



# FY23-25 Reentry Pre- Proposal Conference

ADULT POST-RELEASE REENTRY SERVICES, ADULT PRE-RELEASE REENTRY SERVICES AND  
YOUTH REENTRY SERVICES

MARCH 7, 2022

# Background

- ▶ The purpose of the reentry system is to provide various services to returning residents (adults and youth) who are transitioning back to the community after a period incarceration, in order to reduce recidivism, decrease the number of crime victims, and increase public safety

# Funding and Special Conditions

- ▶ The Palm Beach County Reentry Program acts as a pass-through agency and receives four streams of funding including Federal, State and Local funding
  - ▶ U.S. Department of Justice (DOJ)
  - ▶ Florida Department of Corrections (FDC)
  - ▶ Florida Department of Law Enforcement (FDLE)
  - ▶ Ad Valorem (County Funds)
- ▶ Each funder has special conditions and requirements based on Federal, State and Local statutes
  - ▶ Financial penalties
  - ▶ Accounting/bookkeeping
  - ▶ Supporting documentation
  - ▶ FDC Purchase Order

# Major Areas of Change for NoFOs

- ▶ PBC established the Case Management unit rate
- ▶ PBC added an administrative fee percentage
- ▶ Separated Adult Post-Release NoFO to solicit proposals for external services
- ▶ Requiring Memorandums of Understanding (MOUs) for services
- ▶ Requiring Case Management agencies and external service providers to work with each other based on award outcomes
- ▶ Youth Reentry services shifting to Care Coordination
- ▶ Expanding requirements for documentation in online databases

# Reimbursement Rates

- ▶ All contracts awarded are reimbursed based on services rendered and reimbursed on a monthly basis through an online invoicing portal
  - ▶ Financial penalties for late invoices
  - ▶ Documentation required for reimbursement
- ▶ Reimbursement rates are determined by PBC and the State Purchase Order
  - ▶ All rates are dependent on funder approval
- ▶ Additional client support services funds may be available to supplement certain expenses
- ▶ Agencies submitting proposals should have capital to sustain them for at least 90 days due to the reimbursement payment structure

# Reimbursement Rates

- ▶ Rates for current NoFOs
  - ▶ Case Management (Youth, Adult Pre-Release and Adult Post Release): \$12.43/15 minutes + 10% administrative fee
    - ▶ Substance Use Services (coordinated by Case Management Awardees): \$100 maximum per substance use assessment. Post-release substance use education is \$300 maximum per participant.
  - ▶ Transitional Job Program: \$550 maximum per participant per week + \$25/participant per cognitive behavioral intervention (CBI) class if applicable
  - ▶ Transitional Housing Program: \$35 per day with a \$7,000 maximum per participant (6 months total)
  - ▶ Mental Health Services: \$300 maximum per mental health assessment. Post-release mental health treatment (individual or group sessions) is \$1,000 maximum per participant.

# Case Management Unit Rate & Administrative Fees

- ▶ Proposed Case Management Unit rate is \$12.43 per unit and will be billed in 15-minute increments based on funder approval
- ▶ 10% administrative fee based on case management units provided on a monthly basis
  - ▶ The administrative fee will not be applied to general client support services billed

MONTH 1 - 2022		
Case Management (Direct Services)	\$12.43 per unit x 500 units	= \$6,215.00
Client Support Services	(Based on Compensation Chart)	= \$1,000
Administrative Fee (10%)	(10% of Case Management)	= \$621.50
<b>Total Reimbursed for Month 1 - 2022</b>		<b>= \$7,836.50</b>

# Things to Consider

- ▶ PBC Reentry is looking for agencies who are flexible and adaptable as the needs of Reentry clients are always changing
- ▶ Applying agencies should be able to have capital for at least 90 days due to the reimbursement structure for invoicing
- ▶ Due to funders special conditions and requirements, agencies should be able to provide consistent and accurate documentation for services rendered
- ▶ The funding will be distributed based on the quality and innovativeness of proposals



# Timeline

March 7, 2022	<u>Mandatory Pre-Proposal Conference</u> virtually from 9 a.m. – 11 a.m.
March 14, 2022	Final day to submit written questions
March 16, 2022	All questions to be answered
March 21, 2022	Electronic Submission Deadline Date (by 5:00 p.m. EST) via email to Molly McConnell at <a href="mailto:mmcconne@pbcgov.org">mmcconne@pbcgov.org</a>
March 23, 2022	Reentry Review Panel meets review proposals (1:00 p.m. – open to the public)
March 29, 2022	Reentry Selection Committee meets to accept oral presentations, review and finalize score proposals (starting at 9:00 a.m. – proposers chosen for oral presentations will be notified of an assigned time)
March 30, 2022	Electronic notification of award outcome to proposers
April 6, 2022	Final date to submit written Protest