



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact**

Fiscal Years	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Personal Services	\$212,079				
Operating Costs	\$987,921				
Capital Expenditures					
External Revenues	(\$1,200,000)				
Program Income (County)					
In-Kind Match (County)					
Net Fiscal Impact	0*				

# ADDITIONAL FTE

POSITIONS (Cumulative)

Is Item Included In Current Budget? Yes  No   
 Is this item using Federal Funds? Yes  No   
 Is this item using State Funds? Yes  No

Budget Account Exp No: Fund 1426 Dept. 662 Unit 3295 Obj. various Prog. various  
 Rev No: Fund 1426 Dept. 662 Unit 3295 Rev. 3129 Prog. GT01

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Grant: **OVW- Grant Improving Criminal Justice Responses Program**  
 Fund: **1426- Public Safety Grants**  
 Unit: **3295- GTEA Grant to Encourage Arrest**

\*This grant by the Department of Justice, Office on Violence Against Women, in the amount of \$1,200,000 for three years will continue to fund 1 full-time grant coordinator, 1 victim advocate, contracts with project partners, and other various operating expenses which are 100% grant funded. The two positions are carried forward from the prior grant (15JOVW21GG02012ICJR) and were not deleted from the complement based on the new grant award. Of the 1,200,000 it is estimated that \$401,908 to be spent in FY25. When the year closes a grant carryforward request will be submitted for FY26 and FY27.

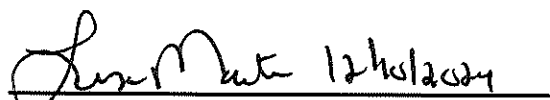


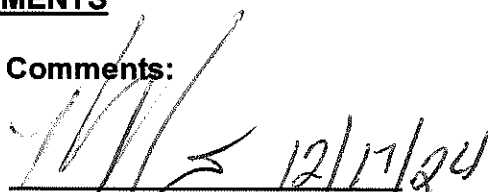
Digitally signed by Mariana Diaz  
 DN: DC=org, DC=pbogov, OU=Enterprise, OU=PSD, OU=Users, CN=Mariana Diaz, E=MDiaz@pbc.gov  
 Date: 2024.12.10 15:15:43-05'00'

Departmental Fiscal Review: \_\_\_\_\_

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

  
 OFMB VS 12/10

  
 Contract Administration  
 ZG 12.11.24

**B. Legal Sufficiency:**

  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

(Continued from page 1)

**Background and Justification** : The Public Safety Department, Division of Victim Services, has received funding from the ICJR program continuously since 2011. These grants have yielded significant impacts, notably contributing to the expansion of victim services, enhancing training opportunities for various stakeholders, and fostering unprecedented levels of community collaboration. The ICJR grants have been instrumental in augmenting support systems for victims, strengthening the capacity of law enforcement and legal entities, and ultimately, fostering safer and more empowered communities.



United States Department of Justice

## Office on Violence Against Women

*Working Together to End the Violence*

October 1, 2024

FY 2024 ICJR Grantees

*Via email*

RE: Congratulations and Welcome to the Grants to Improve the Criminal Justice Response Program

Dear FY 2024 ICJR Grantee,

CONGRATULATIONS on your FY2024 Grants to Improve the Criminal Justice Response award! The Office on Violence Against Women (OVW) received 61 applications requesting a total of over \$45 million, from which your agency has been selected for an award as one of the 33 funded projects through the competitive solicitation process.

The Improving Criminal Justice Responses (ICJR) Unit is excited to work with you, and your project partners, on your efforts to improve your criminal justice system's response to domestic violence, dating violence, sexual assault, and stalking! Over the next few years, we look forward to working together to implement your projects in working to end domestic violence, dating violence, sexual assault, and stalking in your community. Below you will find helpful information and dates on how to get started, and plan for, your award.

First and foremost, please accept your award in the new DOJ Justice Grants System (JustGrants). **Awards must be accepted within 45 days of receiving your award.** Please follow the tips provided on the attached tip sheet to ensure that you are registered in the system to access your grant award. Once you have accepted your award in the JustGrants system, please familiarize yourself with your award documents and the requirements outlined in the solicitation under which the approved application was submitted. These requirements are detailed in the Award Conditions listed in your award package. The Award Conditions are located under the ICJR award in JustGrants beneath the "Award Conditions" tab and should be reviewed thoroughly by your project partners and you. The FY2024 ICJR Solicitation is available under OVW Closed Solicitations [here](#). If you need help finding your award conditions, please review the JustGrants Award Conditions Job Aid Reference Guide [here](#).

Finally, as a condition of all awards, OVW grantees must adhere to all federal grant regulations, including the financial and administrative requirements contained in the

Department of Justice (DOJ) financial guide. The current version of the guide was issued in June 2024 and is available online [here](#).

As noted in your award documents, your assigned OVW Grant Manager can assist you with any questions you may have about your award. You can find your assigned Grant Manager in JustGrants, on the right-hand column after opening your award. As you kick-off your award, we are excited to see you at the New Grantee Orientation (NGO) for all FY 2024 grantees, regardless of whether you are a new or continuation grantee. Key members of your project are required to attend, so please ensure that your organization and project partners mark your calendars for the NGO dates once the schedule is provided. There will be three parts to the NGO. First, we will host a live virtual orientation in December. You will then participate in a series of OVW-wide live and pre-recorded webinars. Finally, we will conclude with an in-person event in February 2025. Please be sure to communicate these requirements to all involved in your project and mark your calendars accordingly. You will receive registration links for the live virtual orientation and the OVW-wide virtual orientation session in the coming weeks.

Before the NGO sessions take place, you will first work with OVW's Grants Financial Management Division, which will provide conditional financial clearance to all FY 2024 ICJR Program grants. As such, your ICJR Program budget is pending and has yet to be approved. In the meantime, you may only draw down on allocated travel funds to attend NGO, but not the remainder of your award, until a final clearance has been issued. If you receive emails from either your assigned OVW Grant Manager or from the Grants Financial Management Division, please respond *as soon as possible*.

Again, congratulations on your FY2024 award, and welcome to the ICJR Program! Please do not hesitate to reach out to your Grant Manager with any questions, and we look forward to working with you to create positive change in your community!

Sincerely,

The ICJR Unit: Aisha, Latonya, Adam, Jason, Lashonde, Nia, and Catherine\*

Contact Info:

Aisha Battle, Associate Director: [Aisha.Battle@usdoj.gov](mailto:Aisha.Battle@usdoj.gov) & 202-532-3444

Latonya Eaddy, Team Lead: [Latonya.Eaddy@usdoj.gov](mailto:Latonya.Eaddy@usdoj.gov) & 202-598-6793

Adam Schutzman: [Adam.Schutzman@usdoj.gov](mailto:Adam.Schutzman@usdoj.gov) & 202-294-3122

Jason Petry: [Jason.Petry@usdoj.gov](mailto:Jason.Petry@usdoj.gov) & 202-856-2218

Lashonde Beasley: [Lashonde.Beasley@usdoj.gov](mailto:Lashonde.Beasley@usdoj.gov) & 202-353-5498

Nia Watkins, Program Assistant: [Nia.Watkins@usdoj.gov](mailto:Nia.Watkins@usdoj.gov) & 202-717-5857

Catherine Godwin, Management Analyst: [Catherine.Godwin@usdoj.gov](mailto:Catherine.Godwin@usdoj.gov) & 202-717-6123

\*Please note the ICJR Unit is growing and with that growth we will be bringing on new Grant Management Specialist. This may lead to a change in who manages your award. Please look in JustGrants for the appropriate Grant Management Specialist to contact regarding your award.

## TIPS FOR ACCEPTING YOUR AWARD IN JUSTGRANTS

Your Application Submitter, Authorized Representative, and the Entity Administrator should have received an email notifying you of the award and directing them to review, sign and accept the award. These roles were assigned at the time of the submission of your application. Prior to acceptance, the Entity Administrator must assign and confirm the roles of a Financial Manager, Grant Award Administrator and an Authorized Representative (if not already assigned or changed since the time of application) for this new award. The Authorized Representative must be the person to formally accept the award in JustGrants.

Accepting the award can ONLY be completed in JustGrants. However, if you need to share the award documents with others who do not have access to JustGrants, you can print a PDF to share with your partners, stakeholders, etc. Please remember to review your award documents in full with relevant staff, including all award conditions, prior to accepting the award.

This document will help you to accept your award, with instructions beginning on Page 7.

[https://usdojgrants.usdoj.gov/sites/default/files/2024-06/2024-06-10-JustGrants%20Award%20Acceptance%20Instructions.pdf](#)

If you need assistance with managing your roles and entity in JustGrants, please have the Entity Administrator refer to the below resource. You will find information to onboard new staff, beginning on Page 32, and assigning staff who may have pre-existing JustGrants roles on other awards, on Page 77:

[https://usdojgrants.usdoj.gov/usa/role-assignment-statement.pdf](#)

Training documents, resources and general information about JustGrants can always be found here: <https://justicegrants.usdoj.gov/>

**If you are a new grantee to DOJ**, you will need to enroll in ASAP, which is the payment request system used to draw down on your award funds. Your System for Award Management E-Biz Point of Contact (SAM E-Biz POC) will receive two emails from the U.S. Treasury's Bureau of Fiscal Services: one with the username and one with the password. Once received, please refer to the following user guide for instructions on the ASAP enrollment process:

[https://asap.finance.dhs.gov/ASAP-User-Guide-2024-06-10.pdf](#)

ASAP Enrollment consists of the following 6 steps, so please make sure **each step is complete**:

1. EI Initiates RO and POC Completed
2. Point of Contact Names Organization Officials
3. Head of Organization Approves Officials
4. Authorizing Official Defines Recipient Profile
5. Authorizing Official Defines Recipient Organization Users
6. Financial Official Defines Banking Information

If you have any questions or need assistance, please do not hesitate to reach out. For technical issues with JustGrants please reach out to the OVW JustGrants Help Desk at

[OVW\\_JustGrantsSupport@usdoj.gov](mailto:OVW_JustGrantsSupport@usdoj.gov)



Department of Justice (DOJ)

Office on Violence Against Women (OVW)

