

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Personal Services	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
Capital Expenditures	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	*	_____	_____	_____	_____

ADDITIONAL FTE

POSITIONS (Cumulative)	0	0	0	0	0
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Is Item Included In Current Budget? Yes X No _____
 Is this item using Federal Funds? Yes X No _____
 Is this item using State Funds? Yes _____ No X

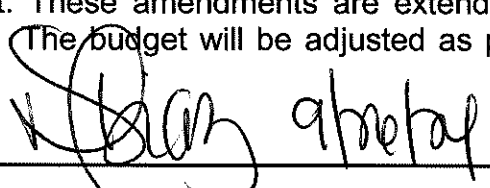
Budget Account Exp No: Fund 1426 Dept. 662 Unit 3295 Obj. 3401 Prog. _____
 Rev No: Fund 1426 Dept. 662 Unit 3295 Rev. 3129 Prog. _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Grant: OVV- Grant Improving Criminal Justice Responses Program
 Fund: 1426- Public Safety Grants
 Department: 662 – Public Safety
 Unit: 3295- GTEA Grant to Encourage Arrest

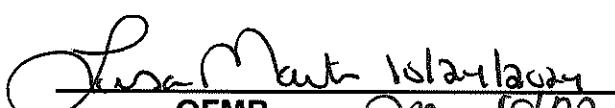

These contracts are 100% funded by the OVV grant.

*There is no additional fiscal impact. These amendments are extending the contract period for an additional five months. The budget will be adjusted as part of the grant carryforward process.

C. Departmental Fiscal Review: _____


III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

<p> _____ OFMB 10/24</p>	<p> _____ Contract Dev. And Control</p>
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B. Legal Sufficiency:



 Assistant County Attorney
 12/28/21

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

Background and Justification continued from page 1:

DVS in conjunction with project partners AVDA, and the PBC Criminal Justice Commission (CJC) was selected for a continuation grant from the FY 2021 DOJ OVW ICJR Grant Program (CFDA# 16.590) for the period October 1, 2021 through September 30, 2024. The focus of the 2021 DOJ OVW ICJR program encourages state, local, tribal governments, courts, victim service providers, coalitions and rape crisis centers, to treat domestic violence, dating violence, sexual assault and stalking as serious violations of criminal law requiring the coordinated involvement of the entire criminal justice system. This is the fourth time the County has received this three-year grant, which will significantly benefit the victims of domestic violence, dating violence, sexual assault and stalking, along with the responders and service providers who support them.



Grant Award Modification GAM-593815

(15JOVW-21-GG-02012-ICJR) **RESOLVED-COMPLETED**

Awarded Entity Legal Name **(PALM BEACH, COUNTY OF)** Doing Business As: **(BOARD OF COMMISSION**

Current Entity Legal Name **(COUNTY OF PALM BEACH)** Doing Business As: **()**

Managing Office: OVW

DOJ Grant Manager: ADAM SCHUTZMAN

Grant Award Administrator: Nicole Bishop

FAW Case ID: FAW-164795

Project Period Extension

New Project Period Start Date
10/01/2021

Number of Months to extend Project Period Extension End Date
5

Current Project Period

Current Start Date: 10/01/2021
Current Completion Date: 09/30/2024

Requested Project Period

Project Period Start Date: 10/01/2021
Project Period End Date: 02/28/2025

Total Period of Performance with Requested Extension
Months
41

Holly Dibenedetto

From: Nicole Bishop
Sent: Monday, August 5, 2024 3:51 PM
To: Holly Dibenedetto; Winter Jones
Subject: FW: Grant Award Modification for an award from DOJ is Approved

Looks like the extension was approved.

From: do-not-reply@usdoj.gov <do-not-reply@usdoj.gov>
Sent: Thursday, August 1, 2024 11:03 AM
To: Nicole Bishop <NBishop@pbc.gov>; adam.schutzman@usdoj.gov; Nicole Bishop <NBishop@pbc.gov>; Nicole Bishop <NBishop@pbc.gov>
Subject: Grant Award Modification for an award from DOJ is Approved

This Message is From an External Sender

This message came from outside your organization.



