

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: March 11, 2025 Consent Regular
 Ordinance Public Hearing

Department
Submitted By: Community Services
Submitted For: Community Services

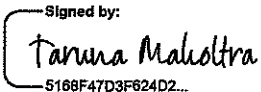
I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the Sixth Amendment to the Services and Activity Management Information System (SAMIS) Collaborative Agreement (Agreement) with the Florida Alliance of Children’s Councils and Trusts, Inc. (FACCT), for the period October 1, 2021 through September 30, 2025, in an amount not-to-exceed \$32,000 annually, for the utilization of the SAMIS database.

Summary: This amendment is necessary to add two (2) required Human Trafficking Affidavits to the Agreement. There is no change to the term of the Agreement or the not-to-exceed amount. The Community Services Department (CSD) has utilized SAMIS since 2010 as a member of the Statewide SAMIS Management Committee (SMC) to manage contracts with nonprofit agencies. The SMC consists of various Children’s Services Councils (CSCs) and other governmental entities across Florida, who share in the cost of the system. In Fiscal Year (FY) 2024, CSD managed agreements with nonprofit agencies for 119 unique programs totaling \$42,204,327. SAMIS allows for streamlined, paperless invoice processing, as well as contract creation and monitoring. Both the Public Safety and Youth Services Departments utilize SAMIS and share in the system’s costs.
Countywide (HH)

Background and Justification: Since 1999, SAMIS has been in operation and utilized by multiple CSCs, government entities, along with their funded agencies. The system has been enhanced numerous times and is now utilized as a full-cycle contract management system, which allows contracted agencies to submit monthly reimbursement requests and enter programmatic data.

- Attachments:**
1. Sixth Amendment to the SAMIS Collaborative Agreement with FACCT

Recommended By:  2/12/2025
Department Director **Date**

Approved By:  2/20/25
Assistant County Administrator **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures					
Operating Costs					
External Revenue					
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT					

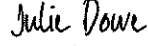
No. ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included in Current Budget? Yes x No
 Is this item using Federal Funds? Yes x No
 Is this item using State Funds? Yes x No

Budget Account No.:

B. Recommended Sources of Funds/Summary of Fiscal Impact:

No fiscal impact. Addition of Human Trafficking Affidavits only.

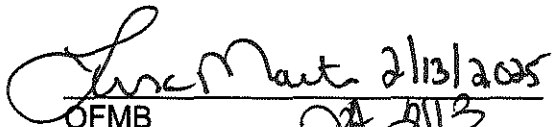
Signed by:

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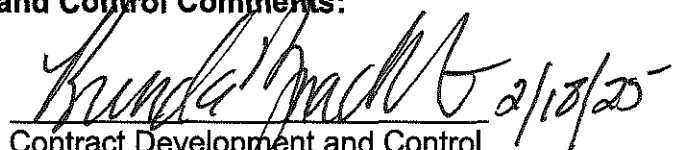
C. Departmental Fiscal Review:

Julie Dowe, Director, Financial & Support Services

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:


 OFMB
 MO 2/13
 JFA 2/13


 Contract Development and Control
 ZG 2.14.25

B. Legal Sufficiency:


 Assistant County Attorney
 2-18-25

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

SIXTH AMENDMENT TO THE SAMIS COLLABORATIVE AGREEMENT

This SIXTH AMENDMENT is made and entered into as of October 1, 2024, between:

Children's Services Council of Broward County, Kids Hope Alliance (for and on behalf of the City of Jacksonville), **Children's Service Council of Martin County, Children's Services Council of St. Lucie County, Children's Services Council of Palm Beach County, The Children's Trust of Miami-Dade County, the Escambia Children's Trust, the Children's Trust of Leon County and the Children's Trust of Alachua County** (collectively "Children Service Councils" or "CSCs"), **United Way of Broward County** (a Local Funding Partner or "LFP"), **Palm Beach County**, a political subdivision of the State of Florida, by and through its Board of Commissioners ("PBC", a Local Funding Partner or "LFP"), and the **Florida Alliance of Children's Councils and Trusts, Inc. (FACCT)** the Operating and Fiscal Agent, collectively referred to as the "Parties."