Washington, D.C. 20531

<b>Name and Address of Recipient:</b>		COUNTY OF PALM BEACH 301 N OLIVE AVE	
<b>City, State and Zip:</b>		WEST PALM BEACH, FL 33401	
<b>Recipient UEI:</b>		XL2DNFMPCR44	
<b>Project Title:</b> OVW 2024 Grants to Improve the Criminal Justice Responses		<b>Award Number:</b> 15JOVW-24-GG-01618-ICJR	
<b>Solicitation Title:</b> OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR) Program			
<b>Federal Award Amount:</b> \$1,200,000.00		<b>Federal Award Date:</b> 9/20/24	
<b>Awarding Agency:</b>		Office on Violence Against Women	
<b>Funding Instrument Type:</b>		Grant	
<b>Assistance Listing:</b> 16.590 - Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program			
<b>Project Period Start Date:</b> 10/1/24		<b>Project Period End Date:</b> 9/30/27	
<b>Budget Period Start Date:</b> 10/1/24		<b>Budget Period End Date:</b> 9/30/27	
<b>Project Description:</b>			
<p>The Grants to Improve the Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program is authorized by 34 U.S.C. §§ 10461-10465 and implemented through regulations at 28 C.F.R. Part 90, Subpart D. The program fosters victim safety and offender accountability in cases of domestic violence, dating violence, sexual assault, and stalking by encouraging state, local, and tribal governments and courts to work collaboratively with community partners to identify problems and share ideas that will result in effectively responding to these crimes. An integral component of this program is the development, revitalization, or enhancement of a coordinated community response that brings together criminal justice agencies, victim services providers, and community-based organizations that respond to domestic violence, dating violence, sexual assault, and stalking.</p> <p>Grants to Improve the Criminal Justice Response (ICJR) project by the County of Palm Beach in partnership with Aid to Victims of Domestic Abuse to be implemented in Palm Beach County, Florida addresses ICJR purpose area(s): 5, 16, 17. Additionally, this project addresses OVW Priority Area 1: Advance Racial Equity and/or Tribal Sovereignty; and Priority Area 3: Services to Sexual Assault Survivors. Specific activities include: 1) Hiring victim advocates 2) Funding SANE examinations for victims of strangulation 3) Developing a risk assessment strategy for non-intimate partner sexual assault; and 4) Hosting Coordinated Community Response and Sexual Assault Response Team meetings.</p>			



## Award Letter

September 20, 2024

Dear Nicole Bishop,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office on Violence Against Women (OVW) has approved the application submitted by COUNTY OF PALM BEACH for an award under the funding opportunity entitled 2024 OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR) Program. The approved award amount is \$1,200,000.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OVW, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Rosemarie Hidalgo  
Director

### **Office for Civil Rights Notice for All Recipients**

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) enforces federal civil rights laws and other provisions that prohibit discrimination by recipients of federal financial assistance from OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW).

Several civil rights laws, including Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance (recipients) to give assurances that they will comply with those laws. Taken together, these and other civil rights laws prohibit recipients from discriminating in the provision of services and employment because of race, color, national origin, religion, disability, and sex or from discriminating in the provision of services on the bases of age.

Some recipients of DOJ financial assistance have additional obligations to comply with other applicable nondiscrimination provisions like the Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of religion in addition to race, color, national origin, and sex. Recipients may also have related requirements regarding the development and implementation of equal employment opportunity programs.

OCR provides technical assistance, training, and other resources to help recipients comply with civil rights obligations. Further, OCR administratively enforces civil rights laws and nondiscrimination provisions by investigating DOJ recipients that are the subject of discrimination complaints. In addition, OCR conducts compliance reviews of DOJ recipients based on regulatory criteria. These investigations and compliance reviews permit OCR to evaluate whether DOJ recipients are providing services to the public and engaging in employment practices in a nondiscriminatory manner.

For more information about OCR, your civil rights and nondiscrimination responsibilities, how to notify your employees or beneficiaries of their civil rights protections and responsibilities and how to file a complaint, as well as technical assistance, training, and other resources, please visit [www.ojp.gov/program/civil-rights-office/outreach](http://www.ojp.gov/program/civil-rights-office/outreach). If you would like OCR to assist you in fulfilling your civil rights or nondiscrimination responsibilities, please contact us at [askOCR@oip.usdoj.gov](mailto:askOCR@oip.usdoj.gov) or [www.ojp.gov/program/civil-rights-office/about#ocr-contacts](http://www.ojp.gov/program/civil-rights-office/about#ocr-contacts).

**Memorandum Regarding NEPA**

**NEPA Letter Type**

OVW – Categorical Exclusion - No Renovations Allowed

**NEPA Letter**

Renovations and construction are unallowable under this grant, and therefore none of the following activities will be conducted under the OVW federal action (i.e., the OVW-funded grant project) or a related third-party action:

1. New construction.
2. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species.
3. A renovation which will change the basic prior use of a facility or significantly change its size.
4. Research and technology whose anticipated and future application could be expected to have an effect on the environment.
5. Implementation of a program involving the use of chemicals.

In addition, the OVW federal action is neither a phase nor a segment of a project that, when reviewed in its entirety, would not meet the criteria for a categorical exclusion.

Consequently, the subject federal action meets the Office on Violence Against Women’s criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations (adopted by OVW at 28 CFR § 0.122(b)). Also, no further analysis is required under the National Historic Preservation Act or other related statutes and regulations.

**NEPA Coordinator**

**First Name**

Debra

**Middle Name**

**Last Name**

Murphy

**Award Information**

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.**

**Recipient Information**

**Recipient Name**

COUNTY OF PALM BEACH

**UEI**

XL2DNFMPCR44

**Street 1**

301 N OLIVE AVE

**Street 2**

**City**

WEST PALM BEACH

**State/U.S. Territory**

Florida

**Zip/Postal Code**

33401

**Country**

United States

**County/Parish**

no value

**Province**

no value

**Award Details**

**Federal Award Date**

9/20/24

**Award Type**

Initial

**Award Number**

15JOVW-24-GG-01618-ICJR

**Supplement Number**

00

**Federal Award Amount**

\$1,200,000.00

**Funding Instrument Type**

Grant

**Assistance Listing  
Number**

**Assistance Listings Program Title**

16.590

Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program

**Statutory Authority**

34 U.S.C. 10461 - 10465

I have read and understand the information presented in this section of the Federal Award Instrument.

**Project Information**

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

**Solicitation Title**

2024 OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR) Program

**Awarding Agency**

OVW

**Application Number**

GRANT14128624

**Grant Manager**

SARAH FREEMAN

**Phone Number**

202-294-3122

**E-mail Address**

Sarah.Freeman2@usdoj.gov

**Project Title**

OVW 2024 Grants to Improve the Criminal Justice Responses

**Performance Period Start****Date**

10/01/2024

**Performance Period End Date**

09/30/2027

**Budget Period Start Date**

10/01/2024

**Budget Period End Date**

09/30/2027

**Project Description**

The Grants to Improve the Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program is authorized by 34 U.S.C. §§ 10461-10465 and implemented through regulations at 28 C.F.R. Part 90, Subpart D. The program fosters victim safety and offender accountability in cases of domestic violence, dating violence, sexual assault, and stalking by encouraging state, local, and tribal governments and courts to work collaboratively with community partners to identify problems and share ideas that will result in effectively responding to these crimes. An integral component of this program is the development, revitalization, or enhancement of a coordinated community response that brings together criminal justice agencies, victim services providers, and community-based organizations that respond to domestic violence, dating violence, sexual assault, and stalking.

Grants to Improve the Criminal Justice Response (ICJR) project by the County of Palm Beach in partnership with Aid to Victims of Domestic Abuse to be implemented in Palm Beach County, Florida addresses ICJR purpose area(s): 5, 16, 17. Additionally, this project addresses OVW Priority Area 1: Advance Racial Equity and/or Tribal Sovereignty; and Priority Area 3: Services to Sexual Assault Survivors. Specific activities include: 1) Hiring victim advocates 2) Funding SANE examinations for victims of strangulation 3) Developing a risk assessment strategy for non-intimate partner sexual assault; and 4) Hosting Coordinated Community Response and Sexual Assault Response Team meetings.

I have read and understand the information presented in this section of the Federal Award Instrument.

**Financial Information**

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.**

The recipient budget is currently under review.

I have read and understand the information presented in this section of the Federal Award Instrument.

**Other Award Documents**

I have read and understand the information presented in this section of the Federal Award Instrument.

No other award documents have been added.

## **Award Conditions**

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.**

### **Condition 1**

Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period - may result in the Office on Violence Against Women (OVW) taking appropriate action with respect to the recipient and the award. Among other things, OVW may withhold award funds, disallow costs, or suspend or terminate the award. The U.S. Department of Justice (DOJ), including OVW, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

### **Condition 2**

Applicability of Part 200 Uniform Requirements and DOJ Grants Financial Guide

The recipient agrees to comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements"), and the current edition of the DOJ Grants Financial Guide as posted on the OVW website, including any updated version that may be posted during the period of performance. The recipient also agrees that all financial records pertinent to this award, including the general accounting ledger and all supporting documents, are subject to agency review throughout the life of the award, during the close-out process, and for three years after submission of the final Federal Financial Report (SF-425) or as long as the records are retained, whichever is longer, pursuant to 2 C.F.R. 200.334, 200.337.

### **Condition 3**

Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify OVW in writing of the potential duplication, and, if so requested by OVW, must seek a budget-modification or change-of-project-scope Grant

Award Modification (GAM) to eliminate any inappropriate duplication of funding.

**Condition 4**

Requirements related to System for Award Management and unique entity identifiers

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov>. This includes applicable requirements regarding registration with SAM, as well as maintaining current information in SAM.

The recipient also must comply with applicable restrictions on subawards (subgrants) to first-tier subrecipients (subgrantees), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier assigned by SAM.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (titled "Award Condition: Requirements related to System for Award Management (SAM) and unique entity identifiers") and are incorporated by reference here.

**Condition 5**

Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any subrecipient at any tier) must have written procedures in place to respond in the event of an actual or imminent breach (as defined in OMB M-17-12) if it (or a subrecipient)-- 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of personally identifiable information (PII) (as defined in 2 C.F.R. 200.1) within the scope of an OVW grant-funded program or activity, or 2) uses or operates a Federal information system (as defined in OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OVW Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

**Condition 6**

Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OVW authority to terminate award)

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients (subgrantees), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (titled "Award Condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OVW authority to terminate award)") and are incorporated by reference here.

**Condition 7**

Determinations of suitability to interact with participating minors

This condition applies to this award if it is indicated in the application for the award (as approved by DOJ) (or in the application for any subaward at any tier), the DOJ funding announcement (solicitation), or an associated federal statute that a purpose of some or all of the activities to be carried out under the award (whether by the recipient or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (titled "Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors") and are incorporated by reference here.

**Condition 8**

Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears on the OVW website at <https://www.justice.gov/ovw/conference-planning>.