The request for a grant award modification, GAM-593815, for award number 15JOVW-21-GG-02012-ICJR under the solicitation *OYW Fiscal Year 2021*

Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program

Solicitation is approved.
Please log into DOJ's JustGrants system at [JustGrants \[justgrants.usdoj.gov\]](https://justgrants.usdoj.gov).

For more information go to www.justicegrants.usdoj.gov [[justicegrants.usdoj.gov](http://www.justicegrants.usdoj.gov)]
JustGrants is operated under the U.S. Department of Justice



Department of Public Safety
Division of Victim Services
205 North Dixie Highway, 5.1100
West Palm Beach, FL 33401
(561) 355-2418
FAX: (561) 355-2757
www.pbcgov.com



**Palm Beach County
Board of County
Commissioners**

Maria Sachs, Mayor
Maria G. Marino, Vice Mayor

Gregg K. Weiss

Michael A. Barnett

Marcy Woodward

Sara Baxter

Mack Bernard

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

Official Electronic Letterhead

June 13, 2024

Mr. Adam Schutzman, Grant Management Specialist
Improving Criminal Justice Response Unit (ICJR)
Office on Violence Against Women
U.S. Department of Justice
810 7th Street, NW
Washington, DC 20531

RE: No Cost Extension of Award Period Justification
Grant Number 15OVW-21-GG-02012-ICJR
Award Period: 10/01/2021 TO 9/30/2024

Dear Mr. Schutzman,

This letter serves as a request to extend grant project, 15OVW-21-GG-02012-ICJR end date September 30, 2024, for a period of five months ending February 28, 2025. This is our first and only request for a no-cost extension. The current balance of existing funds to be at the end of the grant is \$276,662. This amount will cover the current staff's salaries, benefits, project partner sub-awards, mandated travel and other grant related activities through February 28, 2025.

The request for the extension will allow for an expanded timeframe for completion for projects in relation to the goals and objectives of the grant. There were several minor delays that did not significantly alter the purpose of the project, but nonetheless, slowed start-up and grant activities. Some of the delays are as follows:

- The original start date of the Award was October 1, 2021. The funds were released February 8, 2022.
- Budget approval took a few months. As such, new staff could not be added to the complement.
- Staff was hired at the end of March 2022.
- Contract for the sub-award with Aid to Victims of Domestic Abuse, Inc. was executed in August 2022.
- The project evaluation and related activities did not officially commence until August of 2022, at which time we entered into a Contract with Battered Women's Justice Project, Inc. (BWJP). As a result of the unanticipated and unavoidable late start, the overall time available for the project evaluation was significantly reduced.
- The grant originally stated that Men Stopping Violence would implement "Tactics and Choices" a class that examines use of abusive and intimidating tactics against women. It was discovered that Men Stopping Violence no longer offered the course so a Notice of Funding Opportunity had to be advertised



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to choose a new provider. This resulted in a delay in execution of a sub-contract. Lee Giordano, who developed an Intimate Partner Violence Prevention Curriculum (IPV PEC) to enhance offender accountability, was selected through a competitive procurement process and his sub-contract was approved and fully executed by the Palm Beach County Board of County Commissioners on January 10, 2023.

- A Notice of Funding Opportunity was advertised to select an agency who currently works with offenders to teach the IPV PEC class, however only one provider qualified and declined the opportunity.
- It has been a challenge to recruit and retain forensic nurse examiners therefore creating a delay in implementing assessment and forensic collection of Intimate Partner Violence cases.

The project tasks remaining include:

- Continued technical assistance, consultations and evaluation in partnership with our project evaluation team, BWJP in preparation for final project report.
- Sub-Contract with community partner and train their staff to implement the IPV PEC curriculum.
- Develop targeted recruitment strategies to recruit nurses to build capacity for the forensic nurse program.
- Continue providing services to current caseload of victims and new cases of IPV.
- Continued development of a Coordinated Community Response Team sustainability plan.

