

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

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Meeting Date: December 10, 2024     Consent     Regular  
 Ordinance     Public Hearing

Department:  
Submitted By: Palm Beach County Sheriff's Office  
Submitted For: Palm Beach County Sheriff's Office

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I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: a Budget Transfer of \$80,280 from the Federal Justice Law Enforcement Trust Fund (LETF) to the Palm Beach County Sheriff's Office (PBSO).

**Summary:** The 2024 Guide to Equitable Sharing for State, Local and Tribal Law Enforcement Agencies (GUIDE), provides that seizing law enforcement agencies shall use Justice and Treasury Forfeiture proceeds for law enforcement purposes only. Permissible uses include: law enforcement operations and investigations; law enforcement training and education; law enforcement, public safety, and detention facilities; law enforcement equipment; joint law enforcement/public safety operations; contracts for services; law enforcement travel and per diem; law enforcement awards and memorials; drug, gang and other prevention or awareness programs and matching grants. The transfer of Federal Justice LETF requested above will allow PBSO to update and enhance the communication equipment of the Special Operations Division. Use of Federal Treasury LETF requires approval by the Board of County Commissioners (BCC), upon request of the Sheriff. The current Federal Justice LETF balance is \$346,345. Approval of this request will reduce the Federal Justice LETF balance to \$266,065. The PBSO certifies that the use of these funds is in accordance with the GUIDE. No new positions are needed and no additional County funds are required. Countywide (RS)

**Background and Justification:** The Department of Justice and Department of Treasury Asset Forfeiture Programs are nationwide law enforcement initiatives that remove the tools of crime from criminal organizations, deter crime and deprives wrongdoers of their criminal proceeds, and recover property that may be used to compensate victims. Equitable sharing further enhances the law enforcement mission by fostering cooperation among federal, state, and local law enforcement agencies. Federal law authorizes the Attorney General and the Treasury to share federally forfeited property with participating state and local law enforcement agencies. The PBSO is dedicated to providing the most efficient and effective law enforcement services and also has a long-standing commitment to the reduction of crime and implementation of crime and drug prevention programs within Palm Beach County. Use of Federal LETF requires approval by the BCC, in accordance with the GUIDE, upon request of the Sheriff.

**Attachments:**

1. Budget Transfer Federal Justice LETF Fund 1153

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RECOMMENDED BY: \_\_\_\_\_ 11/11/24  
DEPARTMENT DIRECTOR DATE

APPROVED BY: N/A  
COUNTY ADMINISTRATOR DATE

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

| <b>Fiscal Years</b>                                    | <b>2025</b> | <b>2026</b> | <b>2027</b> | <b>2028</b> | <b>2029</b> |
|--|-------------|-------------|-------------|-------------|-------------|
| Capital Expenditures                                   |             |             |             |             |             |
| Operating Costs  | \$80,280    |             |             |             |             |
| External Revenues                                      | (\$80,280)  |             |             |             |             |
| Program Income<br>(County)                             |             |             |             |             |             |
| In-Kind Match (County)                                 | 0           |             |             |             |             |
| <b>Net Fiscal Impact</b>                               | <b>0</b>    |             |             |             |             |
| <b># Additional FTE<br/>Positions<br/>(Cumulative)</b> | <b>0</b>    |             |             |             |             |

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X

Does this item include the use of federal funds: YES X NO \_\_\_\_\_

Does this item include the use of state funds: YES \_\_\_\_\_ NO X

Budget Account No.: Fund 1153 Agency 160 Org 1690 Object 9498

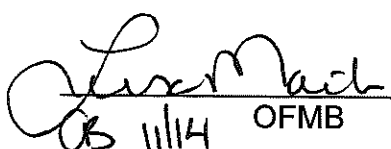
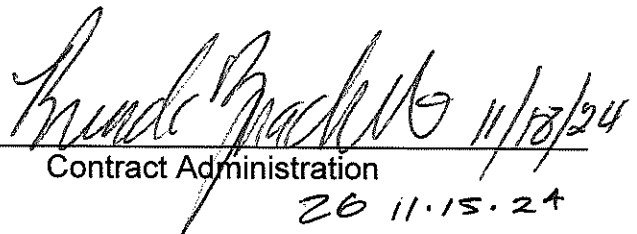
Reporting  
Category \_\_\_\_\_

**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

The funds are being requested from the Federal Justice Law Enforcement Trust Fund. No additional County Funds are required.

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

|   |   |
|---|---|
| <p><br/>                 Lisa Mack 11/14/2024<br/>                 OS 11/14 OFMB 11/14</p> | <p><br/>                 Brinda Mack 11/18/24<br/>                 Contract Administration<br/>                 26 11.15.24</p> |
|---|---|

**B. Legal Sufficiency:**

  
 \_\_\_\_\_ 11/18/24  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

25-0193

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
EXPENDITURE BUDGET TRANSFER


BGEX 111424\*372

FUND 1153 LAW ENFORCEMENT TRUST FUND

| ACCOUNT NUMBER      | ACCOUNT NAME              | UNIT NAME | ORIGINAL BUDGET | CURRENT BUDGET | INCREASE      | DECREASE      | ADJUSTED BUDGET | EXPENDED/ ENCUMBERED as of 11/11/2024 | REMAINING BALANCE |
|---------------------|---------------------------|-----------|-----------------|----------------|---------------|---------------|-----------------|---------------------------------------|-------------------|
| <b>EXPENDITURES</b> |                           |           |                 |                |               |               |                 |                                       |                   |
| 160-1690-9498       | Tr To PBSO Fd 1902        | Transfers | 0               | 2,397,087      | 80,280        | 0             | 2,477,367       | 2,397,087                             | 80,280            |
| 160-9900-9902       | Operating Reserves        | Reserves  | 2,743,432       | 346,345        | 0             | 80,280        | 266,065         |                                       | 266,065           |
|                     | <b>Total Expenditures</b> |           |                 |                | <b>80,280</b> | <b>80,280</b> |                 |                                       |                   |

SIGNATURES

DATES

  
Initiating Department/Division 11/12/2024

  
Administration/Budget Department Approval 11/14/2024

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: December 3, 2024

Deputy Clerk to the  
Board of County Commissioners