**Condition 9**

OVW Training Guiding Principles

The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OVW Training Guiding Principles for Grantees and Subgrantees, available at <https://www.justice.gov/sites/default/files/ovw/legacy/2012/06/28/ovw-training-guiding-principles-grantees-subgrantees.pdf>.

**Condition 10**

Effect of failure to address audit issues

The recipient understands and agrees that OVW may withhold award funds, or may impose other related requirements, if (as determined by OVW) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

**Condition 11**

Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by OVW during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

**Condition 12**

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

**Condition 13**

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (amended effective April 3, 2024).

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that relate to engaging in or conducting explicitly religious activities and requires that recipients and subrecipients that are social service providers provide written notice to beneficiaries or prospective beneficiaries of certain protections as described in 28 C.F.R. 38.6(b).

**Condition 14**

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R.

Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

**Condition 15**

Restrictions on "lobbying" and policy development

In general, as a matter of federal law, federal funds may not be used by the recipient, or any subrecipient (subgrantee) at any tier, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, in order to avoid violation of 18 U.S.C. 1913. The recipient, or any subrecipient (subgrantee) may, however, use federal funds to collaborate with and provide information to federal, state, local, tribal and territorial public officials and agencies to develop and implement policies and develop and promote state, local, or tribal legislation or model codes designed to reduce or eliminate domestic violence, dating violence, sexual assault, and stalking (as those terms are defined in 34 U.S.C. 12291(a)) when such collaboration and provision of information is consistent with the activities otherwise authorized under this grant program.

Another federal law generally prohibits federal funds awarded by OVW from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OVW for guidance, and may not proceed without the express prior written approval of OVW.

**Condition 16**

Compliance with general appropriations-law restrictions on the use of federal funds for this fiscal year

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, for each fiscal year, are set out at <https://www.justice.gov/ovw/award-conditions> (titled "Award Condition: General appropriations-law restrictions on use of federal award funds") and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OVW for guidance, and may not proceed without the express prior written approval of OVW.

**Condition 17**

Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient and any subrecipients (subgrantees) must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/grant-complaint> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

**Condition 18**

Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient (subgrantee) under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality



agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards (subgrants), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward (subgrant), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

#### **Condition 19**

Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact OVW for guidance.

#### **Condition 20**

Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients (subgrantees) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

**Condition 21**

Requirement to disclose whether recipient is designated high risk by a federal grant-making agency outside of DOJ

If the recipient is designated high risk by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OVW by email to [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov). For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: (1) the federal awarding agency that currently designates the recipient high risk; (2) the date the recipient was designated high risk; (3) the high-risk point of contact at that federal awarding agency (name, phone number, and email address); and (4) the reasons for the high-risk status, as set out by the federal awarding agency.

**Condition 22**

Availability of general terms and conditions on OVW website

The recipient agrees to follow the applicable set of general terms and conditions that are available at <https://www.justice.gov/ovw/award-conditions>. These do not supersede any specific conditions in this award document.

**Condition 23**

Compliance with statutory and regulatory requirements

The recipient agrees to comply with all relevant statutory and regulatory requirements, which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, the Violence Against Women Act Reauthorization Act of 2022, P.L. 117-103, the Omnibus Crime Control and Safe Streets Act of 1968, 34 U.S.C. 10101 et seq., and OVW's implementing regulations at 28 C.F.R. Part 90.

**Condition 24**

Compliance with solicitation requirements

The recipient agrees that it must be in compliance with requirements outlined in the solicitation under which the approved application was submitted, the applicable Solicitation Companion Guide, and any program-specific frequently asked questions (FAQs) on the OVW website (<https://www.justice.gov/ovw/resources-and-faqs-grantees>). The program solicitation, Companion Guide, and any program-specific FAQs are hereby incorporated by reference into this award.

**Condition 25**

VAWA 2013 nondiscrimination condition

The recipient acknowledges that 34 U.S.C. 12291(b)(13) prohibits recipients of OVW awards from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability in any program or activity funded in whole or in part by OVW. Recipients may provide sex-segregated or sex-specific programming if doing so is necessary to the essential operations of the program, so long as the recipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. The recipient agrees that it will comply with this provision. The recipient also agrees to ensure that any subrecipients (subgrantees) at any tier will comply with this provision.

**Condition 26**

## Misuse of award funds

The recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

### **Condition 27**

#### Limitation on use of funds to approved activities

The recipient agrees that grant funds will be used only for the purposes described in the recipient's application, unless OVW determines that any of these activities are out of scope or unallowable. The recipient must not undertake any work or activities that are not described in the recipient's application, award documents, or approved budget, and must not use staff, equipment, or other goods or services paid for with grant funds for such work or activities, without prior written approval, via Grant Award Modification (GAM), from OVW.

### **Condition 28**

#### Non-supplantation

The recipient agrees that grant funds will be used to supplement, not supplant, non-federal funds that would otherwise be available for the activities under this grant.

### **Condition 29**

#### Confidentiality and information sharing

The recipient agrees to comply with the provisions of 34 U.S.C. 12291(b)(2), nondisclosure of confidential or private information, which includes creating and maintaining documentation of compliance, such as policies and procedures for release of victim information. The recipient also agrees to comply with the regulations implementing this provision at 28 CFR 90.4(b) and "Frequently Asked Questions (FAQs) on the VAWA Confidentiality Provision (34 U.S.C. 12291(b)(2))" on the OVW website at <https://www.justice.gov/ovw/resources-and-faqs-grantees>. The recipient also agrees to ensure that all subrecipients (subgrantees) at any tier meet these requirements.

### **Condition 30**

#### Activities that compromise victim safety and recovery or undermine offender accountability

The recipient agrees that grant funds will not support activities that compromise victim safety and recovery or undermine offender accountability, such as: procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or sex of their children; procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services; procedures or policies that impose requirements on victims in order to receive services (e.g., seek an order of protection, receive counseling, participate in couples' counseling or mediation, report to law enforcement, seek civil or criminal remedies, etc.); procedures or policies that fail to ensure service providers conduct safety planning with victims; project design and budgets that fail to account for the access needs of participants with disabilities and participants who have limited English proficiency or are Deaf or hard of hearing; or any other activities outlined in the solicitation or companion guide under which the application was submitted.

### **Condition 31**

#### Policy for response to workplace-related incidents of sexual misconduct, domestic violence, and dating violence

The recipient, and any subrecipient at any tier, must have a policy, or issue a policy within 270 days of the award date, to address workplace-related incidents of sexual misconduct, domestic violence, and dating violence involving an employee, volunteer, consultant, or contractor. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (titled "Award Condition: Policy for response to workplace-related sexual misconduct, domestic violence, and dating violence") and are incorporated by reference here.

**Condition 32**

## Termination or suspension

The Director of OVW, upon a finding that there (1) has been substantial failure by the recipient to comply with applicable laws, regulations, and/or the terms and conditions of the award or relevant solicitation, (2) has been failure by the recipient to make satisfactory progress toward the goals, objectives, or strategies set forth in the application, or (3) have been project changes proposed or implemented by the recipient to the extent that, if originally submitted, the application would not have been selected for funding, will terminate or suspend until the Director is satisfied that there is no longer such failure or changes, all or part of the award, in accordance with the provisions of 28 C.F.R. Part 18, as applicable mutatis mutandis. The federal regulation providing uniform rules for termination of grants and cooperative agreements is 2 C.F.R. 200.340.

**Condition 33**

## Semiannual and final performance progress report submission

The recipient agrees to submit semiannual performance progress reports that describe activities conducted during the reporting period, including program effectiveness measures. Reports must be submitted throughout the project period, even if no funds were spent and no activities were conducted in a given reporting period. Delinquent reports may affect future discretionary award decisions and may lead to suspension and/or termination of the award.

The information that must be collected and reported to OVW can be found in the reporting form associated with the grant program or initiative under which this award was made. Performance progress reports must be submitted within 30 days after the end of the reporting periods, which are January 1 - June 30 and July 1 - December 31. Recipients are required to submit their reports through the Justice Grants System, unless and until OVW issues updated instructions for report submission. The final report is due 90 days after the end of the project period and should be marked "final" in the Report Type field.

**Condition 34**

## Quarterly Federal Financial Reports

The recipient agrees that it will submit quarterly Federal Financial Reports (SF-425) to OVW in the Justice Grants System, not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 120 days following the end of the award period. Delinquent reports may affect future discretionary award decisions and may lead to suspension and/or termination of the award.

**Condition 35**

## Program income

Program income, as defined by 2 C.F.R. 200.1, means gross income earned by the non-federal entity that is directly generated by a supported activity or earned as a result of the federal award during the period of performance. Without prior approval from OVW, program income must be deducted from total allowable costs to determine the net allowable costs. In order to add program income to the OVW award, the recipient must seek approval from its program manager via a budget modification Grant Award Modification (GAM) prior to generating any program income. Any program income added to the federal award must be used to support activities that were approved in the budget and follow the conditions of the OVW award. Any program income approved via budget modification GAM must be reported in the recipient's quarterly Federal Financial Report SF-425 in accordance with the addition alternative. If the program income amount changes (increases or decreases) during the project period, it must be approved via a budget modification GAM by the end of the project period. If the budget modification is not submitted and approved, it could result in audit findings for the recipient.

**Condition 36**

## FFATA reporting subawards and executive compensation

The recipient agrees to comply with applicable requirements to report first-tier subawards (subgrants) of \$30,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the Federal Funding Accountability and Transparency Act of 2006 (FFATA) Subaward Reporting System (FSRS). The details of

recipient obligations, which derive from FFATA, are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (titled "Award Condition: Reporting Subawards and Executive Compensation") and are incorporated by reference here.

**Condition 37**

Changes to MOU and/or IMO

The recipient agrees to submit for OVW review and approval any anticipated addition of, removal of, or change in collaborating partner agencies or individuals who are signatories of the Memorandum of Understanding and, if applicable, the Internal Memorandum of Agreement.

**Condition 38**

Submission of all materials and publications

The recipient agrees to submit to OVW one copy of all materials and publications (written, web-based, audio-visual, or any other format) that are funded under this award not less than twenty days prior to distribution or public release. If the materials are found to be outside the scope of the program, or in some way to compromise victim safety, the recipient will need to revise the materials to address these concerns or the recipient will not be allowed to use award funds to support the development or distribution of the materials.

**Condition 39**

Publication disclaimer

The recipient agrees that all materials and publications (written, web-based, audio-visual, or any other format) resulting from award activities shall contain the following statement: "This project was supported by Grant No. \_\_\_\_\_ awarded by the Office on Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the U.S. Department of Justice." The recipient also agrees to ensure that any subrecipient at any tier will comply with this condition.