Upon approval of the grant extension PBCVS grant staff will continue the momentum towards fulfilling the project goals and objectives.

Thank you for your consideration.

Nicole Bishop

Nicole A. Bishop, M.S.W.
Director, Justice Services and Victim Services & Rape Crisis Center
Palm Beach County Courthouse
205 N. Dixie Highway, Suite 5.1100
West Palm Beach, FL 33401
Phone: (561) 355-1723

Project Timeline PBC's Enhanced CCR to Domestic Violence															
Activities/Milestones	Year 1				Year 2				Year 3				Year 4		Key Person/Group Responsible
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	
TA from BWJP				X				X				X	X	X	CJC, GRANT COORD.
Finalize Language Access Plan with BWJP														X	VS, BWJP
Engage in TA with Asian Pacific Institute on Gender Based Violence for language access plan				X	X	X	X	X							GRANT COORD.
Implement Tactics and Choices curriculum				X	X	X	X	X	X	X	X	X	X		GRANT COORD., SELECTED COMMUNITY PROVIDER
Subcontract with community partner for new IPV Curriculum														X	GRANT COORD.
Train community partner on IPV curriculum														X	LEE GIORDANO
Implement new IPV curriculum													X	X	LEE G., GRANT COORD., COMMUNITY PARTNER
Begin and implement community awareness campaign				X	X	X	X	X	X	X	X	X			GRANT COORD.
Formalize CCR response protocols					X	X	X	X	X	X	X	X	X		CCR TEAM, CCR COORD.
Implement case review process					X	X	X	X	X	X	X	X			CCR TEAM, CCR COORD.
Develop community resource guide					X	X	X	X							GRANT COORD.
Develop language access plans						X	X	X	X	X	X	X			GRANT COORD., CCR COORD.
Translate materials for victims						X	X	X	X	X	X	X			GRANT COORD.
Develop targeted strategy for Forensic Nurse recruitment													X	X	GRANT COORD., FORENSIC NURSE COORD.
Provide evidence collection by forensic nurses for victims									X	X	X	X			PBCVS FORENSIC NURSES
Identify high risk offenders											X	X	X	X	GRANT COORD.
Training															
Develop training curriculum for law enforcement				X	X	X									OVW TA PROVIDERS, CCR COORD., GRANT COORD.

Projection for 6 months - Oct. 1, 2024 - Feb 28, 2025
(Salaries/BWJP/ Lee Giordano/Comm Svc. Providers)

AVDA		\$ 127,599.44
VS- Sal/Ben/Mile	Project Coordinator	\$ 43,716.45
	Victim Advocate	\$ 41,756.26
Forensic Nurses		\$4,700.00
Lee Giordano		\$ 1,224.75
Comm. Svc. Prov.		\$ 10,000.00
BWJP		\$ 10,000.00
Required Training		\$ 37,665.00
		\$ 276,661.90

	VS 6 mos project. Proj. Coord	VS 6 mos. project. Vict. Adv.
Sal	\$ 37,107.20	\$ 35,172.80
Fica	\$ 2,300.65	\$ 2,180.71
Medi	\$ 538.05	\$ 510.01
FRS	\$ 5,176.45	\$ 4,906.61
Ins	\$ 7,200.00	\$ 7,200.00
Mileage	\$ 750.00	\$ 750.00
	\$ 53,072.36	\$ 50,720.12
1 month	\$ 8,845.39	\$ 8,453.35

FIRST AMENDMENT TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES

THIS FIRST AMENDMENT TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES ("First Amendment") is made as of this 30th day of September 2024 by and between **PALM BEACH COUNTY**, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as ("COUNTY") and **AID TO VICTIMS OF DOMESTIC ABUSE, INC. (AVDA)**, a non-profit corporation authorized to do business in the State of Florida, hereinafter referred to as ("CONSULTANT") whose Federal I.D. is 59-2486620.

