	\$ 825,611.28	\$ 825,611.28	<b>s</b> -	\$ 825,611.28
Step UP Suncoast, Inc	JKMNP2K3JF13	E2025	042720	\$ 417,359.77	\$ -	\$ 417,359.77	\$ 417,359.77	\$ -	\$ 417,359.77
SUWANNEE RIVER ECONOMIC COUNCIL INC	TF66NBMN9YB4	E2024	042700	\$ 457,194.00	\$ -	\$ 457,194.00		\$ -	\$ 457,194.00
Tri County Community Council, Inc.	KSHUE4AZMR39	E2028	042699	\$ 818,278.00	\$ -	\$ 818,278.00	\$ 818,278.00		\$ 818,278.00
TOTAL				\$ 18,302,544.65		\$ 18,302,544,65	\$ 18,302,544.65		\$ 18,302,544.65