**Condition 40**

Copyrighted works

Pursuant to 2 C.F.R. 200.315(b), the recipient may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. OVW reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work, in whole or in part (including in the creation of derivative works), for federal purposes, and to authorize others to do so.

OVW also reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, in whole or in part (including in the creation of derivative works), any work developed by a subrecipient (subgrantee) of this award, for federal purposes, and to authorize others to do so.

In addition, the recipient (or subrecipient, contractor, or subcontractor of this award at any tier) must obtain advance written approval from the OVW program manager assigned to this award, and must comply with all conditions specified by the program manager in connection with that approval, before: 1) using award funds to purchase ownership of, or a license to use, a copyrighted work; or 2) incorporating any copyrighted work, or portion thereof, into a new work developed under this award.

It is the responsibility of the recipient (and of each subrecipient, contractor, or subcontractor as applicable) to ensure that this condition is included in any subaward, contract, or subcontract under this award.

**Condition 41**

Grantee orientation - mandatory attendance

First-time recipients, or continuation recipients if requested, must agree to have key staff members, as identified by OVW, attend the OVW grantee orientation seminar, which may be offered in-person, online, or a combination of both. Additionally, if there is a change in the project director/coordinator during the grant period, the recipient agrees, at the

earliest opportunity, to send the new project director/coordinator, regardless of prior experience with this or any other federal award, to an in-person OVW grantee orientation seminar or require completion of the orientation online, whichever is available.

**Condition 42**

Prior approval for non-OVW sponsored technical assistance

The recipient agrees that funds allocated for OVW-sponsored technical assistance may not be used for any other purpose without prior approval by OVW. To request approval, the recipient must submit a copy of the event's brochure, a curriculum and/or agenda, a description of the hosts or trainers, and an estimated breakdown of costs. The request must be submitted to OVW at least 20 days prior to registering for the event. Requests to attend non-OVW sponsored events will be considered on a case-by-case basis. This prior approval process also applies to requests for the use of OVW-designated technical assistance funds to pay a consultant or contractor not designated as an OVW technical assistance provider to develop and/or provide training and/or technical assistance.

**Condition 43**

Participation in OVW-sponsored technical assistance

The recipient agrees to attend and participate in OVW-sponsored technical assistance. Technical assistance includes, but is not limited to, national and regional conferences, audio conferences, webinars, peer-to-peer consultations, and workshops conducted by OVW-designated technical assistance providers.

**Condition 44**

Consultant compensation rates

The recipient acknowledges that consultants paid with award funds generally may not be paid at a rate in excess of \$81.25 per hour, not to exceed \$650 per day. To exceed this specified maximum rate, recipients must submit to OVW a detailed justification and have such justification approved by OVW, prior to obligation or expenditure of such funds. Issuance of this award or approval of the award budget alone does not indicate approval of any consultant rate in excess of \$81.25 per hour, not to exceed \$650 per day. Although prior approval is not required for consultant rates below this specified maximum rate, recipients are required to maintain documentation to support all daily or hourly consultant rates.

**Condition 45**

Required SAM reporting

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OVW award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OVW awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system.

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings within SAM are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (titled "Award Condition: Recipient Integrity and Performance Matters, including Recipient Reporting in SAM") and are incorporated by reference here.

**Condition 46**

Prohibition on public awareness activities

The recipient agrees that grant funds will not be used to conduct public awareness or community education campaigns or related activities. Grant funds may be used to support, inform, and conduct outreach to victims about available services.

**Condition 47**

Compliance with certifications

The recipient acknowledges that it has a continuing obligation to remain in compliance with the applicable certification requirements of 34 U.S.C. 10461(c).

**Condition 48**

Development and approval of training curricula

The recipient agrees to coordinate with the designated OVW technical assistance provider to develop the training curriculum funded under this project. Further, the recipient agrees to submit the training curriculum not less than twenty (20) days prior to public release for OVW review and approval.

**Condition 49**

Withholding of funds pending completion of prior award under the same program

The recipient acknowledges that it has a prior award under the same OVW grant program from which this new award is being made. Before obligating, expending, or drawing down funds from this award, the recipient must first expend all funds from the prior award. The only exception is that the recipient may obligate, expend, and draw down funds from this award for travel-related expenses up to \$10,000 to attend OVW-sponsored technical assistance events. If the recipient needs to obligate, expend, or draw down additional funds from this award prior to the completion/expiration of the prior award, it must submit a written request to its program manager for review and approval.

**Condition 50**

Indirect costs

The recipient may not obligate, expend, or draw down any award funds for indirect costs, unless and until either (1) the recipient submits to OVW a current, federally-approved indirect cost rate agreement, or (2) the recipient determines that it is eligible under the Part 200 Uniform Requirements to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and advises OVW in writing of both its eligibility and its election.

**Condition 51**

Conditional clearance with release of technical assistance funds

The recipient acknowledges that the budget for this award is pending review and approval. Until OVW approves the budget, any obligations or expenditures incurred by the recipient are made at the recipient's own risk. The recipient may obligate, expend, or draw down up to \$10,000 for participation in or travel-related expenses to attend OVW-sponsored technical assistance events, but these obligations and expenditures remain at the recipient's own risk until the budget is approved. Remaining funds will not be available for drawdown until OVW's Grants Financial Management Division has approved the budget and budget narrative via a Grant Award Modification (GAM). If applicable, the Indirect Cost Rate will be identified in the GAM when the budget is approved. If there is another condition on the award prohibiting any obligation, expenditure, and drawdown of any funds, that other condition will control.

I have read and understand the information presented in this section of the Federal Award Instrument.

---

**Award Acceptance**

**Declaration and Certification to the U.S. Department of Justice as to Acceptance**

By checking the declaration and certification box below, I--

- A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.
- B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted

(including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

**Agency Approval**

**Title of Approving Official**  
Director

**Name of Approving Official**  
Rosemarie Hidalgo

**Signed Date And Time**  
9/12/24 12:14 PM

**Authorized Representative**

[X]

**Entity Acceptance**

**Title of Authorized Entity Official**  
Director

**Name of Authorized Entity Official**  
Nicole Bishop

**Signed Date And Time**  
10/17/2024 10:44 AM

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

  
**COUNTY ATTORNEY**







Department of Public Safety  
 Division of Victim Services  
 205 North Dixie Highway, S. 1100  
 West Palm Beach, FL 33401  
 (561) 355-2418  
 FAX: (561) 355-2757  
 www.pbcgov.com

**Palm Beach County  
 Board of County  
 Commissioners**

Maria Sachs, Mayor  
 Maria C. Marino, Vice Mayor  
 Gregg K. Weiss  
 Michael A. Barnett  
 Marci Woodward  
 Sara Baxter  
 Mack Bernard

**County Administrator**  
 Verdenia C. Baker

## Interoffice Correspondence

**To:** The Honorable Maria Sachs, Mayor  
 Board of County Commissioners

**From:** Stephanie Sejnoha, Director, Public Safety Department

**Date:** March 25, 2024

**Subject:** **Authorized Representative – U.S. Department of Justice, Office on Violence Against Women FY2024 Grants to Improve the Criminal Justice Response Program**

Digitally signed  
 by Stephanie  
 Sejnoha  
 Date: 2024.03.25  
 11:20:41 -0500

Pursuant to the grant application for the "U.S. Department of Justice, Office of Violence Against Women - FY2024 Grants to Improve the Criminal Justice Response Program, the grant application requires the identification of one Authorized Representative (AR). I am respectfully requesting authority for Nicole Bishop, Division Director of Victim Services to be appointed as your designee and the County's AR for the purpose of signing and submitting the DOJ grant "electronic" application which includes all applicable forms and related documents. If selected to receive funding, the Division of Victim Services will follow the established routing process for contract execution.

This is for a continuation grant for a 36-month period beginning October 1, 2024 through September 30, 2027 in the amount of \$1,000,000. The Public Safety Department received approval for four prior submissions for a total funding of 12 years from OVW. **This grant does not require a County match.**

**Summary:** The purpose of this continuation grant is to enhance victim safety and hold offenders accountable through a coordinated community response team (CCR) to better respond to incidents of domestic violence, dating violence and stalking. The need is for a CCR that provides consistent response protocols, comprehensive services and referrals for victims and accountability for offenders. The grant provides funds for contractual services with project partners, office supplies, travel & training, a grant coordinator, and a victim advocate.

Approved:

  
 Maria Sachs, Mayor

  
 Date

"An Equal Opportunity  
 Affirmative Action Employer"

Official Electronic Letterhead



Department of Public Safety  
 Division of Victim Services  
 205 North Dixie Highway, 5.1100  
 West Palm Beach, FL 33401  
 (561) 355-2418  
 FAX: (561) 355-2757  
 www.pbcgov.com

**Palm Beach County  
 Board of County  
 Commissioners**

María Sachs, Mayor  
 Maria G. Marino, Vice Mayor  
 Gregg K. Weiss  
 Michael A. Barnett  
 Marci Woodward  
 Sara Baxter  
 Mack Bernard

**County Administrator**

Verdenia C. Baker

"An Equal Opportunity  
 Affirmative Action Employer"

Official Electronic Letterhead

**Interoffice Correspondence**

**To:** Verdenia C. Baker  
 County Administrator

**From:** Stephanie Sejnoha, Director  
 Public Safety Department

**Through:** Todd J. Bonlarron, Assistant County Administrator

**Date:** 10/2/24

**Subject:** **Authorized Organization Representative-Award Acceptance** – 2024 Office on Violence Against Women (OVW) Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR) Program (15JOVW-24-GG-01618-ICJR)

---

Palm Beach County Division of Victim Services (PBCVS) application under the funding opportunity entitled 2024 OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR) Program (CFDA# 16.590) was approved by the Office on Violence Against Women on September 20, 2024. Awards must be accepted within 45 days of receipt.

The purpose of this ICJR continuation grant is to elevate victim safety and ensure offender accountability through the enhancement of our coordinated community response (CCR) to domestic violence, dating violence, sexual assault and stalking in Palm Beach County. The CCR will provide consistent response protocols, comprehensive services and referrals for victims and accountability for offenders. Project partners are the Criminal Justice Commission (CJC) and Aid to Victims of Domestic Abuse (AVDA). The outcomes of this project will include comprehensive victim safety and support measures, improved options to address offender accountability, multi-sector collaboration, training and capacity building, enriched cultural sensitivity and diversity, and policy and systemic changes. Approximately 60 percent of the project activities will address domestic violence, dating violence, and stalking. The grant provides funds for contractual services, office supplies, travel and training. Additionally, the continuation grant will fund two existing positions on the victim services complement, a grant coordinator, and a victim advocate.



