

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET FISCAL IMPACT	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Is Item Included in Current Budget?			Yes <u> </u>	No <u>X</u>	
Budget Account No.:	Fund	Dept.	Unit	Source	
Does this item include the use of federal funds?			Yes <u> </u>	No <u>X</u>	
Does this item include the use of state funds?			Yes <u> </u>	No <u>X</u>	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Sources:

Impact: There is no fiscal impact associated with this item. The approval of this item will authorize the Library department to record the necessary entries to remove these accounts from the financial records. As required under PPM CW-F-048, Library will continue to maintain a database of all lost/damaged charges on member accounts.

C. Departmental Fiscal Review: Alicia Larrow
(Director, Library Finance and Facilities)

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Lisa M. [Signature] 2/13/2025
OFMB [Signature] 2/12
mar 2/13

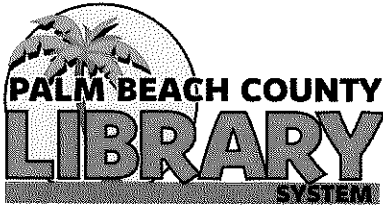
Brenda [Signature] 2/13/25
Contract Dev. And Control
26 2-14-25

B. Legal Sufficiency:

Arone Adelgent 2-19-25
Assistant County Attorney

C. Other Department Review:

Department Director



LIBRARY ADMINISTRATION: (561) 233-2600

COUNTYWIDE: 1-888-790-4962

TO: DOUGLAS CRANE, LIBRARY DIRECTOR

DATE: 1/3/2025

FROM: CRAIG LESSARD, DIRECTOR INFORMATION TECHNOLOGY
JENNIFER MEDLER, LIBRARY TRAINING & TECHNICAL ASSISTANCE
SUPERVISOR

RE: PROPOSED ANNUAL FEE & ITEM REMOVAL

The Information Technology staff proposes removing the estimated fees and items in March 2025 itemized below per PPM CLO-207.

Bill Reason	# Bills	Total Amount	# Users
ILL Fees Before 10/01/2019	39	\$28.20	36
Damaged, ILL Damaged, & Reinstated Damaged Bills Before 10/01/2019	150	\$3,456.95	104
NSF Checks	2	\$297.89	2
Lost, ILL Lost, & Reinstated Lost Bills & Items Before 10/01/2019	9,406	\$160,142.65	3,055
TOTAL	9,597	\$163,925.69	3,197

- We estimate approximately 2,578 expired user accounts could be removed from the system.
- Approximately 340 affected accounts are active and will have borrowing privileges restored.