WITNESSETH:

WHEREAS, on August 23, 2022, the parties entered into that certain for professional/consultant services contract (R2022-0869), (the "Contract"), to provide professional/consultation services in the area of Coordinated Community Response to domestic violence, dating violence and stalking with an expiration date of September 30, 2024; and

WHEREAS, the Contract provided that Consultant shall commence services for the period retroactive to April 1, 2022 and complete all services by September 30, 2024; and

WHEREAS, the Contract specified out-of-pocket-expenses for monthly mileage and the purchase of one computer and furniture. The parties agreed that in lieu of furniture and with approval of the Grant Manager, AVDA funds could be reallocated to purchase one additional computer for grant staff and pay for the development and cost of domain for a website for the Community Coordinated Response Team; and

WHEREAS, COUNTY received a five month extension of the U.S. Department of Justice, Office on Violence Against Women (OVW) grant (ICJR) Program, 15JOVW-21-GG-02012-ICJR used to fund the Contract until February 28, 2025 and the County wishes to extend the Contract to utilize the remaining grant funds; and

WHEREAS, Parties agree to add Article 34 and Exhibit "D" (Nongovernmental Entity Human Trafficking Affidavit) pursuant to section 787.06(13), Florida Statutes, requiring CONSULTANT to execute the Nongovernmental Entity Human Trafficking Affidavit.

NOW THEREFORE, the above named parties hereby mutually agree to amend the Contract and enter this First Amendment as follows:

- I. Article 2 – SCHEDULE is amended to provide that all services shall be completed by February 28th, 2025.
- II. The Schedule of Payments attached to the Contract as Exhibit C is hereby replaced with the Schedule of Payments attached hereto as Exhibit C.
- III. Article 34, "Human Trafficking Affidavit," is added to the Contract and provides:

CONSULTANT warrants and represents that it does not use coercion for labor or services as defined in section 787.06, Florida Statutes. CONSULTANT has executed **Exhibit D**, Nongovernmental Entity Human Trafficking Affidavit, which is attached hereto and incorporated herein by reference.

- IV. Exhibit "D" is added to the Contract and attached hereto.
- V. All other provisions not in conflict with this First Amendment remain in effect and are to be performed at the same level as specified in the Contract.

Remainder of page intentionally left blank

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this First Amendment on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.


PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS:

By: 
County Administrator or Designee

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

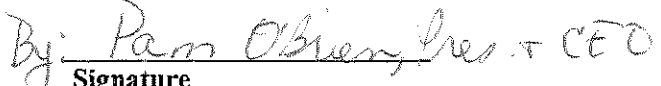
By: 
County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By: 
Nicole Bishop
Director of Victim Services

CONSULTANT:

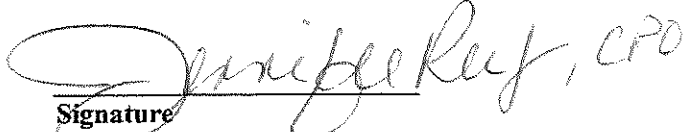
AID TO VICTIMS OF DOMESTIC
ABUSE Inc.
Company Name

By: 
Signature

Pam O'Brien Pres. + CEO
Typed Name: Pam O'Brien

President and CEO
Title

WITNESS: Jennifer Rey, CPO


Signature

Schedule of Payments

Aid to Victims of Domestic Abuse, Inc. will prepare and submit monthly invoices to the Palm Beach County Public Safety Department by the 15th day of each month. Invoices must include an approved staff activity log, relevant time sheets and other backup documentation as needed. Invoices will be reviewed and approved by the County's representative to verify that services have been rendered in conformity with the contract. Approved invoices will then be sent to the Finance Department for payment.