**Department of Public Safety**  
**Division of Victim Services**  
205 North Dixie Highway, 5.1100  
West Palm Beach, FL 33401  
(561) 355-2418  
FAX: (561) 355-2757  
www.pbcgov.com



**Palm Beach County  
Board of County  
Commissioners**

Maria Sachs, Mayor  
Maria G. Marino, Vice Mayor  
Gregg K. Weiss  
Michael A. Barnett  
Marci Woodward  
Sara Baxter  
Mack Bernard

**County Administrator**

Verdenia C. Baker

*"An Equal Opportunity  
Affirmative Action Employer"*

Official Electronic Letterhead

On March 25<sup>th</sup>, Mayor Maria Sachs signed a memo approving the electronic grant application in the amount of \$1,000,000. There was a clerical error in that memo, as the application submitted and approved was for \$1,200,000. I am respectfully requesting authority for Nicole Bishop, Director of Victim Services to be appointed as your designee and AOR for the purpose of accepting the DOJ grant "electronic" award which includes all applicable forms and related documents. Ms. Bishop was previously appointed as designee and AOR for previous DOJ grants in 2021, 2019, 2017, 2014 and 2011. Granting Mrs. Bishop this approval allows her to handle the administrative acceptance process, including logging into the JustGrants system, in lieu of the County Administrator. The grant award will still go through the regular approval process as a regular agenda before the Board of County Commissioners.

**Approved:**

*Verdenia C. Baker*

Verdenia C. Baker, County Administrator

*10/2/24*

Date

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
*Palm Beach County's Coordinated Community Response*

**Proposal Narrative/Purpose of the Proposal**

The Palm Beach County (PBC) Board of County Commissioners, through the Public Safety Department's Division of Victim Services & Certified Rape Crisis Center (PBCVS), in collaboration with our esteemed project partners Aid to Victims of Domestic Abuse, Inc. (AVDA) and the Palm Beach County Criminal Justice Commission (CJC), is dedicated to elevating victim safety and ensuring offender accountability through the implementation of an enhanced coordinated community response (CCR) to domestic violence, dating violence, sexual assault, and stalking (DDSAS).

In Palm Beach County, victims encountering DDSAS often find themselves navigating a complex system that can be overwhelming. Regrettably, efforts towards holding offenders accountable have fallen short. While the strides made during the 2021 ICJR grant cycle laid a solid foundation, there remains a pressing need to further integrate services and systems to address existing gaps for both victims and offenders, with particular attention to those from marginalized populations. To sustain and amplify our progress, it is imperative to expand the scope of the CCR's efforts. This expansion will address the needs for *comprehensive victim safety measures and support mechanisms, offender accountability, multi-sector collaboration, training and capacity building, cultural sensitivity and diversity, and policy and systemic changes*.

DDSAS is a problem of significant proportion nationally and in PBC. In 2021, the Florida Department of Law Enforcement (FDLE) reported staggering figures for violent incidents in PBC, including 90 murders, 537 rapes and 3,839 aggravated assaults. Shockingly, eight of these murders were attributed to domestic violence. Of the 2,924 victims PBCVS served in 2023, 56% sought services related to domestic violence, dating violence or stalking and 25% for sexual assault. Since March of 2023, AVDA, one of PBC's two state certified domestic violence centers and grant MOU partner, has served 530 adults and children in residential and nonresidential

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
*Palm Beach County's Coordinated Community Response*

services (as intakes) and responded to over 2,500 hotline calls. Additionally, in FY22-23, the Florida Department of Children and Families responded to 2,187 child abuse reports due to family violence in the home.

The National Domestic Violence Hotline states 1 in 3 women and 1 in 4 men in the United States have experienced rape, physical violence, and/or stalking by an intimate partner in their lifetime. Intimate partner violence (IPV) accounts for 15% of all violent crime nationally. Marginalized communities, including people of color, LGBTQ+ individuals, immigrants, and those with disabilities, often experience higher rates of violence due to systemic inequalities and discrimination. Although the National Institute of Health reports that there is little research examining strangulation in the context of IPV, it is a known risk factor for attempted or completed homicide. In one study, as many as 68% of women presenting to a domestic violence advocacy program reported strangulation by their abuser. It is unknown how many victims do not report that they were strangled, but estimates are high. Of the 1 in 4 women who are sexually assaulted, End Violence against Women International (EVAWI) explained that there are no exact figures for the number who report the crime or go on to obtain a medical forensic examination. There are only estimates for the number who seek medical care of any kind. Specifically, estimates range from 19-40% for the percentage of victims who seek medical care following a sexual assault. Of those who report their sexual assault to law enforcement, approximately half (44-55%) receive a medical forensic exam. These statistics support the need for greater awareness regarding the availability of free services.

According to the 2022 U.S. Census Bureau, PBC is home to a diverse population of 1,518,417, making it the 3rd-most populous county in the state of Florida and the 25th-most populous county in the United States. The county has a total area of 2,383 square miles, of which 1,970 square miles are land and 413 square miles are water. PBC has an estimated 526,000 acres of farmland. The eastern third of Palm Beach County is highly urbanized, while the central and western portions of the county are rural. Diversity is a hallmark of PBC, with a mix of affluent

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
*Palm Beach County's Coordinated Community Response*

and economically disadvantaged residents. About 25% of the population is over 65 years old. Whites make up 74.1 % of the population, with 20.1% of the population reporting as African American or Black and 24.2% reporting as Hispanic or Latino. Thirty two percent of people speak a language other than English at home and 7% under age 65 are disabled. According to Florida's Equity Profile, 4.6% of adults in the state identify as LGBTQ, which would translate into approximately 70,000 Palm Beach County citizens.

PBC has enlisted in prior efforts to address DDSAS. In 2011, PBCVS developed a Sexual Assault Response Team (SART) through OVW GTEA and ICJR Grants from 2011-2021. A highly functioning SART was created, along with a "SART Center" to co-locate agencies working with sexual assault victims. Community protocols for sexual assault were developed and institutionalized. A forensic exam site, "The Butterfly House," was created along with a team of sexual assault nurse examiners (SANE), to respond to survivors and perform forensic exams 365 days per year, 24 hours per day. In 2013, PBCVS was part of an OVW Homicide Prevention Demonstration Initiative, to build capacity to improve identification/services for high-risk victims and conduct a comprehensive community assessment of the systems in place to address domestic violence. Additionally, PBCVS has received funding from the Florida Council Against Sexual Violence (FCASV) to enhance outreach to specific populations, such as LGBTQ+, and most recently (2023) the Hispanic and Guatemala Mayan populations.

In October 2018, PBCVS recognized the need to expand the County's CCR to include domestic violence, dating violence and stalking. The County's CJC, a group whose membership includes top court, governmental and private sector individuals, partnered with PBCVS to enlist OVW TA provider, the Battered Women's Justice Project (BWJP), to engage in a 3-year project to improve criminal justice responses. In 2021, the BWJP provided a comprehensive picture of county services. Their 2021 Final Report recommended that PBC: 1) Institute a language access plan; 2) Focus support on marginalized victims-survivors & reinforce services for victims-survivors who do not wish to engage the criminal justice system; 3) Improve consistency and quality of first

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
*Palm Beach County's Coordinated Community Response*

responses; 4) Rethink services for IPV offenders; 5) Initiate internal reviews of policies & procedures; 6) Relaunch and prioritize a CCR. The BWJP contracted with PBCVS once again in 2022-25 (funded by CJC) to focus on advancing the consistency and quality of responses by law enforcement for victims and offenders, to offer law enforcement training specific to working with marginalized populations and to implement a Learning Management System (LMS) to enhance training opportunities.

Funding from the 2021 ICJR grant program allowed PBC to begin the work recommended by the BWJP and lay the groundwork for systematic change. A functional CCR Team, led by AVDA, was developed and is meeting regularly, with several active subcommittees, in addition to the already functioning SART, which is led by PBCVS. System Mapping was completed by the BWJP, identifying gaps in services and coordination for victims and offenders. Areas were identified and prioritized for action, followed by a plan of work. An Institutional Analysis workgroup was formed and reviewed felony and misdemeanor law enforcement reports for language access concerns. Technical Assistance (TA) was received from the Asian Pacific Institute on Gender Based Violence and a Draft Language Access Plan was developed with law enforcement. Offender accountability and victim satisfaction surveys were developed. Services for victims were strengthened by grant funded advocates at PBCVS and AVDA. PBCVS expanded services and outreach to victims in highly lethal cases through the grant funded PBCVS advocate. Relationships were strengthened with the Guatemala Maya Center and El Sol, increasing access to survivors from marginalized and underserved populations. An IPV Prevention Education Curriculum, based on "Tactics and Choices" was developed and is in the process of being implemented for offenders. Role clarification videos were created to train system providers and to serve as a sustainable resource for providers to reference. An awareness campaign was launched to better inform victims of resources in the community. CCR protocols were developed to include a cross agency referral process and protocols for advocates and forensic nurse response to non-fatal strangulation.



OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
*Palm Beach County's Coordinated Community Response*

Additionally, in Florida, strides have been made statewide regarding legislation to protect victims and hold offenders accountable. Recently, a bill was signed by the Governor ('the Gabby Petito Act') that will mandate a lethality assessment protocol (LAP), requiring law enforcement to be trained on how to better understand if someone is at a high risk of serious injury or death from IPV. This potential statewide mandate supports the work of PBC's CCR, but will require capacity building beyond what is being planned to incur the best outcomes for all involved in these assessments in PBC. The goals and objectives of this proposal will build the community's capacity to successfully implement the LAP.

For this project to be successful, it must be survivor centered and trauma informed. Barriers that have been identified through our work in PBC include: a lack of education and training, harmful social and cultural norms that promote and uphold stigma and shame, systemic barriers, and limited collaboration and coordination among and between disciplines. Professionals and service providers lack adequate training and education in trauma-informed practices and survivor-centered approaches. Survivors of domestic violence and sexual assault have reported that they face stigma and shame, which prevents them from seeking help. This stigma is rooted in societal attitudes and perceptions about those impacted by violence and is reinforced through the ways services have been designed and are delivered. Survivors from marginalized and underserved communities, including people of color, LGBTQ+ individuals, immigrants, and people with disabilities, face additional barriers to accessing survivor-centered and trauma-informed care. These challenges stem from systemic inequalities, discrimination, and lack of culturally sensitive services. The goals and objectives of this proposal are centered on reducing these barriers and enhancing a trauma informed response.

