

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

MEETING DATE: December 10, 2024 Consent Regular

 Ordinance Public Hearing

Department: Equal Opportunity

Submitted By: Equal Opportunity

I. EXECUTIVE BRIEF


Staff recommends motion to receive and file: an annual report of the Advisory Commission on Women (ACW) 2023 activities per Resolution R2018-0188 as extended per Resolution R2023-0098.

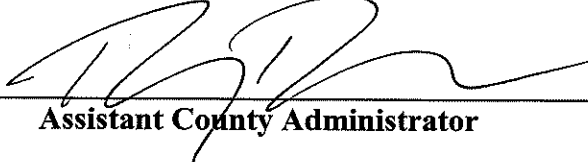
Summary: The ACW serves as an advisory body to focus on matters pertaining specifically to women. Per Resolution R2018-0188, the Board of County Commissioners (BCC) established the ACW and per Resolution R2023-0098 extended its service. The resolution requires the ACW to present an annual report. The annual report is now being presented to the BCC to receive and file. **No County funds are required. Countywide (JW)**

Background and Policy Issues: The BCC adopted Resolution R2018-0188 establishing the ACW and Resolution R2023-0098 extended its service as an advisory body to focus on matters pertaining specifically to women. The report contains the activities undertaken by the ACW during 2023.

Attachments:

1. Annual Report (Summary of ACW Activity in 2023, ACW Meeting Agendas and Minutes - February 6, 2023 – August 7, 2023)
2. Resolution – R2018-0188
3. Resolution – R2023-0098

Recommended by:		26 November 2024
	Department Director	Date

Approved by:		11/26/2024
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (Country)					
NET FISCAL IMPACT**					
#ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes _____ No X
Is this item using Federal funds? Yes _____ No X
Is this item using State funds? Yes _____ No X

Budget Account No.: Fund ___ Department ___ Unit ___ Object ___
RSRC ___

B. Recommended Sources of Funds/Summary of Fiscal Impact:

**This item has no additional fiscal impact.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

ASD/ELC 11/8/24
OFMB
JA 11/8
ESW 11-8-24

Trunde Grackels 11/12/24
Contract Administration

B. Legal Sufficiency:

Jean-Adel Williams
Assistant County Attorney

C. Other Department Review:

Department Director



Office of Equal Opportunity
301 N. Olive Avenue, 10th Floor
West Palm Beach, FL 33401
(561) 355-4884
Fax: (561) 355-4932
www.pbc.gov/equalopportunity



**Palm Beach County
Board of County
Commissioners**

Maria G. Marino, Mayor

Sara Baxter, Vice Mayor

Gregg K. Weiss

Joel Flores

Marci Woodward

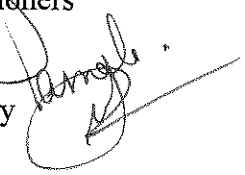
Maria Sachs

Bobby Powell, Jr.

County Administrator

Verdenia C. Baker

TO: Honorable, Maria G. Marino, Mayor and Members of the
Board of County Commissioners

FROM: Pamela Guerrier, Director 
Office of Equal Opportunity

DATE: November 26, 2024


RE: Advisory Commission on Women 2023 Annual Report

On behalf of the Advisory Commission on Women (ACW), pursuant to **Resolution No. R2018-0188 Section 4: Authority; Responsibilities; Duties; Subsection C**, attached please find a summary of activities undertaken by the ACW during 2023.

Attachments:

Summary of ACW Activity 2023 (one page)

*"An Equal Opportunity
Affirmative Action Employer"*

 printed on sustainable
and recycled paper

Summary of ACW Activity in 2023

The work of the County's Advisory Commission on Women (ACW) during 2023 focused largely on reviewing and reflecting on our stated mission; assessing opportunities for action that would make the most of the strengths and resources of our members for the benefit of our community; and gathering data that would drive our work for the coming year.

Our first meeting in February was a working session with Rita Barreto: community leader, respected organizational consultant and former board member of the Florida Commission on the Status of Women. Barreto shared perspective from her time on the state-level Commission, then facilitated dialogue around our county-level commission's existing opportunities for impact. Of note was a report commissioned by the Los Angeles County Commission for Women prepared by Mount Saint Mary's University that shared census data reflecting the status of women, which sparked conversations around areas that could benefit from focus and change.