WHEREAS the Parties, except for PBC, executed the SAMIS COLLABORATIVE AGREEMENT dated October 1, 2021, a 1st Amendment effective September 1, 2022, a 2nd Amendment effective October 1, 2022, a 3rd Amendment effective January 1, 2023 and a 4th Amendment effective April 1, 2023 (the Agreement); and

WHEREAS all above-named Parties executed a 5th Amendment to the SAMIS COLLABORATIVE AGREEMENT dated October 1, 2021, effective October 1, 2023; and

WHEREAS, non-governmental entities contracting with a governmental entity must execute an affidavit attesting that the non-governmental entity does not use coercion of labor or services as set forth in 787.06(13) Florida Statute; and

WHEREAS, the Parties desire to amend the Agreement

IN CONSIDERATION of mutual agreements hereinafter contained, the Parties intending to be legally bound hereby agree as follows:

1. Effective October 1, 2024, Attachment A is deleted and replaced with the attached Attachment A.
2. United Way of Broward County and the Florida Alliance of Children's Services Councils and Trusts have furnished an affidavit, signed by an authorized signatory attesting that the organization does not use coercion of labor or services as set forth in 787.06 (13), Florida Statutes, attached hereto as Attachment B1 and B2.
3. With respect to Kids Hope Alliance (for and on behalf of the City of Jacksonville), in addition to the Authority to Act in Section IV, authority to make and enter into this Sixth Amendment is found in an Award issued by the Procurement Division of the City of Jacksonville dated _____, 2025 and Section 77.106(a)(4) City of Jacksonville Ordinance Code.

4. Pursuant to Section 106.431, City of Jacksonville Ordinance Code, the maximum indebtedness for the Kids Hope Alliance, for and on behalf of the City of Jacksonville, for all fees, payments, expenses, and other costs, under this Agreement, shall not exceed a maximum of amount of \$32,000.00 This maximum indebtedness may be increased by written amendment to this Agreement. All amounts payable by the Kids Hope Alliance for and on behalf of the City of Jacksonville are subject to lawful appropriation of funds therefore.
5. Except as otherwise previously amended or amended herein, the SAMIS COLLABORATIVE AGREEMENT dated October 1, 2021 remains in full force and effect.

IN WITNESS THEREOF, the Parties have caused this Sixth Amendment to be executed by their undersigned authorized representatives.

[Signatures Continued on Next Page]

Signed by:
Michele Watson
19FA3ADECC00432

Michele Watson, CEO
Florida Alliance of Children's Councils & Trusts, Inc.

Date: 12/23/2024

Signed by:
James R. Haj
3030522052A54B4

James R. Haj, President and CEO
The Children's Trust

Date: 12/24/2024

DocuSigned by:
David Heaton
378044DE049D461

David Heaton, Executive Director
Children's Services Council of Martin County

Date: 12/24/2024

DocuSigned by:
Cindy J. Arenberg Seltzer
42AG4B12A28543A...

Cindy J. Arenberg Seltzer, President/CEO
Children's Services Council of Broward County

Date: 12/24/2024

[Signatures Continued on Next Page]

DocuSigned by:
Lisa Williams-Taylor, Ph.D.
EEEE04CB70E497

Lisa Williams-Taylor, CEO
Children's Services Council of Palm Beach County

Date: 12/25/2024

DocuSigned by:
Sean Boyle
3AD7ED7810474A0

Sean Boyle, Executive Director
Children's Services Council of St. Lucie County

Date: 1/6/2025

Signed by:
Lindsey Cannon
B442E812475C4A3

Lindsey Cannon, Executive Director
Escambia Children's Trust

Date: 1/8/2025
~~1/10/2025~~

DocuSigned by:
KATHLEEN CANNON
01E0230B0D1E475

Kathleen Canon, CEO
United Way of Broward County

Date: 1/9/2025

[Signatures Continued on Next Page]

DocuSigned by:
Cecka Rose Green
2DBDC50C8DD148F

Cecka Rose Green, Executive Director
Children's Services Council of Leon County

Date: 1/9/2025

DocuSigned by:
Marsha Kiner
EE7AF0C71C7B42D

Marsha Kiner, Executive Director
Children's Trust of Alachua County

Date: 1/14/2025

[Signatures Continued on Next Page]

*KIDS HOPE ALLIANCE,
a public body acting on behalf of the City of
Jacksonville, a consolidated political subdivision and
municipal corporation existing under the laws of the
State of Florida*

Saralyn Grass, CEO

Date: 2/10/2025

Director of Finance
City Contract #

Form Approved:

Office of General Counsel

[Signatures Continued on Next Page]

ATTEST:
JOSEPH ABRUZZO,
Clerk of the Circuit Court
And Comptroller, Palm Beach County

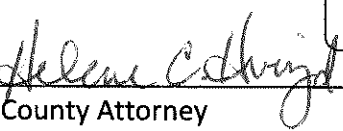
PALM BEACH COUNTY, FLORIDA,
A Political Subdivision of the State of Florida
BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk

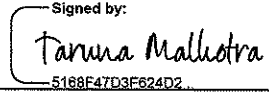
By: _____
Maria G. Marino, Mayor

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND CONDITIONS

By:  _____
County Attorney

Initial
HCH

By:  _____
Department Director

Signed by:
Tanina Malhotra
5188F47D3F624D2

ATTACHMENT A*
ANNUAL FEES:

SAMIS COLLABORATIVE MEMBERS	Year 1 21-22	Year 2 22-23	Year 3 23-24	Year 4 24-25	Year 5** 25-26
CSA Broward LFP	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000
CSC Martin	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000
PB Community Services LFP	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000
CSC St. Lucie County	\$25,000	\$30,000	\$32,000	\$32,000	\$32,000
United Way of Broward LFP	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000
KHA - Jacksonville	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000
CSC Palm Beach	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000
CSC Broward	\$50,000	\$37,000	\$32,000	\$32,000	\$32,000
The Children's Trust (Miami-Dade)	\$50,000	\$37,000	\$32,000	\$32,000	\$32,000
United Way of NE Florida		\$32,000	\$32,000	\$32,000	\$32,000
Escambia Children's Trust		\$32,000	\$32,000	\$32,000	\$32,000
CSC Leon County		\$24,000	\$32,000	\$32,000	\$32,000
Children's Trust of Alachua		\$16,000	\$32,000	\$32,000	\$32,000
SAMIS 3.0 FEES FROM FUND BALANCE	\$15,000	\$15,000	\$15,000	\$15,000	\$ -
	\$332,000	\$415,000	\$431,000	\$431,000	\$416,000

*Fees for fiscal years after FY 21-22 are subject to increase based on Webauthor's costs to be applied uniformly to all members. Annual fee increases are subject to the recommendation of the SMG and the approval of the SMC.

** Year 5 is not the subject of this Agreement, unless by amendment, but projects the goal of consistent fees for all SAMIS COLLABORATIVE members by FY 25-26

Annual Fee Breakdown:

	Monthly Fees	Per Partner Annual (Based on 13 Current Members)
SAMIS Fees Per Partner	\$ 1,584.00	\$ 20,592.00
SAMIS Platform Fee	\$ 4,751.00	\$ 4,751.00
SAMIS 3.0	\$ 5,000.00	\$ 6,667.00 (owed by all members even when member terminates participation in collaborative through FY 24-25- See XIV. C., subject to XIV.D.2)
Operating Costs	-	\$ 4,290.00
TOTAL		\$ 36,300.00

NEW MEMBER FEE: \$2500

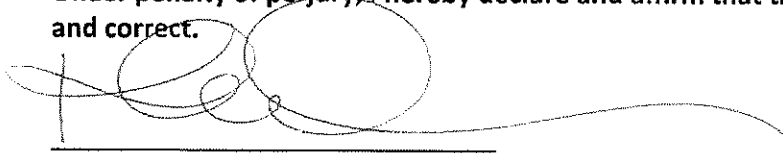
ATTACHMENT B1

NONGOVERNMENTAL ENTITY HUMAN TRAFFICKING AFFIDAVIT
Section 787.06(13), Florida Statutes

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of United Way of Broward County and attest that United Way of Broward County does not use coercion for labor or services as defined in section 787.06, Florida Statutes.

Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and correct.



Kathleen Cannon, CEO

State of Florida, County of Broward

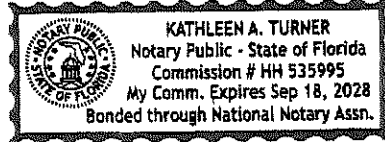
Sworn to and subscribed before me by means of physical presence or online notarization this, 18th day of Nov. 2024, by Kathleen Cannon

Personally known OR produced identification .

Type of identification produced _____

Kathleen A. Turner

NOTARY PUBLIC
My Commission Expires:
State of Florida at large




ATTACHMENT B2

**NONGOVERNMENTAL ENTITY HUMAN TRAFFICKING AFFIDAVIT
Section 787.06(13), Florida Statutes**

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of Florida Alliance of Children’s Services Councils and Trusts and attest that the Florida Alliance of Children’s Services Councils and Trusts does not use coercion for labor or services as defined in section 787.06, Florida Statutes.

Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and correct.



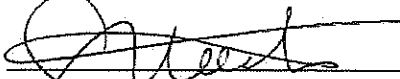
Michele Watson, CEO

State of Florida, County of Leon

Sworn to and subscribed before me by means of physical presence or online notarization this, 19th day of December 2024, by Michele Watson

Personally known OR produced identification .

Type of identification produced _____



NOTARY PUBLIC
My Commission Expires:
State of Florida at large