**Program Narrative/What will be done**

ICJR grant funding is essential for addressing the complex issues surrounding DDSAS in PBC. Funding and technical assistance will provide resources that are needed to support services for victims, outreach efforts, collaborative initiatives, capacity building, and results-based

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
*Palm Beach County's Coordinated Community Response*

advocacy, ultimately working towards creating a safer and more supportive community. Approximately 40 percent of the project activities will be dedicated to sexual assault response and 60 percent will address domestic violence, dating violence and stalking. To support this project, funding will be utilized to support the following three OVW Purpose Areas, two OVW Priority Areas and associated goals and objectives:

**OVW Purpose Area 5:** To strengthen legal advocacy and legal assistance programs and other victim services for victims of DDSAS including strengthening assistance to such victims in immigration matters.

**Goal: Provide Victim Safety and Support:** Victim safety and support will be a paramount activity for this project. Two specially trained victim advocates will be funded to provide advocacy, safety planning, access to resources, crisis intervention, education and awareness, collaboration with other professionals, follow up and continued support for victims of DDSAS. One victim advocate will be housed at AVDA and the other at Palm Beach County Victim Services Certified Rape Crisis Center (PBCVS). Objectives associated with this goal are: 1. Enhance victim safety and 2. Empower victims. Planned outcomes are: eighty-five percent of victims will feel safer and more secure as a result of safety planning and interventions by victim advocates. Sixty percent of victims will demonstrate knowledge and utilization of available resources and support options. There will be a five percent increase in the number of victims accessing AVDA and PBCVS helplines over the course of the project. To address the need for *comprehensive victim safety measures and support; multi sector collaboration, training and capacity building*, the following activities will be completed. A social media outreach campaign will be developed to raise awareness of available DDSAS hotlines/helplines. Targeted outreach will be done to raise awareness of services for sexual assault victims in underserved communities. Advocates will conduct lethality assessments with victims to identify potential safety threats and develop tailored safety plans in collaboration with victims. A specific safety plan for victims of non-intimate partner sexual assault will be developed and implemented. A victim satisfaction survey will be

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
*Palm Beach County's Coordinated Community Response*

administered and analyzed. Victim advocates will receive training on the differences between non-intimate partner sexual assault and domestic violence and the dynamics of victimization and perpetration. Victim Services will be provided by project advocates to survivors of DDSAS. To support these activities, tangible products include a social media outreach campaign to raise awareness of available helpline/hotline numbers, outreach materials, and a safety plan for non-intimate partner sexual assault.

**OVW Purpose Area 16:** *To develop and promote State, local or tribal legislation and policies that enhance best practices for responding to the crimes of DDSAS, including the appropriate treatment of victims*

**Goal 1: Develop Risk Assessment Strategy while Supporting Offender Accountability:** Risk assessments are important because they help to identify the degree of escalation and lethality and help to identify risk and protective factors for victims. PBC will engage in TA from OVW TA provider DV RISC to work with our community to develop an IPV risk assessment strategy. They will analyze our current use of risk assessments, how risk information is shared, gaps for underserved populations and opportunities to strengthen and sustain a risk assessment strategy. In order to bolster offender accountability and enhance best practices in the response to DDSAS, a course modeled after the Men Stopping Violence "Tactics and Choices" Program (implemented in prior grant cycle), will continue to be funded and evaluated through this project. Consultant, Lee Giordano, co-creator of "Tactics & Choices" and creator of PBC's customized intervention, will be enlisted to provide ongoing engagement and program refinement. It is anticipated that information learned through the lethality assessment strategy will be analyzed by the CCR to develop new strategies to enhance offender accountability. Additionally, PBC will expand relationships with probation and will work with the BWJP Probation & Parole TA Project to train probation officers on DDSAS. Enhanced knowledge will enable probation officers to more effectively manage offenders of DDSAS, therefore creating enhanced safety for victims. Objectives associated with this goal are: 1. Improved risk assessment strategies. 2. Strengthened

offender accountability 3. Enhanced victim safety. Outcomes include development of a lethality assessment strategy for PBC; an increase in probation officers knowledge of DDSAS; and a customized intervention modeled after "Tactics & Choices" for offenders.

To address the need *for multi sector collaboration, training/capacity building, and offender accountability* the following activities will be completed. PBC will contract with a community-based provider to implement "Tactics and Choices" based intervention and Lee Giordano will provide ongoing engagement and troubleshooting. PBC will engage in TA with DV RISC project to develop a risk assessment strategy. PBC will work with the BWJP's National Center on Improving Community Supervision Responses to deliver training and increase probation officers' capacity to supervise offenders of DDSAS and train them on the appropriate treatment of victims. Tangible products will include a risk assessment strategy and a training for probation officers.

**Goal 2: Enhance Multi-Sector Collaboration/Promote Local Policy and Systemic Change:**

CCR teams play a vital role in promoting local policy and systemic change by bringing together diverse stakeholders to address issues related to victim safety, support, and prevention of violence. Funding from this project will support two positions to enhance the CCR in PBC. One position, the CCR Coordinator, will be housed at AVDA to coordinate the CCR. The other position, the Grant Coordinator, will be housed at PBCVS to manage the grant, and will handle SART and CCR system related project activities. The SART and the CCR will examine best practices and develop protocols in our community, based on identification of gaps. Ongoing needs assessments, in addition to prior system mapping will be utilized to address identified gaps. Objectives associated with this goal are: 1. To improve systems and policies to ensure the safety and support of victims of DDSAS and the accountability of offenders within PBC. 2. To advocate for local policy reforms that address gaps in existing systems and promote a CCR to DDSAS 3. To raise awareness and build capacity of stakeholders to effectively respond to DDSAS.

Outcomes associated with this goal are adoption of at least two new policies addressing gaps in victim support/offender accountability/violence prevention within the 36-month grant period for the

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
*Palm Beach County's Coordinated Community Response*

CCR and two policies addressing gaps in victim support for the SART. Seventy-five percent of stakeholders trained will report increased knowledge and skills in responding to violence and supporting victims.

In order to address the needs for *policy and systemic change, multi-sector collaboration, training and capacity building, and offender accountability* the following activities will be completed. Regularly scheduled CCR and SART meetings and subcommittees will be held/attended by project staff to address system enhancement and develop new DDSAS policies/protocols based on identified needs. A survey will be developed for stakeholders to gauge knowledge and skills in responding to violence and supporting victims. Local elected officials will be invited to SART and CCR meetings to discuss issues related to violence prevention and victim support. The tangible products for this goal will include new policies; training materials and resources identified for stakeholders to build capacity in responding to violence and supporting victims; and community awareness materials such as brochures, posters and social media campaigns developed to raise awareness.

**OVW Priority Area 1:** *Advance equity and tribal sovereignty as essential components of ending DDSAS by improving outreach services, civil and criminal justice responses, prevention and support for survivors from historically marginalized communities, particularly those facing disproportionate rates or impacts of violence and multiple barriers to services, justice and safety.*

**Goal 1: To establish comprehensive training by subject matter experts (SME) for law enforcement, prosecution, courts, probation personnel and victim service providers aimed at increasing cultural competency and awareness of unique needs and experiences of diverse communities affected by DDSAS.**

The objectives associated with this goal are to: 1. Enhance cultural sensitivity among law enforcement, prosecution, courts, probation staff and victim service providers 2. Improve access to services for marginalized communities 3. Increase implementation of language access plans. Measurable outcomes will include an increased number of stakeholders who demonstrate

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
*Palm Beach County's Coordinated Community Response*

understanding of how cultural factors impact help-seeking behaviors. The utilization of language access services (interpreter requests, translated materials distributed, and language assistance provided during interactions) will be tracked to develop a baseline. Stakeholder satisfaction with the quality and relevance of the trainings delivered will be measured.

To address the needs of *multi-sector collaboration, training and capacity building, and cultural sensitivity and diversity*, national subject matter expert (SME) Dr. J.R. Thicklin, will provide training regarding responding to DDSAS within the black/African American diaspora. The National Center on Domestic Violence, Trauma and Mental Health (NCDVTMH) will provide a series of trainings to create accessible, culturally responsive, trauma-informed services and organizations. Culturally specific training empowers anyone who responds to DDSAS to better understand and respond to the diverse needs of survivors, ultimately improving access to culturally competent and survivor-centered services. Additionally, the CCR will continue to work on implementing the Language Access Plan created in the prior grant cycle. Tangible products will include training materials, infographics/posters highlighting key concepts and strategies for promoting diversity, equity and inclusion within stakeholder organizations (to be distributed through the SART and CCR), and assessment tools to evaluate effectiveness of training programs.

**Goal 2: Strengthen services for victims of sexual assault, especially those from marginalized populations and with Limited English Proficiency (LEP).**

Objectives associated with this goal are to: 1. Provide direct victim services to sexual assault survivors 2. Build PBCVS capacity to respond to non-intimate partner sexual assault. 3. Provide outreach for survivors of sexual assault to underserved communities. 4. Increase access for individuals with LEP. Measurable outcomes include increasing the number of sexual assault survivors served by the PBCVS project advocate, increasing the knowledge and competency of victim advocates in the handling of non-intimate partner sexual assault, as demonstrated by pre and post training assessments, grow the engagement of underserved communities within the

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
*Palm Beach County's Coordinated Community Response*

SART by establishing one new partner who serves a marginalized population per year. Additionally, all newly developed project materials will be made available in Spanish and Creole.

In order to address the needs for *comprehensive victim safety measures and support mechanisms, multi-sector collaboration, training and capacity building, cultural sensitivity and diversity, and policy and systemic changes* the following activities will support this goal. Victim advocacy will be provided to survivors of sexual assault by the PBCVS advocate. An OVW TA provider will be enlisted to provide to victim advocates enhanced skills in supporting survivors of non-intimate partner of sexual assault (including understanding unique challenges and legal considerations). Grant staff will create or attend already established community outreach events targeted at underserved communities hardest hit by sexual assault (according to PBCVS zip code data). Partnerships will be established with ethnic media outlets to promote awareness of available victim services among communities with LEP. Tangible products supporting these activities will include training curriculums and translated outreach materials/signage created for events.