The ACW members agreed to create a similar report to include national and local census data to help shine a light on the realities of women in our county. Members agreed to engage local universities in development of this report, as well as local organizations ranging from the Legal Aid Society of Palm Beach County, Inc., the Department of Children and Families and Compass, each of which may have census-quality data to help ensure the comprehensiveness of the information included. Once developed, the ACW would look to establish a speakers bureau-type presentation, allowing each member to take this report to meetings across our county, and raise the profile of issues and realities affecting Palm Beach County women and the people around them, while also raising awareness of the ACW and its mission.

Our April meeting focused primarily on discussion of a speakers bureau presentation draft in process by board member Jana Panarites, which would serve as a delivery system for the census data and other relevant information to be included and shared with the public.

Our June meeting was rescheduled for August, at which time Marilyn Stevens, a data dissemination specialist from the US Census Bureau shared information on census data, as well as tools to interpret and navigate the kind of data that would be useful in development of the ACW's proposed presentation. Ms. Jana Panarites agreed to continue to develop the PowerPoint presentation.

As the October meeting was cancelled, and the next meeting was ultimately set for early 2024, this concluded the scope of our activity for 2023. Although largely introspective, the ACW members viewed this 2023's activity as critical in charting our best course for future action, and agree that this direction offers our most comprehensive opportunity for communication and change around issues critical to women in our county. Finalizing a presentation for approval by the Palm Beach County Board of County Commissioners is an established goal for the 2024 calendar year.



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
February 6, 2023
6:00 p.m.**

This meeting is being conducted in person on Monday, February 6, 2023 at 6:00 P.M in the McEaddy Conference room, 12th Floor, Palm Beach County Government Center, 301 North Olive Avenue, WPB, FL 33401.

Public comments can be submitted in advance of the meeting to Pamela Guerrier at Pguerrie@pbcgov.org. For additional information, please contact Pamela Guerrier (561) 355-4884. In accordance with the Americans with Disabilities Act ("ADA"), persons with disabilities requiring accommodations in order to participate in this public meeting should contact Pamela Guerrier at (561) 355-4884 no later than two (2) business days prior to such meeting.

I. CALL TO ORDER

II. ATTENDANCE

- Introduce New Member(s)

III. PLEDGE OF ALLEGIANCE

IV. ADOPTION OF AGENDA

V. A. REVIEW AND APPROVAL OF MINUTES OF December 5, 2022

VI. OLD BUSINESS

- Women's Summit – Rita Barreto (Guest)

VII. NEW BUSINESS

- Elections (Chair, Vice Chair, Secretary)

VIII. PUBLIC COMMENTS

IX. MEMBER COMMENTS

X. STAFF COMMENTS

- Resolution (extended)
- Youth Member Appointment

XI. NEXT MEETING DATE, TIME, AND LOCATION

XII. ADJOURNMENT

**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN BOARD
MEETING MINUTES**

February 6, 2023

MCEADDY CONFERENCE ROOM, 12TH FLOOR
PALM BEACH COUNTY GOVERNMENTAL CENTER

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Michelle McGovern at 6:00 p.m. on Monday February 6, 2023. There was a Quorum present (5 members attending in person). County Administrator, Verdenia Baker and Assistant County Administrator, Reginald Duren were also in attendance.

II. Attendance (Roll Call)

Present:

Hon. Samantha Schosberg Feuer
Annette Annmarie Gray
Michelle McGovern
Jana Panarites
Roseline Docteur-Jospeh
Pamela Dubin
Krista Basore
Nancy Bourne
Heidi Schaeffer
Harriet Lerman
Sophia Nemes

Absent:

Leontyne Brown
Katrina Long-Robinson
Aimee Kelley
Elizabeth Berkowitz

Staff Attendance:

Melanie Powlis
Pamela Guerrier
Steven Antonoff
Jean Williams

III. Adoption of Agenda

After being properly moved and seconded, the agenda was unanimously approved by all board members.

IV. A. Review and approval of December 5, 2022 Minutes

After being properly moved and seconded, the minutes were unanimously approved by all board members.

V. Old Business

Women’s Summit – Guest Rita Barreto provided guidance to the board. After discussion, board decided to focus on creating a report similar to the 2018 Report on the Status of Women in Los Angeles County commissioned by the Los Angeles County Commission for Women prepared by Mount Saint Mary’s University.