Budget Worksheet

A. PERSONNEL - Salaries and Benefits

Victim Advocate (100% Salary/Benefits), Coordinated Community Response Coordinator (100% Salary/Benefits), Outreach Services Manager (up to 5% Salary/Benefits), Program Services Director (up to 5% Salary/Benefits)	\$347,380
---	-----------

SUBTOTAL PERSONNEL

	\$347,380
--	-----------

B. Out-of-Pocket Expenses

Local Mileage, Payroll Processing, Computer, Laptops and Website	\$16,298
--	----------

SUBTOTAL OUT-OF-POCKET

	\$16,298
--	----------

TOTALS

A. PERSONNEL	\$347,380
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B. OPERATIONAL EXPENSES	\$16,298
-------------------------	----------

TOTAL PROJECT BUDGET

	\$363,678
--	-----------

NONGOVERNMENTAL ENTITY HUMAN
TRAFFICKING AFFIDAVIT (§ 787.06(13), Fla. Stat.)
THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of Aid to Victims of Dom. Abuse, Inc.
(CONTRACTOR) and attest that CONTRACTOR does not use coercion for labor or services as
defined in section 787.06, Florida Statutes.

Under penalty of perjury, I hereby declare and affirm that the above stated facts are true
and correct.

Pam O'Brien Pres. + CEO
(signature of officer or representative)

Pam O'Brien Pres + CEO
(printed name of officer or representative)

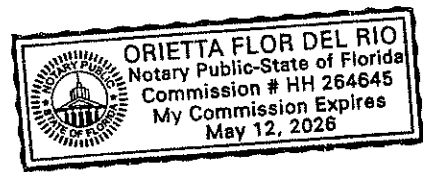
State of Florida, County of Palm Beach

Sworn to and subscribed before me by means of physical presence or online notarization
this, 20 day of May, 2024, by Pam O'Brien.

Personally known OR produced identification .

Type of identification produced _____.

Orietta Flor Del Rio
NOTARY PUBLIC
My Commission Expires:
State of Florida at large



(Notary Seal)

First Amendment
to Contract R2022-0870 between COUNTY & BWJP

FIRST AMENDMENT TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES

THIS FIRST AMENDMENT TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES (“First Amendment”) is made as of this 30th day of September, 2024 by and between **PALM BEACH COUNTY**, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as (“COUNTY”) and **BATTERED WOMEN’S JUSTICE PROJECT, INC. (BWJP)**, a non-profit corporation authorized to do business in the State of Florida, hereinafter referred to as (“CONSULTANT”), whose Federal I.D. is 46-3584341.

WITNESSETH:

WHEREAS, on August 23, 2022, the parties entered into that certain contract for professional/consulting services (R2022-0870) (the “Contract”), to provide professional/consultation services in the area of Coordinated Community Response to domestic violence, dating violence, and stalking evaluation and technical assistance with an expiration date of September 30, 2024; and

WHEREAS, the Contract provided that Consultant shall commence services for the period retroactive to April 1, 2022 and complete all services by September 30, 2024; and

WHEREAS, the Phase Two deliverables in the Scope of Work, required BWJP to travel to Palm Beach County Victim Services for review of developed policies and practices and facilitate CCR related discussions with key stakeholders as needed. During Phase One, BWJP traveled to PBC on two occasions expending the contracted budget total. As a result, the parties agree that the Phase Two deliverables in the Scope of Work can be accomplished through virtual meetings; and

WHEREAS, COUNTY received a five month extension of the U.S. Department of Justice, Office on Violence Against Women (OVW) grant (ICJR) Program, 15JOVW-21-GG-02012-ICJR used to fund the Contract until February 28, 2025, and the County wishes to extend the Contract to utilize the remaining grant funds; and

WHEREAS, Parties agree to add Article 34 and Exhibit “D” (Nongovernmental Entity Human Trafficking Affidavit) pursuant to section 787.06(13), Florida Statutes, requiring the ENTITY to execute the Nongovernmental Entity Human Trafficking Affidavit.