**OVW Priority Area 3:** *Strengthen efforts to prevent and end sexual assault, including victim services and civil and criminal justice responses.*

**OVW Purpose Area 17.** *To develop, implement or enhance SANE programs, including hiring and training of such examiners*

**Goal: Enhance SANE Program:** PBCVS SANEs perform approximately 215 medical forensic examinations annually in relation to sexual assault cases. With the implementation of a county-wide protocol for strangulation in domestic violence incidents, which includes SANE response to cases involving non-fatal strangulation, the PBCVS SANE Program foresees a projected 20% increase in overall cases per year. Under an enhanced SANE Program, PBCVS SANEs will recognize signs and symptoms, effectively document, and provide comprehensive witness testimony in cases of non-fatal strangulation, contributing to a strengthened systematic response to domestic violence related strangulation cases in PBC. Objectives associated with this goal are

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
*Palm Beach County's Coordinated Community Response*

to: 1. Increase opportunities for survivors to receive comprehensive, compassionate and specialized services after an incident of non-fatal strangulation. 2. Train SANEs to recognize signs and symptoms and effectively document non-fatal strangulation. 3. Contribute to an improved CCR to strangulation incidents in the context of DDSAS.

In order to address the needs for comprehensive safety measures and support mechanisms, multi-sector collaboration, training and capacity building, cultural sensitivity and diversity, and policy and systemic changes the following activities will support this goal. To effectively implement the county-wide strangulation protocol developed in the prior grant cycle, including SANE response to domestic violence-related strangulation cases, targeted capacity building of SANEs is necessary. PBCVS will collaborate with the Training Institute on Strangulation Prevention to deliver specialized medical training covering signs and symptoms of strangulation, lethality risks, and medical documentation, serving as a foundation for expanded services. To institutionalize knowledge and skills for anticipated program growth, PBCVS will develop a 3-part skills-based training for SANEs, incorporating didactic presentations, hands-on activities, and simulated exercises. Additionally, an interdisciplinary cross-review process will be established among the SANE program, law enforcement, and the Office of the State Attorney to identify trends in strangulation cases and enhance documentation, investigation, and prosecution methods for domestic violence-related strangulation. PBCVS will also create a tool to measure progress toward improved response to these cases. Tangible products associated with this goal are a SANE form for documenting non-fatal strangulation, 3-part skills-based training, a formalized review process of strangulation cases and a data collection tool.

This project addresses the unique needs of marginalized populations, people with disabilities, people who are Deaf or hard of hearing and people with LEP in a variety of ways. TA provided by NCDVTMH will assist stakeholders to offer unique, integrated approaches to creating accessible, culturally responsive, and trauma-informed DDSAS services. PBC and AVDA will maintain accessible facilities, so that individuals with disabilities can access services.



OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
***Palm Beach County's Coordinated Community Response***

Communication accessibility, such as sign language interpretation, communication boards and text/email correspondence will be available to survivors seeking to access services. Additionally, information about victim services will be available in accessible formats. By implementing these strategies, a more inclusive and accessible environment that ensures equal access to services will be created. For people with LEP, PBC and AVDA will maintain and update language access policies, prioritize hiring of multilingual staff, and utilize professional interpreters and language lines. The CCR and the SART will continue to develop feedback mechanisms to solicit input from individuals from marginalized populations to improve services and inform CCR work.

Due to strong partnerships, stakeholder engagement and a proven track record of successful prior project implementation, PBC anticipates that this project will be successful. Clear objectives and activities have been outlined that are realistic and achievable. Success will be measured by completion of goals and objectives in the desired timeframe and meeting the measurable outcomes as proposed by this project. Goals/Objectives will be tracked through an automated grant tracking system and reported via semi-annual progress reports. Regular meetings with project partners will be held to discuss successes and barriers to achieving project goals. Membership of the CCR and the SART will continue to include survivors, who will provide input into project activities and policies.

<b>Palm Beach County's Coordinated Community Response to DDSAS Timeline</b>							
<b>Implementation Activities</b>	Year 1		Year 2		Year 3		<b>Responsible Parties</b>
	1 <sup>st</sup> 6mo	2 <sup>nd</sup> 6mo	1 <sup>st</sup> 6mo	2 <sup>nd</sup> 6mo	1 <sup>st</sup> 6mo	2 <sup>nd</sup> 6mo	
<b>Provide Victim Safety &amp; Support</b>							
Provide victim services	X	X	X	X	X	X	PBCVS & AVDA Advocates
Administer and analyze victim satisfaction survey	X	X	X	X	X	X	PBCVS & AVDA Advocates, CCR Team, CCR Coord.
Conduct targeted outreach to raise awareness of services for SA victims in underserved communities	X	X	X	X	X	X	PBCVS, SART
Develop a social media outreach campaign to raise awareness of available DDSAS hotlines/helplines		X					CCR Coord., CCR Team

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
**Palm Beach County's Coordinated Community Response**

Advocate trainings on non-intimate partner SA, DV, & dynamics of victimization and perpetration			X	X	X	X	OVW TA Provider, Grant Coord., SART
Develop a non-intimate partner sexual assault safety plan				X			SART, Grant Coord.
Conduct lethality assessments and develop tailored safety plans				X	X	X	PBCVS & AVDA Advocates
<b>Develop Risk Assessment Strategy While Supporting Offender Accountability</b>							
Engage in TA from OVW DV RISC project to develop an IPV risk assessment strategy	X	X	X				DV RISC, Grant Coord., CCR Coord.
Contract with community based provider to implement Tactics & Choices based intervention.	X	X	X	X	X	X	Lee Giordano, Grant Coord.
Analyze information learned through lethality assessment strategy				X			CCR Team, CCR Coord.
Engage with BWJP Probation and Parole TA Project to increase capacity of probation officers supervising offenders of DDSAS				X	X	X	BWJP, Grant Coord.
<b>Enhance Multi-Sector Collaboration / Promote Local Policy &amp; Systemic Change</b>							
Hold regularly scheduled CCR & subcommittee meetings to address new DDSAS policies and protocols based on identified gaps	X	X	X	X	X	X	AVDA, CCR Coord.
Hold regularly scheduled SART meetings to address new DDSAS policies and protocols based on identified gaps	X	X	X	X	X	X	SART, Grant Coord.
Invite local elected officials to SART and CCR meetings	X		X		X		SART, CCR Team, Grant Coord., CCR Coord.
Develop stakeholder survey on knowledge responding to violence and supporting victims	X						CCR Team, SART, CCR Coord.
Develop community awareness materials	X	X					AVDA, CCR Coord.
Identify capacity building training materials and resources for stakeholders		X					Grant Coord., CCR Coord.
CCR Adoption of two new policies addressing gaps in victim support, offender accountability and violence prevention			X		X		AVDA, CCR Coord.
SART Adoption of two new policies addressing gaps in victim support.			X		X		SART, Grant Coord.
<b>Establish Comprehensive Training by Subject Matter Experts for Service Providers</b>							

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
**Palm Beach County's Coordinated Community Response**

Continued implementation of language access services	X	X	X	X	X	X	BWJP, CJC
Track utilization of language access services	X	X	X	X	X	X	PBCVS
Development of training materials and strategies for promoting diversity, equity and inclusion within stakeholder organizations	X						J.R. Thicklin
Development of assessment tools to evaluate effectiveness of trainings	X						CCR Team, CCR Coordinator
Trauma informed trainings to create accessible, culturally responsible trauma-informed organizations	X		X		X		NCDVTMH
Culturally specific trainings on responding to DDSAS in the African American diaspora		X		X		X	J.R. Thicklin
<b>Strengthen Services for Victims of SA (w/special focus on marginalized and LEP communities)</b>							
Provide victim services to survivors of sexual assault	X	X	X	X	X	X	PBCVS Advocate
Create or attend community outreach events targeting underserved communities	X	X	X	X	X	X	PBCVS & AVDA Advocates
Engage in TA with an OVW provider to increase knowledge and capacity of advocates regarding non-intimate partner SA	X	X					OVW TA Provider, Grant Coord., SART
Partner with ethnic media outlets to promote awareness of victim services among LEP communities		X		X		X	PBCVS & AVDA Advocates
Translation of outreach materials and signage for events		X					Grant Coord.
<b>Enhance SANE Program</b>							
Develop SANE documentation form for non-fatal strangulation	X						PBCVS Forensic Nurse Manager
Specialized training for SANE nurses to recognize and document signs and symptoms of strangulation	X						Training Institute on Strangulation Prevention & PBCVS Forensic Nurses
Implement a county wide strangulation protocol		X	X	X	X	X	PBCVS & CCR Team
Establish interdisciplinary cross-review process		X					PBCVS Forensic Nurse Mgr. & Grant Coord., AVDA CCR Coord., CCR Team
Provide SANE response to DV related strangulation cases		X	X	X	X	X	PBCVS

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
***Palm Beach County's Coordinated Community Response***

Implement interdisciplinary cross-review process			X	X	X	X	PBCVS Forensic Nurse Manager & Grant Coord., AVDA CCR Coord, CCR Team
Develop strangulation response data collection tool			X				PBC Forensic Nurse Manager & Grant Coord., AVDA CCR Coord.
Develop 3-part skills-based training for SANE's			X				PBC Forensic Nurse Manger

**Who Will Implement- PBCVS (applicant)**

Palm Beach County Victim Services (PBCVS) has been a pillar of the community for over 45 years, steadfastly dedicated to aiding victims of crime and advocating for their rights. As one of the pioneering fully comprehensive victim service agencies in the nation, PBCVS annually assists over 3,000 victims of violent crime, serving as the sole Certified Rape Crisis Center in Palm Beach County. Renowned for its proactive approach, PBCVS has been instrumental in enhancing the CCR for victims, continuously striving to improve its services based on invaluable feedback. Toward that end, in April of 2024, PBCVS was awarded the FBI's Director's Community Leadership Award.

**Nicole Bishop, MSW, Justice Services and Victim Services & Rape Crisis Director**, is a member of the Florida Council Against Sexual Violence, a Certified Rape Crisis Advocate and a former member of the Florida Statewide SART Committee. Over the last 30 years, Ms. Bishop has developed several large scale projects. She implemented the first OVW GTEA grant in 2011 and the continuation ICJR grants 2014 and 2017. She also developed the 15<sup>th</sup> Judicial Circuit's Unified Family Court, Delinquency Drug Court and Family Drug Court to name a few. In 2012, as part of National Crime Victims' Rights Week, Ms. Bishop received a special tribute award from Florida Attorney General Pam Bondi, acknowledging her dedicated service to victims of crime in Florida for her role in transforming the way PBC responds to victims of sexual assault. In 2014, Ms. Bishop accepted the Florida Council of Sexual Violence award for "SART of the Year."