Barreto engaged the board members on strengths, weaknesses, opportunities and threats. (See attached notes)

Action plans were developed for the next meeting:

1) Local Census data- Board members McGovern and Gray agreed to identify university partner(s) to complete a capstone project to include census information related to women on a national and local basis in report format. The group suggested several organizations that may have local data of interest regarding the status of women: Junior League, Legal Aid, Palm Beach Human Trafficking Taskforce, Aid to Victims of Domestic Violence, DCF, Compass Healthy Women, Healthy Babies, PBC School District, Area Agency on Aging, and Florida Commission on the Status of Women.

2) Speakers bureau -

Board member Panarites to develop a draft standard presentation (Power Point) to be used by board members to increase the awareness, understanding and support of the ACW.

VI. New Business

The following members were elected: Michelle McGovern (Chair), Annette Gray (Vice Chair) and Krista Basore (Secretary).

VII. Public Comments

None

VIII. Member Comments

Resolution extended for another five (5) years through January 23, 2028
Youth member appointed, Sophia Nemes.

IX. Staff Comments

None

X. Meeting date, time, and location

The next Commission on Women Board meeting is scheduled for Monday April 3, 2023 at 6:00 p.m. in person on the 12th Floor McEaddy Conference Room.

XI. The meeting was adjourned at 8:07 pm.



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
April 3, 2023
6:00 p.m.**

This meeting is being conducted in person on Monday, April 3, 2023 at 6:00 P.M in the McEaddy Conference room, 12th Floor, Palm Beach County Government Center, 301 North Olive Avenue, WPB, FL 33401.

Public comments can be submitted in advance of the meeting to Pamela Guerrier at Pguerrie@pbcgov.org. For additional information, please contact Pamela Guerrier (561) 355-4884. In accordance with the Americans with Disabilities Act ("ADA"), persons with disabilities requiring accommodations in order to participate in this public meeting should contact Pamela Guerrier at (561) 355-4884 no later than two (2) business days prior to such meeting.

- I. CALL TO ORDER
- II. ATTENDANCE
 - Introduce new member
- III. PLEDGE OF ALLEGIANCE
- IV. ADOPTION OF AGENDA
- V. A. REVIEW AND APPROVAL OF MINUTES OF February 6, 2023
- VI. OLD BUSINESS
 - Census Data
 - Speakers Bureau
- VII. NEW BUSINESS
- VIII. PUBLIC COMMENTS
- IX. MEMBER COMMENTS
- X. STAFF COMMENTS
- XI. NEXT MEETING DATE, TIME, AND LOCATION
- XII. ADJOURNMENT

**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN BOARD
MEETING MINUTES**

April 3, 2023

MCEADDY CONFERENCE ROOM, 12TH FLOOR
PALM BEACH COUNTY GOVERNMENTAL CENTER

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Michelle McGovern at 6:00 p.m. on Monday April 3, 2023. There was a Quorum present (5 members attending in person).

II. Attendance (Roll Call)

Present:

Annette Annmarie Gray
Michelle McGovern
Susan Kafdakis
Aimee Kelley
Jana Panarites
Leontyne Brown
Roseline Docteur-Jospeh
Pamela Dubin
Krista Basore
Nancy Bourne
Heidi Schaeffer
Harriet Lerman
Sophia Nemes

Absent:

Hon. Samantha Schosberg Feuer
Katrina Long-Robinson

Staff Attendance:

Melanie Powlis
Pamela Guerrier
Steven Antonoff
Jean Williams

III. Adoption of Agenda

After being properly moved and seconded, the agenda was unanimously approved by all board members.

IV. A. Review and approval of April 3, 2023 Minutes

After being properly moved and seconded, the minutes were unanimously approved by all board members.

V. Old Business

Census Data - Tabled until census expert presents information at next meeting. Chair McGovern will invite the census expert to the next meeting.

Speakers Bureau - Board member Jana Panarites showed PowerPoint presentation. Members should send comments to Office of Equal Opportunity by April 18, 2023

VI. New Business

VII. Public Comments

None

VIII. Member Comments

Board member Susan Kufdakis introduced herself.

IX. Staff Comments

None

X. Meeting date, time, and location

The next Commission on Women Board meeting is scheduled for Monday June 5, 2023 at 6:00 p.m. in person on the 12th Floor McEaddy Conference Room.

XI. The meeting was adjourned at 6:55 pm.



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
August 7, 2023
6:00 p.m.**

This meeting is being conducted in person on Monday, August 7, 2023 at 6:00 P.M in the McEaddy Conference room, 12th Floor, Palm Beach County Government Center, 301 North Olive Avenue, WPB, FL 33401.