NOW THEREFORE, the above named parties hereby mutually agree to amend the Contract and enter this First Amendment as follows:

- I. Article 2 – SCHEDULE is amended to provide that all services shall be completed by February 28th, 2025.
- II. The Scope of Work attached to the Contract as Exhibit A is hereby replaced with the Scope of Work attached hereto as Exhibit A.
- III. Article 34, “Human Trafficking Affidavit,” is added to the Contract and provides:

CONSULTANT warrants and represents that it does not use coercion for labor or services as defined in section 787.06, Florida Statutes. CONSULTANT has executed **Exhibit D**, Nongovernmental Entity Human Trafficking Affidavit, which is attached hereto and incorporated herein by reference.

- IV. Exhibit "D" is added to the Contract and attached hereto.
- V. All other provisions not in conflict with this First Amendment remain in effect and are to be performed at the same level as specified in the Contract.

Remainder of page intentionally left blank

First Amendment
to Contract R2022-0870 between COUNTY & BWJP

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this First Amendment on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS:**

CONSULTANT:

**BATTERED WOMEN'S JUSTICE
PROJECT, INC.**

Company Name

By: 
County Administrator or Designee

Signed by:

Signature


**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY**

Typed Name: Amy Sanchez

By: 
County Attorney

CEO
Title

**APPROVED AS TO TERMS
AND CONDITIONS**

By: 
Nicole Bishop,
Director of Victim Services

SCOPE OF WORK

BACKGROUND

Palm Beach County Victim Services and Certified Rape Crisis Center (PBCVS), in collaboration with Battered Women's Justice Project (BWJP) and the Palm Beach County Criminal Justice Commission (CJC), received a grant from the Department of Justice, Office of Violence Against Women (OVW) which seeks to enhance victim safety and hold offenders accountable through implementation of a coordinated community response (CCR) to intimate partner violence (IPV).

BWJP will work collaboratively with PBCVS and other project partners to support the three year CCR project through consultations, project observation and evaluation, site visits and ongoing technical assistance to the project site.

Timelines shall be established based on the OVW ICJR Grant Proposal and may be changed as determined by PBCVS.

PHASE ONE DELIVERABLES

During the first phase of the CCR Project, BWJP will:

- Travel to PBCVS for observation, review of policies and practices, facilitate CCR related discussions with key stakeholders and the CCR Project develop logic model
- Provide a virtual consultation with PBCVS and planning decision for site visit
- Provide staff time for site visit
- Begin phase one assessment of PBCVS
- Write up and present the phase one assessment
- Develop CCR project plans for phase two and phase two assessment
- Ensure logic model activities are working in alignment with the CCR Project grant goals and deliverables
- Ongoing technical assistance to PBCVS

Timelines shall be established based on the OVW ICJR Grant Proposal and may be changed as determined by PBCVS.

PHASE TWO DELIVERABLES

During phase two of the CCR Project, BWJP will:

- Schedule virtual visits with PBCVS for review of developed policies and practices and facilitate CCR related discussions with key stakeholders as needed
- Provide a virtual consultation with PBCVS and planning decision for virtual visit
- Provide staff time for virtual visit

- Develop CCR policies and practices within the logic model focusing on underserved populations such as d/Deaf, disabled, Limited English Proficiency, etc.
- Begin phase two assessment of PBCVS
- Write up and present the phase two assessment
- Provide ongoing technical assistance to PBCVS

Timelines shall be established based on the OVW ICJR Grant Proposal and may be changed as determined by PBCVS.

PHASE THREE DELIVERABLES

During phase three of the CCR Project, BWJP will:

- Complete write up and presentation of PBCVS assessments and logic model revisions
 - Assessments will include Language Access recommendations and solutions for d/Deaf and other languages
- Provide a virtual consultation with PBCVS
- Provide staff time for virtual visit
- Present CCR Project final assessment
- Develop a reworked logic model for the CCR Project for the following three years
- Provide resources to PBCVS as needed
- Provide ongoing technical assistance to PBCVS

Timelines shall be established based on the OVW ICJR Grant Proposal and may be changed as determined by PBCVS.