**Partner 1: Palm Beach County Criminal Justice Commission:** Established by a County Ordinance in 1988, the Palm Beach County CJC was tasked with conducting comprehensive studies across all facets of the criminal justice and crime prevention systems. Over the years, the CJC has evolved into a formidable body comprising 32 members. This esteemed assembly includes 21 heads of public sector agencies, representing federal, state, county, and municipal entities in law enforcement, education, corrections, courts, behavioral health, and human services. Additionally, the CJC boasts 10 distinguished executive business leaders from the Economic Council of Palm Beach County, along with one member of the clergy.

With a rich history spanning 33 years, the CJC has fostered robust collaborative partnerships aimed at enhancing criminal justice and crime prevention systems within Palm Beach County. Their endeavors encompass a wide array of initiatives, from addressing emerging criminal justice issues to conducting pioneering research in collaboration with renowned universities. Importantly, the CJC plays a pivotal role in shaping policy and program recommendations for system reforms, which are presented to the Board of County Commissioners.

The CJC's impressive track record speaks volumes about its commitment to innovation and progress in the realm of criminal justice. Through a judicious blend of federal, state, and local funding, the CJC has spearheaded numerous groundbreaking initiatives. Notable achievements include the establishment of the first community court in the State of Florida, the implementation of a nationally acclaimed drug court for first-time adult drug felony offenders, and the development of a highly effective reentry task force. Furthermore, the CJC has played a pivotal role in the establishment of two community justice service centers and the successful implementation of the evidence-based Youth Violence Prevention Project.

**Katherine Shover, CJC Criminal Justice Systems Manager,** has over 17 years of criminal justice experience in law enforcement research, working with municipal and county government leadership, records management, program development, and building collaborations with

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
*Palm Beach County's Coordinated Community Response*

community stakeholders (elected officials, judiciary, public defender, state attorney, government leaders, and community leaders and organizations). As Systems Manager she is responsible for overseeing contract compliance with internal county agencies and service providers outside of the County.

**Partner 2: Aid to Victims of Domestic Violence, Inc.** promotes violence-free relationships and social change by offering alternatives to end violence and domestic abuse. One of two state-certified domestic violence centers in PBC, AVDA helps survivors of domestic violence to become self-sufficient and achieve violence-free living conditions. Survivors and their children are provided access to immediate housing in a safe and confidential location, food, transportation, legal advocacy, safety-planning, counseling and assistance in accessing basic needs services and benefits programs. Services, including a text enabled 24 hour hotline, emergency shelter, transitional housing, outreach, advocacy and community education, reach approximately 13,000 people each year. Within the scope of this project, AVDA will hire, train and supervise a full-time victim advocate, a full-time CCR Coordinator, lead the CCR team and provide related training.

AVDA's President/CEO and Chief Program Officer actively participate in the countywide project, attending all stakeholder meetings and leading/taking part in training opportunities. Moreover, their staff attend training opportunities provided by this project and the program has provided the BWJP with access to participants for the facilitation of survivor focus groups. Their collaboration with Palm Beach County Victim Services has been instrumental in gathering crucial information to develop action plans for enhancing survivor support and perpetrator accountability.

AVDA is also a key member of the Palm Beach County SART (SART) and contributes to the continuation of a CCR for survivors of sexual assault, providing expertise on victims of IPV sexual assault and stalking. As a member of SART, AVDA conducted focus groups with providers and survivors to gather best practices for serving survivors of IPVSA and stalking.

**Jennifer Rey, Chief Program Officer** has dedicated her career to ending IPV throughout the state of Florida since 2001. Ms. Rey oversees AVDA's direct services and violence prevention

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
*Palm Beach County's Coordinated Community Response*

programs; works closely with service providers and justice system professionals to ensure survivors receive survivor-centered, trauma-informed services and response when interfacing with the domestic violence system of care; and provides education and safety planning for survivors. She was awarded the national Purple Ribbon Award by DomesticShelters.org in 2021 for her outstanding work leading a domestic violence center. She will oversee the AVDA Outreach Advocacy Manager (who supervises the victim advocate), the DV CCR Coordinator and assist in the creation of curricula, evaluation tools and training as part of the project.

**SME: Destiny by Choice/Dr. J.R. Thicklin** is president and CEO of Destiny By Choice, Inc. where he empowers lives and shapes destinies of lives impacted by domestic violence and related abuse. He is considered a subject matter expert, addressing the issues of domestic and sexual violence in the Black community, the intersectionality between faith and domestic violence as well as faith and mental health. He has worked on the front lines as a trailblazer for over 30 years and participated in several research projects addressing culturally specific domestic violence and its impact in the African American Community as well as the role of the church. His work has been cited in research journals such as Social Work & Christianity Today and is captured in the manual and guide and DVD "Speaking of Faith: Domestic Violence Programs in the African American Church" in which he collaborated with the Institute on Domestic Violence in the African American Community out of the University of Minnesota School of Social Work. He developed and framed The Clergy Toolkit on Domestic & Sexual Violence in collaboration with Palm Beach County SART (SART). He has received many accolades including the Governors Peace at Home Award.

**SME: National Center on Domestic Violence, Trauma, and Mental Health (NCDVTMH)**

NCDVTMH offers a unique, integrated approach to creating accessible, culturally responsive, and trauma-informed domestic and sexual violence (DSV) services and organizations. This healing-centered approach draws on myriad perspectives: the voices and experiences of survivors, advocates, and clinicians; the insights of social and political movements; and qualitative and

OVW Fiscal Year 2024 Grants to Improve the Criminal Justice Response (ICJR)  
*Palm Beach County's Coordinated Community Response*

quantitative research on the needs of survivors and the programs that serve them. NCDVTMH enhances agency- and system-level responses to survivors and their families through comprehensive training and technical assistance, research and evaluation, policy development, and public awareness. Emphasizing an accessible, culturally responsive, and trauma-informed (ACRTI) approach, the NCDVTMH offers training and consultation to domestic violence and sexual assault advocates, programs, and coalitions; healthcare, mental health, and substance use service providers; legal and child welfare professionals; and local, state, and federal policymakers. CDVTMH serves as one of four national Special Issue Resource Centers funded by the U.S. Department of Health and Human Services; Administration on Children, Youth and Families; Family Violence Prevention and Services Program and is a member of the Domestic Violence Resource Network (DVRN).





**Department of Public Safety  
Division of Victim Services**

4210 N. Australian Ave.  
West Palm Beach, FL 33407

Telephone - (561) 625-2568  
Facsimile - (561) 845-4424  
www.pbcgov.com

■

**Palm Beach County  
Board of County  
Commissioners**

Maria Sachs, Mayor  
Maria G. Marino, Vice Mayor  
Gregg K. Weiss  
Michael A. Barnett  
Marci Woodward  
Sara Baxter  
Mack Bernard

**County Administrator**  
Verdenia C. Baker

*"An Equal Opportunity  
Affirmative Action Employer"*

**Letter of Intent**

March 11, 2024

Director  
Office on Violence Against Women  
145 N Street NE  
Suite 10 W.121  
Washington, DC 20530

RE: OVW FY 2024 Grants to Improve the Criminal Justice Response (ICJR) Program

Dear Director:

This letter serves to certify that Palm Beach County Board of County Commissioners is registered and current with the System for Award Management (SAM) under UEI number XL2DNFMPCR44. Palm Beach County Board of County Commissioners is registered/verified registration on March 7, 2024. The SAM registration for Palm Beach County Board of County Commissioners will expire on January 28, 2025

I understand that upon application submission in Grants.gov the AOR will receive a minimum of two email messages. One will confirm receipt of the application package. The other will either notify the AOR that the application was successfully submitted, or it will notify the AOR that there was an error with the application submission. In order to successfully receive notifications from Grants.gov, all information listed in Grants.gov must be current and active. Palm Beach County Board of County Commissioners verified that all information listed in Grants.gov (Name and contact information for the AOR, organization address, etc.) is current and active on March 7, 2024.

Sincerely,

*Nicole Bishop*

Nicole Bishop, MSW  
Director Palm Beach County Victim Services

# 25-0230

ATTACHMENT 5

**BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT**

**BGEX** 110624\*323

**BGRV** 110624\*106

**FUND** 1426 Public Safety Grant

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 11/21/24	REMAINING BALANCE
<b>REVENUES</b>									
1426-662-3295-3129	Federal Grnt Other Public Safety	Improving Criminal Justice Response	0	412,099	1,200,000	0	1,612,099		1,612,099
<b>Total Fund Revenues</b>			<b>1,526,723</b>	<b>2,053,609</b>	<b>1,200,000</b>	<b>0</b>	<b>3,253,609</b>		
<b>EXPENDITURES</b>									
1426-662-3295-1201	Salaries & Wages	Improving Criminal Justice Response	0	6,801	141,094	0	147,895	13,344	134,551
1426-662-3295-1301	Sal & Wages Non-Frs Employe	Improving Criminal Justice Response	0	10,000	7,000	0	17,000	0	17,000
1426-662-3295-2101	Fica-Taxes	Improving Criminal Justice Response	0	861	8,313	0	9,174	877	8,297
1426-662-3295-2105	Fica Medicare	Improving Criminal Justice Response	0	201	1,944	0	2,145	205	1,940
1426-662-3295-2201	Retirement Contributions-FRS	Improving Criminal Justice Response	0	351	20,270	0	20,621	1,819	18,802
1426-662-3295-2301	Insurance-Life & Health	Improving Criminal Justice Response	0	3,171	33,458	0	36,629	3,574	33,055
1426-662-3295-3401	Other Contractual Services	Improving Criminal Justice Response	0	168,369	154,145	0	322,514	137,658	184,856
1426-662-3295-3421	Contractual Services-Training	Improving Criminal Justice Response	0	17,930	26,647	0	44,577	0	44,577
1426-662-3295-4001	Travel and Per Diem	Improving Criminal Justice Response	0	43,388	6,720	0	50,108	0	50,108
1426-662-3295-4007	Travel-Mileage	Improving Criminal Justice Response	0	3,236	1,439	0	4,675	0	4,675
1426-662-3295-4101	Communication Services	Improving Criminal Justice Response	0	2,007	690	0	2,697	0	2,697
1426-662-3295-5101	Office Supplies	Improving Criminal Justice Response	0	16,997	188	0	17,185	0	17,185
1426-662-3295-9902	Operating Reserve	Improving Criminal Justice Response	0	0	798,092	0	798,092	0	798,092
<b>Total Fund Expenditures</b>			<b>1,526,723</b>	<b>2,053,609</b>	<b>1,200,000</b>	<b>0</b>	<b>3,253,609</b>		

SIGNATURES

DATES

Initiating Department/Division

Administration/Budget Department Approval

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: 1/7/2025

Deputy Clerk to the  
Board of County Commissioners