

TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR

RE: CODE OF ETHICS

Attached is a copy of the Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. Section 6 addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships.

Please read and make yourself familiar with the Guide and return the acknowledgement form below to: Patty Hindle, County Administration, 301 North Olive Avenue, 11th Floor, West Palm Beach, Florida 33401.

Acknowledgement of Receipt

NAME: _____
Please Print or Type

ADVISORY BOARD(S): _____

I acknowledge that I have received a copy of and read the Guide to the Sunshine Amendment and the Code of Ethics, the provisions of which are effective August 1, 1994. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: _____ Date: _____

Please sign and return to Administration in the self-addressed envelope provided.

Revised 11/06