INVOICING & RECORD RETENTION

BWJP will be required to submit invoices documenting services rendered for PBCVS at the completion of each phase. Invoices are to be completed in full and submitted with an invoice package for each billable phase that services are rendered during the contract period.

BWJP will prepare and submit invoices to the Palm Beach County Public Safety Department within 15 days of the completion of each phase. Invoices must include any required and backup documentation needed by PBCVS. Invoices will be reviewed and approved by the County's representative to verify that services have been rendered in conformity with the contract. Approved invoices will then be sent to the Finance Department for payment.

All records shall be kept and accessible for a seven (7) year period in accordance with PBCVS and funder requirements.

OVW PERFORMANCE REPORTS

BWJP shall participate and provide data and information to PBCVS on a semi-annual basis. Data and information collected will be in accordance to the OVW Performance Report templates that are time sensitive. PBCVS shall provide BWJP with OVW Performance Report deadlines, instruction on specific documented data and information that BWJP will be responsible for collecting, as well as any other pertinent information.

TERMS AND CONDITIONS BY OTHER FUNDING SOURCES

BWJP will agree to the terms and conditions from all relevant funding sources and policies for PBCVS. Terms and conditions are subject to change and/or amendments. BWJP will agree to the terms and conditions from all relevant funding sources as changes and/or amendments occur.

Terms and conditions include but are not limited to:

- Department of Justice Financial Guide (2017). For more information, please refer to https://www.ojp.gov/sites/g/files/xyckuh241/files/media/document/DOJ_FinancialGuide_1.pdf
- Americans with Disabilities Act (ADA) and Limited English Proficiency requirements for direct service delivery and trainings as determined by relevant statutes, PBCVS and OVW Special Conditions
- Department of Justice, Office on Violence Against Women, Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Program FY21 Special Conditions (Exhibit B).
- Special Conditions will include the creation, implementation and/or adaptation of an agency wide policy for response to workplace-related incidents of sexual misconduct, domestic violence and dating violence. This policy must be ratified within 270 days of the award date to address workplace-related incidents of sexual misconduct, domestic violence, and dating violence involving an employee, volunteer, consultant, or contractor. The details of this requirement can be found at <https://www.workplacesrespond.org/ovwgrantees>. An implementation guide for this policy can be found at <https://www.workplacesrespond.org/wp-content/uploads/2017/01/OVW-Special-Condition-Implementation-Guide-FINAL.pdf>. All required agency policies in compliance with OVW Special Conditions requirements must be approved by PBCVS prior to implementation.
- Title 2, Part 200 Code of Federal Regulations (2 CFR § 200): BWJP shall comply with 2 CFR § 200, and the provisions of 2 CFR § 200, as amended, are incorporated herein by reference.

2 CFR § 200 strengthens oversight to minimize risk of waste, fraud, and abuse. Office of Management and Budget (OMB) collaborated over three years with public and agency partners to develop 2 CFR Part 200 “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”, issued December 26, 2013. For more information, please refer to https://www.ecfr.gov/cgi-bin/text-idx?SID=6214841a79953f26c5c230d72d6b70a1&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

**NONGOVERNMENTAL ENTITY HUMAN
TRAFFICKING AFFIDAVIT (§ 787.06(13), Fla. Stat.)
THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED**

I, the undersigned, am an officer or representative of Battered Women's Justice Project (CONTRACTOR) and attest that CONTRACTOR does not use coercion for labor or services as defined in section 787.06, Florida Statutes.

Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and correct.

Amy Sanchez
(signature of officer or representative)

Amy J. Sánchez
(printed name of officer or representative)

State of Minnesota, County of Washington

Sworn to and subscribed before me by means of physical presence or online notarization this, 13th day of August 2024, by Amy J. Sánchez.