Public comments can be submitted in advance of the meeting to Pamela Guerrier at Pguerrie@pbcgov.org. For additional information, please contact Pamela Guerrier (561) 355-4884. In accordance with the Americans with Disabilities Act ("ADA"), persons with disabilities requiring accommodations in order to participate in this public meeting should contact Pamela Guerrier at (561) 355-4884 no later than two (2) business days prior to such meeting.

- I. CALL TO ORDER**
- II. ATTENDANCE**
- III. PLEDGE OF ALLEGIANCE**
- IV. ADOPTION OF AGENDA**
- V. A. REVIEW AND APPROVAL OF MINUTES OF April 3, 2023**
- VI. OLD BUSINESS**
 - Census Data
 - Speakers Bureau
- VII. NEW BUSINESS**
- VIII. PUBLIC COMMENTS**
- IX. MEMBER COMMENTS**
- X. STAFF COMMENTS**
- XI. NEXT MEETING DATE, TIME, AND LOCATION**
- XII. ADJOURNMENT**

**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN BOARD
MEETING MINUTES**

August 7, 2023

MCEADDY CONFERENCE ROOM, 12TH FLOOR
PALM BEACH COUNTY GOVERNMENTAL CENTER

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Michelle McGovern at 6:05 p.m. on Monday August 7, 2023. There was a Quorum present (5 members attending in person).

II. Attendance (Roll Call)

Present:

Annette Annmarie Gray
Michelle McGovern
Katrina Long-Robinson
Susan Kufdak
Jana Panarites
Leontyne Brown
Roseline Docteur-Joseph
Pamela Dubin
Hon. Samantha Schosberg Feuer
Nancy Bourne
Heidi Schaeffer
Harriet Lerman
Sophia Nemes

Absent:

Krista Basore
Aimee Kelley

Staff Attendance:

Melanie Powlis
Pamela Guerrier
Steven Antonoff
Jean Williams

III. Adoption of Agenda

After being properly moved and seconded, the agenda was unanimously approved by all board members.

IV. A. Review and approval of April 3, 2023 Minutes

After being properly moved and seconded, the minutes were unanimously approved by all board members.

V. Old Business

Census Data – Chair introduced speaker Marilyn Stevens a data dissemination specialist from U.S. Census Bureau. Ms. Stevens shared with the board about a new data tool called “My community explorer”. Ms. Stevens mentioned having a workshop with County Administrator Verdenia Baker regarding resilience estimate, which is an equity tool to identify underserved communities and their capacity to deal with disasters.

Speaker Bureau - Board members reviewed PowerPoint created by board member Jana Panarites and provided their feedback. Board member Nemes PowerPoint will be incorporated

VI. New Business

None

VII. Public Comments

None

VIII. Member Comments

None

IX. Staff Comments

Shared that board member Kelley is not available most Mondays and there was discussion at last meeting that meetings would go back to being set at the end of the month not on a Monday.

X. Meeting date, time, and location

The next Commission on Women Board meeting is scheduled for Wednesday October 25, 2023 at 6:00 p.m. in person on the 12th Floor McEaddy Conference Room.

XI. The meeting was adjourned at 7:05 pm.

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, CREATING THE PALM BEACH COUNTY ADVISORY COMMISSION ON WOMEN; PROVIDING FOR A PURPOSE; PROVIDING FOR COMPOSITION, MEMBERSHIP, AND AUTHORITY; PROVIDING FOR PROCEDURES FOR MEETINGS; PROVIDING FOR MEMBER RESPONSIBILITIES; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida (hereinafter "the Board") desires to continue to foster a supportive environment for all its citizens, including women; and

WHEREAS, Palm Beach County is a community where women of all ages can strive to achieve their fullest potential and the Board desires to foster and encourage their empowerment; and

WHEREAS, in order to promote this intention, the Board desires to create an advisory body to assist the Board and County Administration and its Departments and Divisions (hereinafter collectively referred to as "the County") on issues affecting women and girls.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

SECTION 1: CREATION

There is hereby created the Palm Beach County Advisory Commission on Women (hereinafter "Commission on Women").

SECTION 2: PURPOSE

The Commission on Women is a resource for issues pertaining to women of all ages, regardless of race, ethnic and cultural background, and socio-economic circumstance, who reside in Palm Beach County. It is envisioned that this forum would help increase the interaction between organizations, governmental agencies and institutions whose mission is to improve the lives of women.

