

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: January 7, 2025

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: a Florida Inland Navigation District (FIND) Waterways Assistance Program (WAP) Grant Project Agreement (Project Agreement) Amendment for Project No. PB-22-218, for the design and permitting of Bert Winters Park, extending the project completion date from September 30, 2024 to September 30, 2025.

Summary: On October 4, 2022, the Board of County Commissioners (BCC) authorized submission of the WAP grant application (R2022-1128), to fund a portion of the cost of the planning, design and permitting for renovation and redevelopment of the southern portion of Bert Winters Park and authorized delegated signature authority to the County Administrator. The BCC also authorized the County Administrator to execute the Project Agreement and other standard state and/or federal grant forms related to this project if the grant was approved. This grant was executed by the Director of Parks and Recreation, and submitted to the BCC to receive and file and establish budget on December 20, 2022 (R2022-1542). The original terms of the grant agreement were for the period November 1, 2022 through September 30, 2024. The County applied for and was awarded a one (1) year project completion extension. The new project completion end date is September 30, 2025. The Amendment was executed by the Director of the Parks and Recreation Department. There are no other changes to the terms of the Agreement as a result of this Amendment. The Department is now submitting this Agreement in accordance with County PPM CW-O-051, which requires all delegated Agreements to be submitted by the initiating Department to the BCC as a receive and file agenda item. District 1 (AH)

Background and Justification: Bert Winters Park is a 16.5 acre park located along the Intracoastal Waterway in northern Palm Beach County. The park is being redeveloped in three phases. Phase One was completed in 2018 and included the construction of a second entrance road along the northern portion of the park to improve traffic flow and circulation; construction of 45 new boat parking spaces; a new restroom; three new floating staging docks; and renovation of the existing boat ramps. Phase Two, which is the current phase, includes the installation of a new canoe/kayak boat launch, expanded parking, new group picnic shelter, new lighting, a waterfront promenade, new picnic facilities and associated infrastructure. The existing parking and day use dock will also be renovated as part of this project. Phase Three project elements are still being finalized, but are expected to include the renovation and reconfiguration of the athletic fields, possible inclusion of additional tennis or pickleball courts and construction of additional parking for use by park patrons using the waterfront.

Attachment: Project Agreement Amendment PB-22-218

Recommended by: 
Department Director

12/4/2024
Date

Approved by: 
Assistant County Administrator

12/17/24
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u><u>-0-</u></u>	<u><u>-0-</u></u>	<u><u>-0-</u></u>	<u><u>-0-</u></u>	<u><u>-0-</u></u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget:		Yes	_____	No	<u>X</u>
Does this item include use of Federal Funds?		Yes	_____	No	<u>X</u>
Does this item include use of State Funds?		Yes	<u>X</u>	No	_____

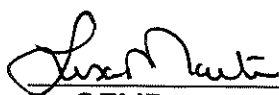
Budget Account No.: Fund 3600 Department 582 Unit T041
 Object 6505 Program _____

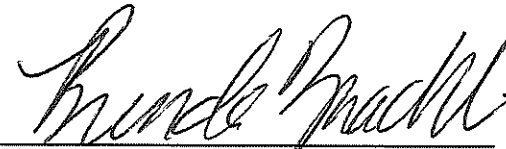
B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 12/9/2024
 OFMB
 OB 12/9
 JTA 12/15
 AMF 12/9

 12/12/21
 Contract Development and Control
 ZG 12.10.24

B. Legal Sufficiency:

 12-16-24
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment

PROJECT AGREEMENT AMENDMENT

In consideration of the continuing mutual promises and covenants contained in PROJECT AGREEMENT # PB-22-218 Bert Winters Park Phase IC. between the FLORIDA INLAND NAVIGATION DISTRICT (F.I.N.D.) and Palm Beach County, hereafter known as the PROJECT SPONSOR. The parties hereby agree that Paragraph 2 of said certain PROJECT AGREEMENT be deleted and the following be substituted therefore:

2. **TERM** - The PROJECT SPONSOR shall not commence work on the PROJECT prior to the execution of this Agreement unless specifically authorized by the DISTRICT Board and shall complete the PROJECT on or before September 30, 2025 and submit all required payment reimbursement information by November 14, 2025. Pursuant to Chapter 374.976(2) F. S., the PROJECT period cannot extend beyond three (3) years from October 1, 2022 and therefore this PROJECT must be completed by September 30, 2025, unless the completion of the PROJECT has been delayed by a declared State of Emergency and the F.I.N.D. Board authorizes an extension of the completion date based upon this delay.

Except as modified hereby, all of the terms and provisions of the original Project Agreement shall remain in full force and effect.

In WITNESS WHEREOF, the parties have hereunto set their hands and seals this 21st of October, 2024

F.I.N.D.


DIRECTOR

PROJECT SPONSOR: Palm Beach County

Jennifer Cirillo 

CONTRACT ADMINISTRATOR

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

Anne Helfant 
SENIOR ASSISTANT COUNTY ATTORNEY