Personally known OR produced identification .

Type of identification produced Drivers License.

Nina Marie Yanez
NOTARY PUBLIC
My Commission Expires: Jan 31st 2027
State of Minnesota at large



(Notary Seal)

First Amendment
to contract R2023-0025 between COUNTY and LEE GIORDANO

FIRST AMENDMENT TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES

THIS FIRST AMENDMENT TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES (“First Amendment”) is made as of this 30th day of September 2024 by and between **PALM BEACH COUNTY**, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as (“COUNTY”) and **LEE GIORDANO**, a sole proprietor authorized to do business in the State of Florida, hereinafter referred to as the **CONSULTANT**, whose Federal I.D. is 259-39-1414.

WITNESSETH:

WHEREAS, on January 10, 2023, the parties entered into that certain contract (R2023-0025) (the “Contract”), to provide professional/consultation services in the area of Coordinated Community Response to domestic violence, dating violence and stalking Intimate Partner Violence Prevention training with an expiration date of September 30, 2024; and

WHEREAS, the Contract provided that Consultant shall commence services for the period January 10, 2023 and complete all services by September 30, 2024; and

WHEREAS, COUNTY received a five month extension of the U.S. Department of Justice, Office on Violence Against Women (OVW) grant (ICJR) Program, 15JOVW-21-GG-02012-ICJR used to fund the Contract until February 28, 2025, and the County wishes to extend the Contract to utilize the remaining grant funds; and

WHEREAS, Parties agree to add Article 34 and Exhibit “D” (Nongovernmental Entity Human Trafficking Affidavit) pursuant to section 787.06(13), Florida Statutes, requiring **CONSULTANT** to execute the Nongovernmental Entity Human Trafficking Affidavit.

NOW THEREFORE, the above named parties hereby mutually agree to amend the Contract and enter this First Amendment as follows:

- I. Article 2 – SCHEDULE is amended to provide that all services shall be completed by February 28th, 2025.
- II. Article 34, “Human Trafficking Affidavit,” is added to the Contract and provides:

CONSULTANT warrants and represents that it does not use coercion for labor or services as defined in section 787.06, Florida Statutes. CONSULTANT has executed **Exhibit D**, Nongovernmental Entity Human Trafficking Affidavit, which is attached hereto and incorporated herein by reference.
- III. Exhibit “D” is added to the Contract and attached hereto.
- IV. All other provisions not in conflict with this First Amendment remain in effect and are to be performed at the same level as specified in the Contract.

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First Amendment
to contract R2023-0025 between COUNTY and LEE GIORDANO

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this First Amendment on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS:**

By: 
County Administrator or Designee

CONSULTANT:


Lee Giordano
~~Company Name~~

Signature

Typed Name: Lee Giordano
Owner

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY**

By: 
County Attorney

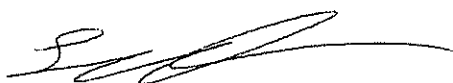
**APPROVED AS TO TERMS
AND CONDITIONS**

By: 
Nicole Bishop
Director of Victim Services

**NONGOVERNMENTAL ENTITY HUMAN
TRAFFICKING AFFIDAVIT (§ 787.06(13), Fla. Stat.)
THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED**

I, the undersigned, am an officer or representative of Lee Giordano Training and Consulting
(CONTRACTOR) and attest that CONTRACTOR does not use coercion for labor or services as
defined in section 787.06, Florida Statutes.

**Under penalty of perjury, I hereby declare and affirm that the above stated facts are true
and correct.**



(signature of officer or representative)

Lee Giordano
(printed name of officer or representative)

State of GEORGIA , County of FULTON

Sworn to and subscribed before me by means of physical presence or online notarization
this, 24TH day of MAY 2024, by LEE GIORDANO

Personally known OR produced identification .

Type of identification produced _____



NOTARY PUBLIC

My Commission Expires: 01/25/2026

State of GEORGIA at large