SECTION 3: MEMBERSHIP; APPOINTMENTS; TERMS

- A. The Commission on Women shall be comprised of fifteen members, two appointed by each County Commissioner and one at-large appointed by majority vote of the Board. The Board may also appoint a youth (15-18 years of age) representative to serve as an ex-officio member. Members must be residents of Palm Beach County and should reflect, to the greatest extent possible, the demographic and geographic diversity in the County. Further, the Board shall

endeavor to appoint members who represent the specific Commission on Women's focus, as well as experts in the field.

- B. For the inaugural Commission on Women, each Commissioner shall appoint one member for a term of one year and one member for a term of two years. The at-large member shall be appointed for an initial term of two years. Thereafter, all appointments shall be made for a term of three years. If the Board appoints a youth member, the term is for one year.
- C. All members shall serve at the pleasure of the Board.

SECTION 4: AUTHORITY; RESPONSIBILITIES; DUTIES

- A. The Commission on Women is solely an advisory body established to focus on matters pertaining specifically to women including, but not limited to, discrimination, employment, education, healthcare, homelessness, and addictions. While the Commission on Women may suggest topics for review (and it is anticipated that it will do so through its annual report), its primary responsibility is to respond to the Board's requests for a study or some other involvement.
- B. The Commission on Women should also:
 - 1. Connect with women's organizations to obtain and share data, views and information of interest to the welfare of women, including the Florida Commission on the Status of Women and local agencies and public and private organizations having responsibilities and interests in areas of special concern to women.
 - 2. Identify and recognize women's contributions to the County, especially regarding women who empower other women.
 - 3. Make recommendations on how the County may address issues pertaining to socio-economic factors that impact women, the development of individual potential, and the encouragement of women to utilize their capabilities and assume leadership roles.
 - 4. Recommend procedures, programs or legislation to promote equal rights and opportunities for all women.
 - 5. Provide recommendations on positions the Board may take on local, state and federal legislation, if requested by the Board.
 - 6. Assist in implementing Board-approved programs, if requested by the Board.
 - 7. Disseminate information regarding resources, events, and programs that involve women's interests and concerns.
- C. The Commission on Women shall prepare an annual report for presentation to the Board. The

report shall contain a summary of the Commission on Women's activities, community involvement, collaborations with other like-minded organizations, and accomplishments, as well as copies of meeting agendas and minutes. The report may include suggestions for issues it believes worthy of study.

- D. All members shall comply with the Uniform Policies and Procedures governing advisory bodies as set forth in Resolution No. 2013-0193, and any amendments thereto. Members will be provided a copy of the resolution and are expected to become familiar with the various requirements, including the provision for automatic removal for lack of attendance, conduct of meetings, and compliance with state and local laws pertaining to financial disclosure and other requirements addressed in Section 5 below.
- E. The Commission on Women is not established to duplicate efforts that County programs and departments were established to address, such as those specific issues handled through legal channels set forth in the Equal Employment Ordinance and Housing and Places of Accommodation Ordinance. Further, it is also not within the scope of the Commission on Women to have a role in the investigation of complaints conducted by the Fair Employment Program under the County's Human Resources Department, nor on any matters arising from union contracts.
- F. No member shall represent the Commission on Women before any governmental body or before any public or private group unless authorized to do so by majority vote of the Commission on Women. However, a member may, in their individual capacity, speak about the mission of the Commission on Women as set forth in this resolution.

SECTION 5: SUNSHINE LAW; CODES OF ETHICS

- A. The Commission on Women is subject to Florida's Sunshine Law. Reasonable public notice of all meetings, including committees, shall be provided. All meetings shall be open to the public and minutes shall be taken. Records are subject to public disclosure.
- B. Members of the Commission on Women shall comply with the State's Code of Ethics found in Chapter 112, Part III of the Florida Statutes and Palm Beach County's Code of Ethics codified in Sections 2-254 through 2-260 of the Palm Beach County Code.

SECTION 6: MEETINGS; LEADERSHIP

The Commission on Women shall meet quarterly, or as needed, as determined by the Board. A quorum must be present for the conduct of all meetings. A majority of the members appointed shall constitute a quorum. At the initial meeting and then annually at every first quarter meeting, the Commission on Women shall elect a Chair, a Vice-Chair, and a Secretary by a majority vote.

SECTION 7: COMMITTEES

The Commission on Women shall be as self-sufficient as possible in that there is no budget for its function. To this end, to carry out its duties, the creation of committees is encouraged.

SECTION 8: EFFECTIVE DATE; SUNSET PROVISION

This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida. The Commission on Women will sunset five years from the effective date unless the Board extends its service through official action.

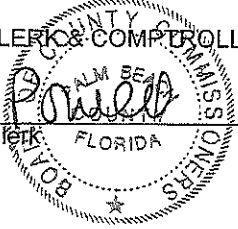
The foregoing Resolution was offered by Commissioner Berger,
who moved its adoption. The motion was seconded by Commissioner Burdick,
and upon being put to a vote, the vote was as follows:

Commissioner Melissa McKinlay, Mayor --	Aye
Commissioner Mack Bernard, Vice Mayor --	Aye
Commissioner Hal Valeche --	Aye
Commissioner Paulette Burdick --	Aye
Commissioner Dave Kerner --	Aye
Commissioner Steven Abrams --	Absent
Commissioner Mary Lou Berger --	Aye

The Mayor thereupon declared the Resolution duly passed and adopted this 6th day of February, 2018.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS
SHARON R. BOCK, CLERK & COMPTROLLER

By: *Sharon Bock*
Deputy Clerk



APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: *[Signature]*
County Attorney

RESOLUTION NO. R-2023-0098

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING R-2018-0188, PROVIDING FOR AMENDED EFFECTIVE DATE-SUNSET PROVISION OF THE PALM BEACH COUNTY ADVISORY COMMISSION ON WOMEN, PROVIDING FOR AMENDED IN-PERSON QUORUM STANDARD, PROVIDING FOR AMENDED MEMBERSHIP; APPOINTMENTS; TERMS.

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida (hereinafter "the Board") created The Advisory Commission on Women on February 6, 2018 to assist the Board and County Administration and its Departments and Divisions (hereinafter collectively referred to as "the County") on issues affecting women and girls; and

WHEREAS, Resolution 2018-0188 provides that The Commission on Women will sunset five years from the effective date unless the Board extends its service through official action.

WHEREAS, on April 20, 2021, Palm Beach County Board of County Commissioners passed Ordinance 2021-009 amending Palm Beach County Code, Chapter 2, Article V, Division 1 adding the following language:

In-Person Quorum Standard

Unless otherwise restricted by Florida or federal law, rule, regulation or code, 25% of the appointed members shall constitute a quorum for defining in-person participation for any meeting of a County-created board, commission, committee, or similar entity.

WHEREAS, The Palm Beach County Board of County Commission Resolution No. 2013-0193 established uniform policies and procedures for Advisory Boards and provides that terms of office for board members shall be three years. The Commission on Women has completed its inaugural term.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

1. The foregoing recitals are true and correct and are expressly incorporated herein by reference and made a part hereof.
2. Section 8: Effective Date –Sunset Provision is amended to read in its entirety:
This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioner, Palm Beach County, Florida. The service of the Commission on

Women is extended and will sunset five years from the effective date unless the Board extends its service through official action.

3. Section 6: Meetings; Leadership is amended to read in its entirety:

The Commission on Women shall meet quarterly, or as needed, as determined by the Board. A quorum must be present for the conduct of all meetings. Quorum requirements are as specified in Ordinance No. 2021-009, In-Person Quorum Standard. At the initial meeting and then annually at every first quarter meeting, the Commission on Women shall elect a Chair, a Vice-Chair, and a Secretary by a majority vote.

4. Section 3 (B) is amended to read in its entirety:

All appointments shall be made for a term of three years. If the Board appoints a youth member, the term is for one year.

The foregoing Resolution was offered by Commissioner Marino who moved its adoption. The motion was seconded by Commissioner Sachs, and upon being put to a vote, the vote was as follows:

COMMISSIONER GREGG K. WEISS, MAYOR --	Aye
COMMISSIONER MARIA SACHS, VICE MAYOR --	Aye
COMMISSIONER MARIA G. MARINO --	Aye
COMMISSIONER MICHAEL A. BARNETT --	Aye
COMMISSIONER MARCI WOODWARD --	Aye
COMMISSIONER SARA BAXTER --	Aye
COMMISSIONER MACK BERNARD --	Aye

The Mayor thereupon declared the Resolution duly passed and adopted this 24th day of January, 2023.

PALM BEACH COUNTY, FLORIDA,
BY ITS BOARD OF COUNTY COMMISSIONERS

Joseph Abruzzo
Clerk & Comptroller

By: B Jenkins
Deputy Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: Jean-Adel Williams
Assistant County Attorney